

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>November 17, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:03 a.m.</b>	<p><b>Budget Meeting—Coroner</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on 2023 Budget requests</b></li> </ul>
<b>8:21 a.m.</b>	<b>RECESS</b>
<b>9:01 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE –Brian Winegardner</b>

**APPROVE AGENDA AS PRESENTED**

***Commissioner Winegardner made a motion to amend the agenda to add Resolution #702-22B under Resolution/Signatures and Resolution #1116-22 under Discussion. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #1093-22.** Approve travel expenses.
- b. Resolution #1094-22.** Intradepartmental transfers.
- c. Resolution #1095-22.** Authorize a warrant of advance from the Health Department Fund 8810 to the Public Health Workforce Fund 8812.
- d. Resolution #1096-22.** Authorize a warrant of advance from the Sanitary Engineers Surplus Fund 5035 to the Gomer Sewer Revenue Fund 5307.
- e. Resolution #1097-22.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Replacement & Improvement Fund 5435.
- f. Resolution #1098-22.** Supplemental appropriation to the Health Department Fund 8810.
- g. Resolution #1099-22.** Supplemental appropriation to the General Fund 1001.
- h. Resolution #1100-22.** Supplemental appropriation to the CP Reentry ATP Fund 2718.
- i. Resolution #1101-22.** Supplemental appropriation to the Drug Court Fund 2702.
- j. Resolution #1102-22.** Supplemental appropriation to the 911 Fund 2004.
- k. Resolution #1103-22.** Supplemental appropriation to the Wireless Surcharge Fund 2096.
- l. Resolution #1104-22.** Rename Fund 2093 to the Conveyance Fee TM/GIS Fund.
- m. Resolution #1105-22.** Establish the GIS Fund.
- n. Resolution #1106-22.** Establish the Tax Map Fund.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #1107-22.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorizes sale of same by internet auction. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #1108-22.** Enter into an agreement with the Allen County Sheriff's Office and the Monroe Township Trustees for Safety Services Dispatching. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #1109-22.** Enter into a grant agreement with the Ohio Development Services Agency for the State of Ohio, State Community Development Block Grant Program CFDA NO. 14.228. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This grant is for the Harrod Event Center roof project in an amount of \$220,000.00. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #1110-22.** Authorize acceptance of the FY'2021 Emergency Management Agency and authorizes Tom Berger to sign associated paperwork necessary to administer the grant. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #470-21F.** Amend Resolution #470-21, nominate various individuals for membership to the Allen County Local Emergency Planning Committee. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. There was a vacancy and this resolution fills that spot with Catherine Reed. The roll was called and the resolution was approved unanimously.***

**6. Resolution #1111-22.** Authorize the Allen County Engineer to purchase (1) John Deere FC15M Flex Wing Rotary Cutter from Koenig Equipment, Inc. and declares one (1) Woods BW 1800 QW Mower obsolete and no longer suitable for county purposed and authorizes the trade-in of same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This purchase will be made from County Engineer funds, not General Fund dollars. The roll was called and the resolution was approved unanimously.***

**7. Resolution #1112-22.** Authorize the Allen County Engineer to purchase one (1) 2022 International CV515 Crew Cab Dump Truck Chassis from Rush Truck Centers. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This purchase will be made from County Engineer funds, not General Fund dollars. The roll was called and the resolution was approved unanimously.***

**8. Resolution #1113-22.** Authorize the Allen County Engineer to purchase one (1) Dump Truck Bed and accessories from Kalida Truck Equipment. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This purchase will be made from County Engineer funds, not General Fund dollars. The roll was called and the resolution was approved unanimously.***

**9. Resolution #702-22B.** Amend appointments to the Access Management Advisory Committee for an update to the current Access Management Regulations for Allen County. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Department of Job and Family Services**

**1. Resolution #1114-22.** Authorize Joe Patton, Director of the Allen County Department of Job and Family Services, to act as the Allen County Commissioners designee for approving inter-county adjustments of allocated funds. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**B. County Engineer**

**1. Resolution #1115-22.** Accepts proposal and enters into contract with Lake Erie Construction Co. for the Guardrail Safety Improvement Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Lake Erie Construction Co. was the low bidder of \$323,840.00, with federally funding covering \$300,000.00. The remainder will be funded through County Engineer funds. The roll was called and the resolution was approved unanimously.***

**C. Board of Developmental Disabilities**

**1. Resolution #1116-22.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Allen County Board of Developmental Disabilities Addition and Renovation to the Administration Building Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:16 a.m.**

**RECESS**

**9:33 a.m.**

**Update—Building and Grounds –Jason Patchet and Abe Ambroza**

- **Abe Ambroza provided an update on intruders at the Civic Center**
  - discussion on challenges of securing the building
  - discussion of possible security systems/interior motion detectors
  - Jason Patchet will work with Northwest Security to get proposals on security system/motion detectors
- **Jason Patchet provided discussion on door security latches for the crash bar doors –looking at purchasing 11**
- **Discussion on purchase of doors at Civic Center – \$24,569.00**
  - Commissioners have signed off on and Kelli Singhaus will obtain a Purchase Order

**At 10:11 a.m. Abe Ambroza left the meeting**

- **Discussion on hot water pumps for Justice Center**
  - Robertson’s Heating and Cooling—\$6853.00/each + shipping
  - Equiparts—\$5,619.00/each + shipping
  - Jason Patchet has ordered two pumps from Equiparts—once he receives shipping costs, a Purchase Order will be obtained
- **Provided an update on quote for an S2 gate for the Court of Appeals Building—\$11,033.04**
- **Provided an update on quote for S2 doors for Court of Appeals—\$6,472.43 (total for both areas)**
  - \$4,052.86—quote for Judge Entry Door
  - \$2,420.00— quote for 2<sup>nd</sup> Floor Stairwell
  - Commissioners agree to move forward with the Judges Entry Door
- **Discussion on carpet for Court of Appeals office space**
  - still waiting on quote from Tim Hogan before making a decision
- **Jason Patchet requests to enter executive session to discuss compensation of an employee**

**At 10:35 a.m. Commissioner Winegardner made motion to go into Executive Session according to ORC 121.22 (G) (1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.**

**At 10:49 a.m. the Board of Commissioners went back into general session.**

	<ul style="list-style-type: none"> <li>• <b>During executive session it was discussed that an employee of Building and Grounds is doing exemplary work</b> -it was told to the employee that their probationary period was 90 days, but it is actually 180 days—in fairness to the employee the Commissioners have agreed to provide the \$0.50 raise to the employee effective immediately at the mark of 90 days versus the 180 days</li> </ul>
<b>10:52 a.m.</b>	<b>RECESS</b>
<b>11:02 a.m.</b>	<p><b>Joe Patton— Department of Job and Family Services— 2023 Budget Review/Allen County Website Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Review of 2023 budget</b></li> </ul> <p><b>At 11:32 a.m. Kelli Singhaus, Brittany Woods, Katie Metzger and Jack Earl joined the meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Allen County website regarding CorpComm closing</b></li> <li>• <b>DJFS plans to create “How-To” videos for Commissioners office staff to be able to update the website</b></li> <li>• <b>Kelli Singhaus will reach out to CorpComm for any information we may need upon them closing</b></li> </ul>
<b>12:00 p.m.</b>	<b>RECESS</b>
<b>1:05 p.m.</b>	<p><b>Update—Dave Stratton—Allen Economic Development Group</b></p> <p><b>Beth Seibert not present due to scheduling conflict</b></p> <ul style="list-style-type: none"> <li>• <b>Dave Stratton provided a list of highlights and successes of 2022</b> -review of the highlights and successes</li> <li>• <b>discussion on investment in completed and progressing projects in Allen County</b> -currently \$688 million for 2022</li> <li>• <b>Review of Strategic Plan and goals</b></li> <li>• <b>Discussion on the need for spec buildings for businesses to have locations available for a turn-key business</b></li> <li>• <b>Discussion on preparation for the next Industrial Park for Allen County</b></li> </ul>
<b>1:56 p.m.</b>	<b>Adjourn</b>

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner



