

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 25, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
9:02 a.m.	AGENDA MEETING
	PLEDGE –Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner made a motion to amend the agenda to add Resolution #702-22A under Resolution/Signatures and to cancel the 1:00 p.m. Update with the Sheriff's Office as they will be here tomorrow for their Budget Meeting. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>

1. Consent Agenda:

- a. **Resolution #1030-22.** Approve travel expenses.
- b. **Resolution #1031-22.** Intradepartmental transfers.
- c. **Resolution #1032-22.** Supplemental appropriation to Smith Ditch Fund 4332.
- d. **Resolution #1033-22.** Supplemental appropriation to Worth Center Fund 8880.
- e. **Resolution #1034-22.** Supplemental appropriation to BOC Capital Improvements Fund 4015.
- f. **Resolution #1035-22.** Supplemental appropriation to BOC Capital Improvements Fund 4015.
- g. **Resolution #1036-22.** Supplemental appropriation to OPOTA Training Fund 2851.
- h. **Resolution #1037-22.** Supplemental appropriation to Legal Research Fund 2710.
- i. **Resolution #1038-22.** Establish the Disease Mitigation Fund.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. **Resolution #1039-22.** Enter into a lease agreement with Lima Community Foundation. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is an 11 month lease for 2022. The roll was called and the resolution was approved unanimously.***
- 2. **Resolution #1040-22.** Enter into a lease agreement with Lima Community Foundation. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a renewal of the previous lease. The roll was called and the resolution was approved unanimously.***
- 3. **Resolution #702-22A.** Amend appointments to the Access Management Advisory Committee for an update to the current Access Management Regulations for Allen County. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Cody Doyle will be replacing Shane Coleman and Jerry Gilden will be replacing Bill Degen. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Department of Job and Family Services

1. Resolution #738-21D. Amend Resolution #738-21. Approve a subrecipient agreement between the Allen County Department of Job and Family Services and the Allen County Children Services Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Wingardner. This is the final increase to an existing contract, with a total increase of \$20,681.61. The roll was called and the resolution was approved unanimously.***

B. Allen County Regional Airport

1. Resolution #1041-22. Authorize the Allen County Regional Airport Authority to accept a matching grant offer from the Ohio Department of Transportation for funding under the SFY2023 Ohio Airport Improvement Grant Program. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

RECESS

9:34 a.m.

Staff/Update Meeting

Kelli Singhaus—

- **Received invoice for Activate Allen County dues for 2024
-ok to continue for payment in 2024**
- **Received legal for RFQ Veteran’s Garage invoice
-ok to be paid from part of project**
- **Lease agreements with Lima Community Foundation have been signed and approved and**

payment has been received for the past due balance as well as first month of the new lease

- Had sent communication to interested party for space at the Savings Building—no response back yet
- Working with Auditors office on possibility of Conveyance Fee and GIS fund
- Working with Jessie Andrews from Sheriff's office on invoice for software for Columbia Health contract
- Discussion on Notary renewal for Kelli Singhaus and Brittany Woods and Sofia Clifton obtaining her Notary
- Reached out to Dalton Smith for an update on eviction for McDonnel Street property—have not heard back yet
- Discussion on Burgess Group
 - September 2023 we will have a principal payment of \$134,000.00 due and a total of \$3,685.00 interest due
 - Kelli Singhaus will look into if we should pay off now or wait until September 2023 and will further discuss options
 - currently also have \$81,199.83 of ditch projects in the red that will need to be paid for by the end of year
- Discussion on the Farm Lease for Cole Street
 - will need to go out to bid as the lease ends end of December

Brittany Woods—

- Discussion on new computer for Brittany Woods' office as hers is a 2014 and is very slow running
- Discussion on Capital request purchase from Auditors office for 30 computers
- Reminder for Salvation Army Toys for Tots
 - November 8, 2022 at 12:00 p.m. -Cory Noonan and Brian Winegardner will be attending

Beth Seibert—

- Provided an update on meeting with Allen Economic Development Group last Friday
 - Barrington family are looking to relocate their business from Hardin County to Allen County
 - if this move occurs, the business will most likely be seeking a tax abatement
- Provided an update on the NW Solid Waste District meeting yesterday

- they have had issues getting a quorum, would like at least one more Allen County Commissioner attend next time in attention to Beth Seibert
- discussion on ratifying the Solid Waste Plan
- Beth Seibert will not be present for Building and Grounds update this week
- would like the Board to ask Jason Patchet if there is anything at the Ada Rd. property that would need to be removed
- Discussion on employee evaluations coming up
- Brittany Woods will send evaluation forms to the Commissioners to review and edit

Cory Noonan—

- Discussion on City of Lima resolution for weekend transportation
- Discussion on Winter Conference
- Kelli Singhaus will provide Brittany Woods with information to register the Commissioners

Brian Winegardner—

- Discussion on consideration of distribution of Covid tests for this winter for county employees
- Brian Winegardner will further discuss with Tom Berger
- Discussion on Sofia Clifton’s probationary period coming to an end and increase of \$1.00 to her hourly rate at her 6 month mark

10:38 a.m.

RECESS

11:05 a.m.

ARPA Discussion

- Brian Winegardner is continuing to work on Safety Services reimbursement
- General discussion on projects to be paid for through the Safety Services reimbursement
- Beth Seibert has reached out to the Water District and Sanitary Engineer to provide options of smaller projects—have not heard back from them yet
- Discussion on Administration Building budget
- Discussion on new Child Support Enforcement Agency building
- Discussion on Crime Victim Services request increase to their budget

-Commissioner Noonan will let Tony Geiger know that the Commissioners will not be in a place to do this at this time

RECESS

1:00 p.m.

**Sheriff's Office—Update—Chief Deputy Mohler—
CANCELLED**

11:41 a.m.

Adjourn

Submitted by:



Brittany N. Woods, Clerk


Approved by: Board of Allen County Commissioners



Beth Seibert



Cory Noonan



Brian Winegardner