

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 27, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE –Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner made a motion to amend the agenda to add Resolution #1048-22 and 1049-22 under Discussion. Motion seconded by Commissioner Seibert. The roll was called and the amended resolution was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

1. Consent Agenda:

- a. Resolution #1042-22.** Approve travel expenses.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Notice to Legislative Authority, Ohio Division of Liquor Control, Bluffton Golf Club LLC. dba Bluffton Golf Club, D1, D2 Permit, Request a Hearing / Do Not Request a Hearing Resolution**

Commissioner Noonan made a motion to “Do Not Request a Hearing”. Motion seconded by Commissioner Winegardner. Then roll was called and was approved unanimously.

- 2. Resolution #1043-22.** Enter into an agreement with Allen County Sheriff’s Office and the Bath Township Board of Trustees for Safety Services Dispatching. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This and the next two resolutions are dispatching contracts for 2023-2025. The roll was called and the resolution was approved unanimously.*

- 3. Resolution #1044-22.** Enter into an agreement with the Allen County Sheriff’s Office and the Spencerville Invincible Fire Department for Safety Services Dispatching. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*

- 4. Resolution #1045-22.** Enter into an agreement with the Allen County Sheriff’s Office and the Westminster Fire Department for Safety Services Dispatching. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*

5. Resolution #1046-22. Authorize the purchase of one (1) 2022 Bobcat UW56 and declare one (1) 2014 Bobcat 5600 Toolcat obsolete and no longer suitable for county purposes and authorize the trade-in of same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

6. Resolution #1047-22. Enter into a contract with West Ohio Community Action Partnership (WOCAP) to provide Fair Housing Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract amount is not to exceed \$7,000.00. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Sanitary Engineer

1. Resolution #1048-22. Enter into a Sanitary Sewer Extension Agreement with David J. and Kristin D. Dixon for the construction of a Sanitary Sewer Improvement. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Septic system was deemed unsuitable by the Health Department and the property owners have requested to be added to the sanitary sewer and the project will be paid by the property owners with a five (5) year payback. The roll was called and the resolution was approved unanimously.***

2. Resolution #1049-22. Accept and award proposal from Shaferly Excavating, LTD. For the construction of the East Lincoln Highway Low Pressure Sanitary Sewer System. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This project included 650 Ft. of 2 inch pressure line at a cost not to exceed \$11,444.00. The roll was called and the resolution was approved unanimously.***





ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:11 a.m.	RECESS
9:35 a.m.	<p>Update—Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Provided a follow-up to Budget Discussion -discussion on streetlight locations -Commissioner Noonan will further discuss with Port Authority • Concrete will be poured at Court of Appeals building today • Razor wire fence is being installed at Juvenile Detention Center today • Epoxy floor coating by Supremecrete is being installed in the booking area today -Jason Patchet will talk to Chief Mohler on possibly installing epoxy flooring in the office area hallways • Jason Patchet has had discussion with Brion Rhodes on the guardrail posts on the Ada Rd. property -Brion will look into and figure out what to do with the posts and have them removed • Schindler Elevator has begun work on the Child Support Enforcement Agency elevator • Has begun painting in Court of Appeals offices and is working on getting flooring quotes • DGL Engineers has provided a Change Order in the amount of \$4,754.00 to prepare bid documents for the museum wall -Commissioners are in favor of moving forward and Kelli Singhaus will work on getting a P.O. • Jason Patchet, Brittany Woods and Kayla Campbell are working on preparing the Veteran’s Garage RFQ scoring criteria
10:04 a.m.	RECESS
11:00 a.m.	<p>Update—Douglas Ditto—Building Department</p> <ul style="list-style-type: none"> • Provided an overview of August and September reports -August fees were \$57,427.43 -September fees were \$23,506.26 • Discussion on staffing -Seeking an additional person for Plan Review -Seeking applications for a full time Electrical Inspector -Will be adding a part-time Clerical staff person • Discussion on plans of Bluffton joining with their own Building Department

	<ul style="list-style-type: none"> • Discussion on 2023 Budget -proposed 2023 Operational Budget—\$660,000.00 • Will be getting new software mid to late Spring -will provide efficiencies and will allow Fire Departments access to digital drawings • Discussion on rates -currently there is no plan to changes of rates -there will be discussions with the Commissioners before implementing any changes to rates • Commissioner Seibert had discussion on concerns from an individual and their project at Crossroads Church regarding fire suppression system
<p>11:28 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Update—Allen Water District</p> <p>Present: Kim Stiles, Michael Leis, Pam Vickers (via GoTo Meeting), Kurt Neeper (via GoTo Meeting)</p> <ul style="list-style-type: none"> • Kim Stiles provided an overview of Assignment and Assumption Agreement -\$1.00 increase from \$3.00 to \$4.00 effective January 2023 • Review f County District Fee Collection and Projections • Provided an update on Indianbrook Waterline Replacement Project -Informational Open House meeting will be held next month for property owners to attend -current plan to bid project in early 2023 • Provided an update on Master Plan Study and Hydraulic Model Update -current revises completion date is end of this year • Provided an update on East Regional Waterline Project -Contracts A and B-waterline installation, pressure testing and chlorination is complete and restoration work is in progress -Contract C-tank erection is complete and painting is in progress, goal is to have tower operational by December -planning to have another Open House/Wrap Up meeting to present final costs and connection instructions to property owners • Provided an update on Rudolph Elevated Tank Project -tank erection and painting is complete -hope to have operational in the next few weeks

	<ul style="list-style-type: none"> • Discussion on ARPA funds for Allen Water District projects <ul style="list-style-type: none"> -Commissioners will ask Bricker and Eckler if county ARPA funds can be co-mingled with other entities ARPA funds -Water District will provide the Commissioners with some smaller projects for ARPA funding • Commissioner Seibert had discussion on concerns from an individual and their project at Crossroads Church regarding fire suppression system <ul style="list-style-type: none"> -discussion on Developers Agreement and Recoupment Agreement option for this project
<p>1:40 p.m.</p>	<p>RECESS</p>
<p>2:03 p.m.</p>	<p>Budget/Capital Discussion</p> <ul style="list-style-type: none"> • Discussion on 2023 Budget and Capital Budget
<p>3:14 p.m.</p>	<p>Adjourn</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>