

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 2, 2023
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE –Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p style="text-align: center;"><i>Commissioner Noonan moved to approve the agenda as presented. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <p style="padding-left: 20px;">a. Resolution #78-23. Approve travel expenses.</p>

- b. Resolution #79-23.** Authorize a warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088.
- c. Resolution #80-23.** Supplemental appropriation for AWD Internal Capital Fund 8752.
- d. Resolution #81-23.** Supplemental appropriation for the \$25 Domestic Court Fund 2705.
- e. Resolution #86-23.** Approval of "Then and Now" purchase orders.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #32-21A.** Amend Resolution #32-21, appoint Ty Butterfield to the Allen County Board of Developmental Disabilities. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The resolution was amended to correct the term dates. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #82-23.** Enter into the negotiation process for a Criteria Architect for the Veterans Garage Project with Technicon Design Group. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #83-23.** Authorize membership and dues for the Department of Job and Family Services to the Lima Rotary. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #84-23.** Authorizes Allen County Department of Job and Family Services to purchase eight (8) copy machines from Donnellon McCarthy. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The purchase price is not to exceed \$27,764.20. The roll was called and the resolution was approved unanimously.***

5. **Resolution #85-23.** Renews a lease agreement with the Allen County Educational Service Center for property located at 1920 Slabtown Road, Lima, Ohio. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The lease amount for 2023 is \$111,000.00. The roll was called and the resolution was approved unanimously.**
6. **Resolution #87-23.** Authorize the issuance of a maximum principal amount of \$130,000.00 Ditch Improvement Special Assessment General Obligation Bonds. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The maximum principal amount will be borrowed at a interest rate of 4.5%. The roll was called and the resolution was approved unanimously.**
7. **Resolution #88-23.** Approve the 2023 estimated monthly expenditures for county-issued credit cards for various departments. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Allen Soil and Water Conservation District

1. **Resolution #89-23.** Authorize Clerk of Board to post notice and advertise to receive bids for the Burgess Group Drainage Restoration Project #1343. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Plan to have work completed this summer. The roll was called and the resolution was approved unanimously.**

B. Sanitary Engineer

1. **Resolution #90-23.** Approve GMP Amendment No. 2 to an existing agreement with Peterson Construction Co. for generator and transfer switch early bid package in association with Shawnee II Phase 2 POTW Improvements Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The CMAR was approved in 2020 and the project is at the point to order the generator and transfer switch, at a cost of \$678,025.00. The roll was called and the resolution was approved unanimously.**

	ANNOUNCEMENTS
	PUBLIC COMMENT Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/
9:15 a.m.	RECESS
9:30 a.m.	Mayor Smith and Staff <ul style="list-style-type: none"> • Introductions of Mayor, Council members and Staff • Commissioner Noonan discussed the good relationship and dialogue between the City of Lima and Allen County • Discussion on the Veterans Garage Project - conversation on the need of a facility for the vehicles to park and be sheltered and have a space for the Veterans to be able to congregate while waiting for their ride - Commissioners look forward to working with the Design Committee on this project • Mayor Smith discussed the collaboration and relationship between the City of Lima and Allen County with the Building Department for Commercial Building Permits - January 2022-\$26,062.32 - January 2023-\$37,273.90 • Commissioner Seibert discussed the need for two Commissioners to make decisions • Commissioner Seibert discussed the primary responsibilities and functions of the Commissioners - primary responsibility is the General Fund Budget - overview of the budget - provided the six departments that fall directly under Commissioners authority - discussed the board appointments that the Commissioners are responsible for • Discussion on items City of Lima would like to work with Allen County on - opportunity to have a joint City Council and Commissioners evening meeting for residents to attend - collaboration of rehabilitation of neighborhoods with the assistance of Land Bank - property tax assessments

	<ul style="list-style-type: none"> -would like to continue having collaborative discussions like today moving forward • Discussion on Memorial Hall and asked if there are any plans for the building in the future <ul style="list-style-type: none"> -Commissioner Noonan provided a history of the building -when the Civic Center was built, there were plans for Memorial Hall to be torn down, but that did not occur -several years ago CORSA stated from a liability stance, the structure is not suitable for public use in its current state, therefore the building was closed -discussion on a potential group interested in the structure, and \$1 million in a reimbursable grant available through the State Capital Budget • Discussion on renovations to the Courthouse in the future <ul style="list-style-type: none"> -goal to have all county courts within the courthouse by 2031
<p>10:12 a.m.</p>	<p>RECESS</p>
<p>10:30 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Discussion on Lima Community Foundation <ul style="list-style-type: none"> -Jason Patchet has talked with the Foundation on proposed changes to lease space –additional 140 sq. ft. -Lima Community Foundation will discuss with their Board and will reach out to Kelli Singhaus on decision -discussion on items still occupying unleased space—Kelli Singhaus will invoice for the use of the unleased space and have Kayla Campbell notify them that a wall will be placed on February 28th regardless if their items are moved out or not • Discussion on Minor Dickerson inquiring about flying a Ukrainian flag at Savings and Loan Building <ul style="list-style-type: none"> -all county buildings fly the American, State and County flags—the only additional flag flown is military • Discussion on the need for a trailer <ul style="list-style-type: none"> -County Engineer has a 16-foot tilt deck trailer that Building and Grounds has been borrowing -County Engineer-Ditch Maintenance is willing to sell to Building and Grounds for \$2,000.00 -Commissioners are in favor of purchasing the trailer for Building and Grounds

	<ul style="list-style-type: none"> • Discussion on water leak at the Courthouse effecting two restrooms and one kitchenette sink -the plumbing will be repaired to ensure one of the restrooms and kitchenette sink is operable, one of the bathrooms will be closed • Will be getting proposals for painting at the Bureau of Motor Vehicles • Provided an update on Museum Retaining Wall project <ul style="list-style-type: none"> -plan to have a pre-construction meeting in the next couple of weeks -should be completed within 90 days of contract signing, weather permitted • Discussion on adding Museum Parking Lot to proposed grant for the Retaining Wall <ul style="list-style-type: none"> -have been advised not to add the project, but we will have a grant of \$50,000.00 for the Museum Retaining Wall Project -Jason Patchet will be working with County Engineer on placing a catch basin in the Museum Parking Lot and then will get quotes for asphalt • Discussion on vacuuming times for Building and Grounds employees <ul style="list-style-type: none"> -Jason Patchet has made adjustments to scheduling • Keith Cheney requests a meeting at 2:00 p.m. Friday, February 10th for an appointment of an Interim Prosecutor
11:11 a.m.	RECESS
1:15 p.m.	<p>Palmer Energy—Amy Hoffman re: Civic Center Electric Aggregation</p> <ul style="list-style-type: none"> • Discussion on adding the Civic Center to the county’s electric aggregation <ul style="list-style-type: none"> -adding 4 meters, which is too large a load to add to the current contract so we need to do a separate contract with Dynegy until May 2025, when we will go out for RFQ’s -rate \$0.05390/kWh <p>Resolution #91-23</p> <p>Commissioner Noonan made a motion. Seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
1:19 p.m.	ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan