

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 20, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
8:00 a.m.	<p>Update— Coroner's Office—Dr. Meyer and Michelle Moeller</p> <ul style="list-style-type: none"> • Provided an update on Coroner's cases for 2023 • Discussion on increase of overdose cases • discussion on increase of autopsy expenditures, but not in transport expenditures -several autopsy invoices coming in are from 2022, so transport costs may not correlate to autopsy expenditures • Discussion on proposed Drug Overdose Fatality Review Board

	<ul style="list-style-type: none"> • Discussion on edits needed to the website -Commissioners will look into and follow-up
8:47 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Add a meeting at 10:15 a.m. with Joe Patton re: Greater Ohio Workforce Board, Inc. Marketing • Add a meeting immediately following the 2:00 p.m. Jt. Board Conference Call with Kayla Campbell re: creation of new fund for settlement proceeds • Add Resolution #315-23, authorize participation in the Sourcewell Cooperative Purchasing Program and the Houston-Galveston Area Council (H-GAC) for calendar year 2023 for the Allen County Engineer’s Department, under Discussion. <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the March 30, 2023 general session. 2. Approve minutes of the April 4, 2023 general session. 3. Approve minutes of the April 5, 2023 special session. <p><i>Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i></p> <p>4. Consent Agenda:</p> <ol style="list-style-type: none"> a. Resolution #295-23. Approve travel expenses. b. Resolution #296-23. Supplemental appropriation for the Worth Center Capital Fund 8879. c. Resolution #297-23. Supplemental appropriation for the Probate Court Fund 1992.

Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #298-23.** Approve a Memorandum of Understanding between the Allen County Common Pleas Court and the Ohio Department of Rehabilitation and Correction for the Targeted Community Alternatives to Prison Program. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***
- 2. Resolution #299-23.** Authorize the Purchase of Miscellaneous IT items from Amazon for Juvenile Court. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 3. Resolution #300-23.** Authorize the Purchase of IT Equipment from SHI International Corporation for Juvenile Court. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 4. Resolution #301-23.** Authorize the Purchase of IT Equipment from Biometric Information Management for Juvenile Court. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 5. Resolution #302-23.** Authorize the purchase of Twenty-Two (22) ThinkCentre Computers from GovConnection, Inc. for Juvenile Court. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 6. Resolution #303-23.** Authorize the purchase of Seventeen (17) ThinkBook Laptops from GovConnection, Inc. for Juvenile Court. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

- 7. Resolution #304-23.** Enter into a Grant Agreement with the Ohio Facilities Construction Commission for the Retaining Wall Project at the Allen County Museum. **Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.**
- 8. Resolution #305-23.** Enters into a State-Local Grant Agreement with the U.S. Department of Homeland Security for the FEMA Hazard Mitigation Grant Program. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.**
- 9. Resolution #306-23.** Approve a grant agreement between the Ohio Department of Medicaid and the Allen County Family and Children First Council, through the fiscal agent, Allen County Commissioners. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.**
- 10. Resolution #307-23.** Board of Commissioner and Family & Children First Council agree to the Allen County Board of Developmental Disabilities to administer the Early Intervention Service Coordination Grant. **Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.**
- 11. Resolution #308-23.** Resolution supporting the West Central Ohio Coordinated Public Transit and Human Services Transportation Plan to be submitted to the State of Ohio Department of Transportation. **Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.**
- 12. Resolution #290-23A.** Amends appointment of delegates and alternates to the Lima-Allen County Regional Planning Commission Board. **Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. This is needed for the annual Regional Planning Commission meeting today. The roll was called and the resolutions were approved unanimously.**

DISCUSSION:

A. County Engineer

- 1. Resolution #309-23.** Authorize participation in the Ohio Department of Transportation's Cooperative Purchasing Program for calendar year 2024 for the Allen County Engineer's Department. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 2. Resolution #310-23.** Approve the 2023 County and Township Road Program and authorize the County Engineer to proceed by Force Account. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The cost is not to exceed \$2,998,694.36. The roll was called and the resolutions were approved unanimously.***
- 3. Resolution #311-23.** Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Liquid Asphalt for Tar and Chip work for the 2023 County Engineer's Road Program. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. Bid opening is scheduled for May 11, 2023 at 2:00 p.m. The roll was called and the resolutions were approved unanimously.***
- 4. Resolution #312-23.** Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bid for the County Contract Tar and Chip Program-2023. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The bid opening is scheduled for May 11, 2023 at 2:15 p.m. The roll was called and the resolutions were approved unanimously.***
- 5. Resolution #313-23.** Authorize participation in the ODOT Salt Contracts awarded in 2023. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

	<p>6. Resolution #314-23. Accept bid and enter into contract with VTF Excavation, ILLC. For the construction of the Baughman Watershed Improvement Wetlands Project. Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. This project is fully funded at a cost of \$2,030,505.75 by a grant. The roll was called and the resolutions were approved unanimously.</p> <p>7. Resolution #315-23. Authorize participation in the Sourcewell Cooperative Purchasing Program and the Houston-Galveston Area Council (H-GAC) for calendar year 2023 for the Allen County Engineer’s Department. Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</p>
	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Joe Patton-National County Government Month
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:33 a.m.</p>	<p>RECESS</p>
<p>9:50 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Discussion on placement of “No Trespassing” signs on county property -discussion on placement of signs -will have further conversations with Brad Niemeyer and Brion Rhodes on placement locations • Jason Patchet will place a bulk order of signs -Signs will be need to be placed on each side of the property • Discussion on person entering the Community Control Building after hours • Discussion on open janitorial position -has interviewed a few potentials and have some others planned to interview • Signs for the Justice Center and Court of Appeals Building have arrived -will be scheduling installation soon

10:16 a.m.	RECESS
10:21 a.m.	<p>Joe Patton—Greater Ohio Workforce Board, Inc. Marketing Compensation</p> <p>At 10:22 a.m. Commissioner Noonan made a motion to enter executive session pursuant to ORC121.22 (g) (1) to discuss employee compensation. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</p> <p>Back in general session at 10:39 a.m.</p> <p>Commissioners in agreeance to approve bonuses for employees that have successfully completed the marketing program.</p>
10:40 a.m.	RECESS
11:00 a.m.	<p>Interview with Marty McCluer RLF Board Appointment</p> <ul style="list-style-type: none"> • Commissioners provided an overview of the Revolving Loan Fund • Marty McCluer provided a background on himself and his professional career • Marty McCluer believes he would be a good fit for the board
11:14 a.m.	RECESS
1:00 p.m.	<p>Allen Water District—Quarterly Update—Kimberly Stiles, Mike Leis and Kurt Neeper (via GoTo Meeting)</p> <ul style="list-style-type: none"> • Provided an overview of the County District Administrative Fee chart • Provided an overview of the County District Fee Collections and Projections chart • Provided an update on the Indianbrook Waterline Replacement Project <ul style="list-style-type: none"> -has advertised for bids -work agreements have been obtained for the majority of properties requiring service line relocation • Provided an update on East Regional Waterline Project <ul style="list-style-type: none"> -Contracts A and B are complete -Contract C—finishing of painting of the tank is planned to be completed early May -Open House/Wrap Up meeting will be held next week

	<ul style="list-style-type: none"> -discussion on fees -project once completed will be under budget • Provided an update on Rudolph Elevated Tank Project <ul style="list-style-type: none"> -final completion date is early May • Provided an update on Sugar Street Waterline Replacement Project <ul style="list-style-type: none"> -meeting with the City on May 3rd and will be scheduling a meeting with the County Engineer to further discuss the project • Provided an update on S.R. 81 Loop Project <ul style="list-style-type: none"> -application for funding has been submitted, still waiting on response • Draft Memorandum of Understanding regarding county contribution to waterline project(s) has been provided to Assistant Prosecutor, Kayla Campbell, for review
1:22 p.m.	RECESS
2:00 p.m.	<p>Joint Board Conference Call re: West Jennings Creek</p> <p>**Please see Van Wert County Minutes**</p>
2:12 p.m.	RECESS
2:16 p.m.	<p>Kayla Campbell re: Creation of New Fund for Settlement Proceeds</p> <ul style="list-style-type: none"> • Discussion on check received by the Clerk of Courts in the amount of \$27,414.03 regarding the Monsanto Settlement <ul style="list-style-type: none"> -class action settlement regarding MS4 permittees • Kayla Campbell provided an overview of the class action <ul style="list-style-type: none"> -due to chemicals used, as a MS4 permit holder, Allen County is entitled to said received settlement • Commissioner Seibert and Kayla Campbell are currently researching what the funds are to be used for, until that is decided, it is believed a fund needs to be created for the funds to be deposited • The Commissioners ask Kelli Singhaus to begin the process of creating the new fund
2:24 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan