

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 16, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #200-23.** Approve travel expenses.
- b. Resolution #201-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- c. Resolution #202-23.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee II Capital Fund 5401.
- d. Resolution #203-23.** Supplemental appropriation for the MVGT Fund 2002.
- e. Resolution #204-23.** Supplemental appropriation for the General Fund 1001.
- f. Resolution #205-23.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
- g. Resolution #206-23.** Supplemental appropriation for the Capital Improvement Fund 4017.
- h. Resolution #207-23.** Establish the Youthful Driver Safety Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #188-23A.** Amend Resolution #188-23, Approve Change Order #7 with Westerheide Construction Co. for the Allen County Board of Developmental Disabilities Renovation to School Building Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #208-23.** Approve Change Order #1 with Tim Hogan's Dalton Georgia Carpets for carpeting at the Court of Appeals building. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #209-23.** Declare various personal property at the Allen County Board of DD unsuitable for County use and authorize sale of the same by internet auction. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #210-23.** Declare various personal property at the Allen County Department of Job and Family Services unsuitable for County use and authorize sale of the same by internet auction. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #916-22A.** Amend Resolution #916-22, authorize the purchase of two (2) 2022 Ford Explorer Police Interceptors from Reineke Family Dealerships for the Allen County Sheriff's Office. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #765-20A.** Amend Resolution #765-20, acknowledge acceptance of Financial Assistance from the State of Ohio Community Development Block Grant (CDBG) Program for the Village of Harrod. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #766-20A.** Amend Resolution #766-20, acknowledge acceptance of Financial Assistance from the State of Ohio Community Development Block Grant (CDBG) Program for the Village of Lafayette. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

8. Resolution #211-23. Enter into an agreement with G & A Miller Farms, Inc. for the lease of County property for agricultural purposes. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

9. Resolution #213-23. Approve Change Order #2 with Turf Concepts for the Allen County Museum Retaining Wall Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. There was a slight alter to plans and additional block needed purchased, in an amount of \$1,545.00. The roll was called and the resolution was approved unanimously.**

10. Resolution #214-23. Appoint/re-appoint members to the Transportation Improvement District Board of Trustees. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. County Engineer

1. Resolution #199-23 (Tabled on March 9, 2023). Authorize the Allen County Engineer to accept proposal and enter into contract with the Mannik & Smith Group, Inc. for the Allen County FY 2023 Safety Studies. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Project will be funded 90% matching grant from CEAO up to \$71,500.00, and County Engineer will cover the remaining 10% of \$7,150.00. The roll was called and the resolution was approved unanimously.**

2. Resolution #212-23. Approve a Temporary Easement for the Fisher Road Bridge Demolition Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:11 a.m.

RECESS

9:38 a.m.

Update- Building and Grounds -Jason Patchet and Vicki Tarr

- Jason Patchet and Vicki Tarr provided a review of tour of the Spherion Building as a potential location for the Child Support Enforcement Agency
- Jason Patchet provided an overview of structural and mechanical upgrades that would need completed
 - outside restoration of the building has been 70% completed approximately 20 years ago—the backside does still has some restoration that needs completed
 - roof was replaced 2 to 4 years ago—potential current leaks as there is signs of minimal water damage
 - noticed evidence of moisture in the walls
 - HVAC system is 10-12 years old with an average lifespan of 15-20 years
 - 3 York furnaces are scheduled to be replaced
 - condenser units in the alley are not working and have not been for some time—would need to be replaced
 - the elevators are in good shape but would need to be upgraded or replaced
 - window and masonry repair would need addressed
 - would need to complete a thermal scan
- Vicki Tarr discussed renovations she believes would need to be done
 - first floor walls and reconfiguration
 - third floor would need to be demolished and have offices built
 - new carpet throughout
 - painting throughout
 - discussion on first floor lobby reconfiguration to work well with security precautions
 - discussion on parking needs
 - would need to construct public restrooms in the front of the building

At 10:51 a.m. Vicki Tarr exited the meeting

	<ul style="list-style-type: none"> • Jason Patchet is still searching for an individual for Janitorial Position as the position was offered to an individual and they declined • Review of renderings for proposed signage at the Court of Appeals Building and the Justice Center <ul style="list-style-type: none"> -proposed cost for both signs is \$7,034.03 -Commissioners are in agreeance with purchasing -Kelli Singhaus will obtain P.O.'s for each sign and Brittany Woods will place on agenda for approval • Provided an update on the Museum Retaining Wall Project <ul style="list-style-type: none"> -plan to have the project completed on Tuesday • Discussion on accent lighting on the outside of the Courthouse <ul style="list-style-type: none"> -proposed cost for installing new light fixtures with white lightbulbs— \$2,500.00 -proposed cost for installing new light fixtures with cascading lights -\$12,535.00 -Commissioners are in agreeance to go with the new light fixtures with white lightbulbs and Jason Patchet will take care of the purchase from Building and Grounds Services line • Discussion on citizen concern of handicap accessibility for the Title Department Building due to not having automatic doors <ul style="list-style-type: none"> -the doors are ADA compliant with the width of entrance -Jason Patchet believes it would be approximately \$5,000.00 to \$7,000.00 to upgrade the door for automatic open -will plan to leave door as is for right now • Discussion on recall of the Veterans Bus <ul style="list-style-type: none"> -plan to place on Gov Deals and will give recall to purchaser
11:47 a.m.	RECESS
1:01 p.m.	Meet and Greet—Nic Baumer—OSU Extension Agriculture and Natural Resources Educator <ul style="list-style-type: none"> • Nic Baumer provided a background on himself • Discussion on strategy and the future of OSU Extension • Discussion on research projects • Discussion on potential space available proposed by Dean Rainer for OSU Extension to be located at the OSU Lima Campus
1:20 p.m.	RECESS


2:00 p.m.	<p>Illicit Discharge Regulations Public Hearing— Lydia Archambo and Casey Heilman</p> <ul style="list-style-type: none"> • Lydia Archambo presented the process of updating the Illicit Discharge Regulations Public Hearing • Review of updates and revisions to the regulations

2:06 p.m.	ADJOURN
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Submitted by: 
 Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**


 Brian Winegardner


 Beth Seibert


 Cory Noonan