**MINUTES**

**BOARD OF ALLEN COUNTY**

**COMMISSIONERS**

**204 N. Main Street**

**3rd Floor**

**Lima, Ohio 45801**

**Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183**

[**commissioners@allencountyohio.com**](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

|  |  |
| --- | --- |
| **DESCRIPTION** | **GENERAL SESSION** |
| **DATE** | **April 6, 2023** |
| **LOCATION** | **COMMISSIONER’S MEETING ROOM** |
|  |  |
|  | **\*\* The Commissioner’s office will be open for in-person**  **meetings. Social distancing requirements shall still be**  **maintained.**  **Allen County residents may also join the meeting from a computer, tablet or smartphone.**  [**https://www.gotomeet.me/AllenCountyCommissioners**](https://www.gotomeet.me/AllenCountyCommissioners) **You can also dial in using your phone. United States (Toll Free):**[**1 866 899 4679**](tel:+18668994679,,606059605) **United States:**[**+1 (571) 317-3116**](tel:+15713173116,,606059605) **Access Code: 606-059-605** |
|  | **PRESENT: Brian Winegardner**  **Beth Seibert**  **Cory Noonan** |
| **TIME:** | **GENERAL SESSION – RECORDED** |
| **7:30 a.m.** | **Community for Kid’s Breakfast- Child Abuse Prevention Month-Civic Center** |
|  | **RECESS** |
| **9:00 a.m.** | **AGENDA MEETING** |
|  | **PLEDGE—Cory Noonan** |
|  | **APPROVE AGENDA AS PRESENTED**   * **Moment to remember Commissioner Alberta Lee.** * **1st female Commissioner in Allen County. 1991-2002.** * **She was a true advocate of Safety Services.** * **Commissioner Jay Begg and Alberta Lee had a strong relationship.** * **Moment of silence.**   ***Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.*** |
|  | **ITEMS FOR REVIEW AND APPROVAL:**   1. **Approve minutes of the March 6, 2023 special session.** 2. **Approve minutes of the March 7, 2023 general session.** 3. **Approve minutes of the March 8, 2023 special session.** 4. **Approve minutes of the March 9, 2023 general session.** 5. **Approve minutes of the March 13, 2023 special session.** 6. **Approve minutes of the March 14, 2023 general session.** 7. **Approve minutes of the March 15, 2023 special session.**   ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.***   1. **Consent Agenda:** 2. **Resolution #267-23.** Approve travel expenses. 3. **Resolution #268-23.** Intradepartmental transfer. 4. **Resolution #269-23.** Approval of “Then” and “Now” purchase orders. 5. **Resolution #270-23.** Establish the CSEA Building Fund. 6. **Resolution #271-23.** Establish the Veteran’s Garage Project Fund.   ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.*** |
|  | **RESOLUTIONS/SIGNATURES:**   1. **Resolution #272-23.** Enter into a 2023 Memorandum of Understanding with the Allen County Engineer and the Allen County Water Conservation District for Allen County Stormwater Management and Sediment Control Regulations Constructions Site and Post Construction Practices Oversight. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.*** 2. **Resolution #273-23.** Declare various personal property at the Allen County Sanitary Engineer unsuitable for county use and authorizes sale of the same by internet auction. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. This is GovDeals. The roll was called and the resolution was approved unanimously.*** 3. **Resolution #849-02A.** Amend Resolution #849-02, vacate a portion of Napoleon Road in Jackson Township, Allen County, Ohio. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*** 4. **Resolution #274-23.** Authorize the allocationand encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. This is the design firm contract that we are moving money forward with. The roll was called and the resolution was approved unanimously.*** 5. **Resolution #152-23A.** Amend Resolution #152-23, approve the 2023 Road Program meeting dates. ***Commissioner Winegardner moved for approval. Motion was seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*** |
|  | **DISCUSSION:**   1. **Juvenile Court** 2. **Resolution #275-23.** Authorize Berlin Carroll, Juvenile Court, to enter into an agreement for the contractual services between the Allen County, Ohio Common Pleas Court, Juvenile Division and eHAWK Inc. ***Commissioner Seibert moved for approval. Motion was seconded by Commissioner Noonan. The amount is not to exceed $5,000. The roll was called and the resolution was approved unanimously.*** 3. **County Engineer** 4. **Resolution #276-23.** Approve plans and Engineer’s estimate and authorize the Clerk of the Board to post notice and advertise to receive bids via QuestCDN.com or sealed bid for the Rehabilitation of the Conant Road Bridge, Amanda Township, Allen County, Ohio. ***Commissioner Noonan moved for approval. Motion was seconded by Commissioner Winegardner. Bridge deck work on Conant Road Bridge. The roll was called and the resolution was approved unanimously.*** |
|  | **ANNOUNCEMENTS—National County Government month. We will have speakers during agenda meeting over the next few weeks.** |
|  | **PUBLIC COMMENT**  **Please refer to Public Comment Policy and Application at** [**https://commissioners.allencountyohio.com/public-comment-policy-request-application/**](https://commissioners.allencountyohio.com/public-comment-policy-request-application/) |
| **9:13 a.m.** | **RECESS** |
| **9:34 a.m.** | **Update—Jason Patchet – Building and Grounds**   * **Provided an update on Court of Appeals Building HVAC Project**   **-currently installing the new cooling tower**   * **Discussion on letter received from Perry Township regarding a property owned by Allen County that has accumulated debris**   **-the debris/items on the property belongs to the adjoining property, and Building and Grounds are working with the adjoining property owner for removal of debris/items**  **-the property homes a pump station maintained by the City**  **-planning to transfer the property to the City, since they maintain the pump station**   * **Discussion on storm damage to structures—will be submitting an insurance claim**   **-Sheriff’s Garage**  **-Memorial Hall**  **-Museum (Building and Grounds were able to fix)**  **-Child Support Enforcement Agency—All Service has provided a quote for fixing the broken window at Child Support Enforcement Agency—$763.33—Jason Patchet will get fixed through his Services Line so it is not a safety hazard**   * **Discussion on damage to the Blodgett Building roof**   **-Jason Patchet has reached out to the owner, Mr. Quatman, to notify him of the damage**   * **Discussion on open Janitorial position**   **-has received seven (7) applications through Ohio Means Jobs**  **-will plan to interview two (2) of the applicants** |
| **9:56 a.m.** | **RECESS** |
| **11:00 a.m.** | **Update—Doug Ditto and Kasey Corbet – Building Department**   * **Review of February and March reports**   **-February 2023 Allen County Building Fees—$52,480.13 vs. February 2022 Allen County Building Fees—$15,909.73**  **-March 2023 Allen County Building Fees—$50,492.85 vs. March 2022 Allen County Building Fees—$3,473.40**   * **Discussion on Administration and CSEA Building plans that will be coming to the Building Department for plan approvals** * **Fee amounts have not changed** * **Bluffton has not joined the Building Department at this time** * **Kasey Corbet, Assistant Building Administrator, provided an introduction of herself** |
| **11:21 a.m.** | **RECESS** |
| **2:00 p.m.** | **Task Force LIMA Meeting—Workforce Development Center 951 Commerce Parkway 45804**  **\*\*Please see Task Force LIMA Minutes\*\*** |
|  | **ADJOURN** |
|  | **Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Brittany N. Woods, Clerk**  **Approved by: Board of Allen County Commissioners**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Brian Winegardner**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Beth Seibert**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Cory Noonan** |