**MINUTES**

**BOARD OF ALLEN COUNTY**

**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| **DESCRIPTION** | **GENERAL SESSION** |
| **DATE** | **November 8, 2022** |
| **LOCATION** | **COMMISSIONER’S MEETING ROOM** |
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|  | **\*\* The Commissioner’s office will be open for in-person**  **meetings. Social distancing requirements shall still be**  **maintained.**  **Allen County residents may also join the meeting from a computer, tablet or smartphone.**  [**https://www.gotomeet.me/AllenCountyCommissioners**](https://www.gotomeet.me/AllenCountyCommissioners) **You can also dial in using your phone. United States (Toll Free):**[**1 866 899 4679**](tel:+18668994679,,606059605) **United States:**[**+1 (571) 317-3116**](tel:+15713173116,,606059605) **Access Code: 606-059-605** |
|  | **PRESENT: Cory Noonan**  **Brian Winegardner** |
| **TIME:** | **GENERAL SESSION – RECORDED** |
| **9:04 a.m.** | **Staff/Update Meeting**  **Kelli Singhaus—**   * **Adopt a Family program discussion**   **-Kelli Singhaus is collecting money for purchases from the office**   * **Received an email from Nikki Hance, Auditor’s Office, regarding accounts over budget**   **-Public Defender Unemployment line –Kelli Singhaus is working with Kenny Sturgill to move funds from salary to cover**  **-Municipal Court Witness Fees—currently $22.00 over budget –Kelli Singhaus will move $2,000.00 to line from Juror Fees lines**   * **Common Pleas Court requesting an additional $15,000.00 for Jurors and $1,000.00 for Witness Fees to meet year end expenses**   **-Kelli Singhaus will move money from Contingency**   * **Review of Kayla Campbell’s response to painting request by the State for the License Bureau and Drivers Exam Station**   **-Kelli Singhaus will let Jason Patchet know to reach out to the State and let them know the dates they will be painting the same color it currently is rather than the request three colors**   * **Discussion on concerns with CorpComm closing as of November 30, 2022**   **-Kelli Singhaus will reach out to Joe Patton to see about switching to their website provider**   * **Discussion on payout for Comp Time/Holiday payout for the Sheriff’s Office**   **-Kelli Singhaus will request Jessie Andrews to provide information to move forward with the payout**   * **Discussion on continuing membership with NACO**   **-Commissioners agree to continue with membership**  **Sofia Clifton—**   * **Provided an update on accident at the Public Defender’s office**   **-Discussion on MOU for employee to pay for damages out of pocket rather than turning in to their insurance**  **-Sofia Clifton will work with CORSA/Kayla Campbell on an MOU**   * **Provided an update on claim at the Sheriff’s Office due to a deer strike to a cruiser**   **-claim has been closed at damages were less than the deductible**  **Brittany Woods—**   * **Discussion on new computer for Brittany Woods**   **-Commissioners will further discuss during Capital Discussion**   * **Discussion on RFQ prep for Veteran’s Garage** * **Discussion on Tracy Sanchez’s request for inviting Commissioner appointment Board members to an Ohio Ethics Training**   **-Commissioners are ok with extending an invite to Commissioner appointed Board members**  **Cory Noonan—**   * **Discussion on RTA Board and the Ethics Commission reviewing Josh Parker’s placement on the Board** * **Discussion on Health Department meeting today at 1:00 p.m. regarding invoices**   **-would like to discuss what makes the individuals in eligible for Medicaid**  **Brian Winegardner—**   * **Discussion on the Empowerment Alliance request for a resolution**   **-Commissioners are not inclined to provide resolution but would provide a letter of support to State Officials**   * **Received an email from Doug Ditto requesting to sign contract for 2023 Building Department**   **-total budget increase of over $1 Million**  **-Commissioners will further review and discuss**   * **Sanitary Engineer has hired a new individual/new position**   **-Brittany Woods will schedule a time to meet with Brad Niemeyer to review job description** |
| **10:07 a.m.** | **RECESS** |
| **10:33 a.m.** | **\*\*Budget Discussion scheduled for 2:30 p.m. will be moved to now and also encompass the 11:00 a.m. ARPA Discussion \*\***   * **Review of Fund 3999 Debt Service** * **Review of Fund 1011 Reserve account** * **Review of Fund 1010 Medicaid Transition**   **-will be moving funds to cover $50.00 Wellness for employees who completed Wellness 2022**   * **Review of Fund 2000 Paid Leave** * **Review of Fund 2410 RLF**   **-all loans are current**   * **Review of rent and lease revenue**   **-all current except for nursing home beds and Public Defender**  **-Nursing home beds are currently two months behind—Kelli Singhaus has left two messages with them, if she does not hear from them by end of week she will have Kayla Campbell send a letter**  **-Public Defender is also two months behind—Kelli Singhaus spoke with Kenny Sturgill and he is looking into it**   * **Discussion on Dispatch Billing**   **-All paid for current contracts**  **-beginning to receive payment for new contracts starting January 2023**   * **Review of Contingency** * **Review of Ditch Funds in the negative**   **-Total $81,199.83 in the negative**   * **Discussion on GDIF**   **-Kelli Singhaus will reach out to the Auditors regarding the creation of the fund**   * **Review of General Fund working budget**   **-discussion on over budget accounts**   * **Review of Capital budget and discussion on ARPA projects**   **-need to set aside $100,000.00 for Museum Wall project**  **-need to set aside $450,000.00 for Veterans Garage**   * **discussion on bulk computer purchase quote**   **-$16,849.50 for 30 computers**  **-Kelli Singhaus will work on getting P.O. to move forward with purchase** |
| **11:58 a.m.** | **RECESS** |
| **1:02 p.m.** | **Discussion re: Invoices—Brandon Fischer & Alison Johanning**   * **Brandon Fischer has looked into possibility of Medicaid coverage for affected individuals but had no luck due to the status of the individuals citizenship status** * **provided an update on TB cases**   **-individuals are now out of isolation but will continue to be treated for 6 months**   * **Alison Johanning provided an overview of invoices**   **-Current cost is $7,605.14 to include Air Bnb, Mobile X, Rite Aid, Lima Memorial and TB Testing**  **-there will be more costs to come for medication and chest x-rays**  **-Health Department has paid $28,702.00 toward expenses**   * **Discussion on proposed hospital bills as no invoice has been received at this time** * **Alison Johanning will provide Kelli Singhaus with an invoice and supporting documentation for current charges and any upcoming charges** |
| **1:27 p.m.** | **RECESS** |
| **1:45 p.m.** | **Baughman Ditch Basin 1 Design Modification Discussion—Joe Gearing, Kayla Campbell and Anthony Carbone**   * **Joe Gearing provided an overview of proposed assessments (with variable of base assessment amount) for the Baughman Project with a 5 year loan option and a 10 year loan option** * **Discussion on Engineer quantities and Commissioners contingencies** * **Discussion on reaching out to ODRC and American Township on paying their portion up front to lower the amount needed to be financed**   **-Joe Gearing will begin conversations to set meetings set to further discuss**   * **Discussion on redesign of the wetlands**   **-Brittany Woods will amend previous resolution to move forward with redesign of the wetlands** |
| **2:30 p.m.** | **Month End Budget Update—Kelli Singhaus**  **\*\*Moved to 10:30 a.m.\*\*** |
| **2:20 p.m.** | **Adjourn** |
|  | **Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Brittany N. Woods, Clerk**  **Approved by: Board of Allen County Commissioners**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Beth Seibert**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Cory Noonan**    **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Brian Winegardner** |