

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 14, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
8:00 a.m.	<p>GDIF Discussion—Brion Rhodes, Kayla Campbell, Rachael Gilroy and Sheryl Wiedeman</p> <ul style="list-style-type: none"> • Review of the revised draft of the MOU • Discussion on cash assessments and how the assessments are calculated <ul style="list-style-type: none"> -currently there is no benefit for the taxpayer to pay an assessment up front rather than having placed on their taxes to be paid over time -discussion on possible ways to offer an incentive to paying a cash assessment –Rachael Gilroy will discuss with Bond Counsel if a resolution can

	<p>approve a maximum loan amount, but then actually borrow a lesser amount</p> <ul style="list-style-type: none"> -Bond Counsel did say this is possible • Review of ORC 6131 in reference to cash assessments <ul style="list-style-type: none"> -discussion on the landowner's option to pay cash assessments on the estimate amount, not once the project is complete and the loan is obtained • Discussion on adding more detail on cash assessments in the MOU <ul style="list-style-type: none"> -Brion Rhodes will draft up verbiage and have Kayla Campbell review
<p>8:55 a.m.</p>	<p>RECESS</p>
<p>9:16 a.m.</p>	<p>Staff/Update Meeting</p> <p>Jason Patchet—</p> <ul style="list-style-type: none"> • Discussion on Change Order for Museum Retaining Wall Project for engineering from DGL Consulting Engineers in the amount of \$1,040.00 <ul style="list-style-type: none"> -the Commissioners signed off and Brittany Woods will place on resolution Thursday • The Change Order from Turf Concepts will come after engineering plans are complete • Review of proposed plan changes to the project <ul style="list-style-type: none"> -estimating 8 additional blocks to complete the revised project -The Museum Board is in agreeance with the changes in the project • Kelli Singhaus will reach out to the State on changes in the project in regards to the grant • Discussion on Deputy Registrar & Drivers Exam and Title Department <ul style="list-style-type: none"> -Jason Patchet did negotiate with them to meet the lowest quote for an amount of \$8,800.00 -the Commissioners signed off and Brittany Woods will place on resolution Thursday Review of Parking Meeting yesterday <ul style="list-style-type: none"> -Parking Garage was profitable last year • Discussion on elevators and camera systems <ul style="list-style-type: none"> -Jason Patchet believes a modernization of the elevators will need to be done within the next 5 years - will have Schindler Elevator come and look at the elevators in the parking garage and the Civic Center in the cross walk to provide a quote for upgrades -discussion on possibility of adding cameras for the parking garage

-Jason Patchet will have Northwest Ohio Security provide a quote for a video monitoring system

- **Jason Patchet provided an update on the security system for the Civic Center**
 - project should be completed in March**
- **Discussion on Corrective Action Plan for Building and Grounds employee**

Sofia Clifton—

- **Provided an update on completion for the Wellness Program YTD**
- **Discussion on CPR Training Lunch and Learn**
 - for certification, the Lunch and Learn would need to be 2 hours rather than the usual 1 hour**
 - Sofia Clifton will discuss with Department Heads on interest and then will bring back up with the Commissioners**
- **Provided an update on BWC claim for Juvenile Detention employee**
 - claim was disallowed at hearing**

Kelli Singhaus—

- **Discussion on three (3) cruisers available through Reineke Ford that the Sheriff's Office would like to purchase at a price of \$41,700.00 each**
 - already have reserved two (2), but the Sheriff's Office need to know if they can reserve the third, as the supply is limited and are unsure if there will be any available to purchase in 2024**
 - Sheriff's Office would be able to offset the purchase price through JAG monies**
 - Commissioner Noonan requests the Sheriff's Office provide which three (3) vehicles these will replace in their fleet**
 - Commissioners signed off on reserving all three (3) cruisers**
- **Discussion on Annual Review with Enterprise tomorrow**

Brittany Woods—

- **Requests the Board pass Resolution #110-23, Authorize the Clerk of Board to Post Notice and Advertise for Bids on the lease of county property for agricultural crop production purposes.**
Commissioner Seibert made a motion to approve. Motion seconded by Commissioner Winegardner.

The roll was called and the resolution was approved unanimously.

- **Shawnee Optimist Luncheon March 1, 2023**
-Commissioner Noonan and Commissioner Winegardner will attend and Brittany Woods will RSVP for them
- **Discussion on Consent to Access Waiver**
-revisions will need to be sent to Cindy Leis—Beth Seibert will follow-up
- **Meeting with Technicon Group has been scheduled**
-will discuss with Kayla Campbell on next steps

Beth Seibert—

- **AEDG plans to reach out to Board of Commissioners to have a meeting to discuss collaboration of tiered projects**
-plan to have similar meetings with the City of Lima and Townships
- **Scheduled a walk through on February 24th of a possible property**
- **Discussion on Lima Community Foundation**
-Vice President sends his apologies for the issues with back rent and the use of unleased space
-Kelli Singhaus provided update on back rent being paid—they still owe for the additional space occupied in November, December and January
-Kayla Campbell will amend the lease as of February 1st to include the additional storage space
-Vice President of the Lima Community Foundation has requested the extra amount be waived for November, December and January for the use of unleased additional space occupied
-the Commissioners are not inclined to waive the fees
-Commissioners will waive the February additional costs as a transitional period, but effective March 1, the additional space will be included in the amended lease
-the additional fees for November, December and January will still be due

Cory Noonan—

- **Provided an overview of meeting with Perry ProTech yesterday**
-working on getting on a copier program for county departments

	<ul style="list-style-type: none"> • Discussion on Birch Solar and the Power Siting Board <p>At 10:47 a.m. Commissioner Winegardner made a motion to enter Executive Session according to ORC 121.22 (G)(1) to discuss employees' compensation at the Sanitary Engineer's Office. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</p> <p>At 11:11 a.m. the Commissioners are back in General Session</p> <ul style="list-style-type: none"> • No decisions were made, and there will be further discussion during the Sanitary Engineer's Update meeting this afternoon
<p>11:12 a.m.</p>	<p>RECESS</p>
<p>11:14 a.m.</p>	<p>ARPA Discussion</p> <ul style="list-style-type: none"> • Sofia Clifton provided an updated spreadsheet -review of spreadsheet updates -will need to update the interest amount once a current number is received from the Auditor's Office -discussion on revisions needed to spreadsheet • Discussion on Juvare Software for EMA -updated quote is the same as original-\$48,520.00 • Discussion on Common Pleas Scanning Project -documents can be destroyed once scanned, but would want to keep the documents for a little while to ensure scanning system worked appropriately -Kelli Singhaus will further discuss with Judge Terri Kohlrieser to ensure she is comfortable with the contract • Kelli Singhaus spoke with Bricker & Eckler—they are able to separate invoices for CSEA Building and Administration Building • Kelli Singhaus provided an update on communication with the Auditors Office and Treasurers Office on the moving of monies and funding for projects
<p>11:27 a.m.</p>	<p>RECESS</p>

1:05 p.m.

Update—Sanitary Engineer—Brad Niemeyer, Ron Meyer and Wayne Longstreth

- **Wayne Longstreth provided an overview of GIS/Lucity software used as a data base for project information—tracking permits, inspections, lateral location, data collection, etc.**
- **Provided an update on the Gomer Project**
 - progress is being made
- **Provided an update on Shawnee Project**
 - received response from the Northwest District OEPA—they are going to allow the chemically enhanced primary treatment as an acceptable waste water treatment plant operational strategy
 - general discussion on Northwest District OEPA's response
 - order for generator has been placed
 - extension has been granted to complete the project by December 2028
- **Discussion on possible sewer near Reed Rd./South Dixie to serve 3 or 4 homes**
 - sewer lines would need to be placed under the railroads—estimating a cost of \$60,000.00 just to run lines under the railroads
 - Brad Niemeyer believes the project cost would be approximately \$120,000.00, which would be \$40,000.00 for each property owner
 - believes the cost is too high for the benefit of the home owners and does not believe the project will be able to move forward
- **Provided an update on Mast Estates WWTP**
 - working on the billing portion
- **Provided an update on Hamlet of Hume**
- **Discussion on issues near McClain Rd.**
 - planning on studying the area
 - looking into possibility of installing a low-pressure system
- **Provided an update on the Commercial/Subdivision Development Report**
- **Discussion on Union Contract**
 - currently in year 2 of a 3 year contract
 - discussion on increase steps per Union Contract
- **Discussion on retention stipend that has been provided to employees at the Sanitary Engineer's Office**
- **Discussion on compensation for Administration Staff**
 - discussion on possibility of a base amount increase of rather than percentage

-discussion on an individual employee that has taken on additional responsibility—Brad Niemeyer would like to look at an additional increase for that employee
-Brad Niemeyer will take the information and re-work the proposed increases and will further discuss with the Commissioners at later date


2:02 p.m.

Adjourn

Submitted by: 
Brittany N Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan