

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 18, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	<p>Meeting with Port Authority at Allen Economic Development Group located at 144 S. Main Street, Suite 200, Lima, Ohio 45801</p> <p>**Please see Port Authority Minutes**</p>
	RECESS
9:07 a.m.	<p>Staff/Update Meeting</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Received a request from County Engineer's office to promote a blood donation drive through Wellness

-Commissioners would rather not promote it through Wellness as it is not a Wellness event, although it is a worthy cause

- **Will be presenting the Wellness program to the Civic Center staff this Wednesday**
- **Auditors office has sent out information on Open Enrollment for October 25th and 26th**
-Sofia Clifton will be setting up a Wellness Booth and be available for questions

Kelli Singhaus—

- **Provided an update on request for vacant space at the Savings Building**
-Kelli Singhaus did reach out to interested party on available space
- **Discussion on Lima Community Foundation lease**
-Kelli Singhaus sent the lease to them on September 22nd for review and consideration and still has not heard back from them
-Kelli Singhaus will reach out to Kayla Campbell on the next steps and to ask if she can draft a letter
- **Received a proposed 2023 budget for the Tax Map office from Laura Clark, County Engineer's Office— they would like to have a budget meeting with the Commissioners –Kelli Singhaus will schedule**
- **General discussion on the future of Tax Map/GIS and history of Conveyance Fee disbursement**
- **Discussion on transfers vs. advances for ditch projects**
- **Discussion on Burgess Group Project**
- **Discussion on invoice for Tyler Technologies for EMR Interface installation –\$2,320.00**
-confirmed with Jessie Andrews, Sheriff's Office, that this is a one-time cost
-Kelli Singhaus will ask the Sheriff's Office if they have the money within their funds to pay

Brittany Woods—

- **Discussion on Resolution designating representative and alternate for the annual CCAOSC- Energy Program Annual meeting**

At 10:30 a.m., Commissioner Noonan moved to approve Resolution #1002-22. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- **Discussion on RFQ scoring for the Veteran's Garage**
- **Received a phone call from the owner of the 311 building if the Commissioners would be interested for the proposed Administration Building**
-Commissioner Noonan will reach out to owner
- **Received a request for a letter of congratulations for a local Boy Scout achieving the Eagle Scout Award**

	<p align="center">-Brittany Woods will work on letter for signature</p> <p>Beth Seibert—</p> <ul style="list-style-type: none"> • Discussion on an amended resolution on next Tuesday’s agenda for the Access Management Board member appointments • Working with Regional Planning Commission on the updated Flood Plain Regulations – implementing minimum requirements <p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Provided an overview of the meeting this morning with Port Authority in regards to the Ada Road property -discussion on transferring the land to Port Authority for them to have access to demolish the current building and have availability for potential development in the future –Kayla Campbell and Rex Huffman are working on the legal documents to move forward with the transfer • -discussion on the Commissioners interest in property on Commerce Parkway that is currently owned by the Port Authority –Port Authority will be providing an MOU to the Commissioners to allow INCompliance to look into the property on viability for the proposed project for the location
<p>11:01 a.m.</p>	<p>RECESS</p>
<p>11:07 a.m.</p>	<p>ARPA Discussion—Commissioners Office Staff and Kayla Campbell</p> <ul style="list-style-type: none"> • Discussion on Commerce Parkway property for proposed Administration Building • -8.3 acres of non-floodplain property available to build on • Discussion on budget for the proposed building • Kayla Campbell will prepare an email to Sean Lehman with Bricker and Eckler on the next steps as well as work on documents for Ada Road property transfer • Discussion on Project Manager for the proposed building—INCompliance will serve as Project Manager • Brian Winegardner received the schedules for Sheriff Salaries and will be working on documenting
<p>11:43 a.m.</p>	<p>RECESS</p>
<p>1:19 p.m.</p>	<p>Update—Julie Shellhammer—Allen County Dog Warden</p> <p>Commissioner Noonan was not present</p> <ul style="list-style-type: none"> • Review of statistics for the office

	<ul style="list-style-type: none"> • Dog license sales— <ul style="list-style-type: none"> - 252 tags down for the year - increased in dollar amount for tag sales • Discussion on siding project for 2023 • Review of parking lot project <ul style="list-style-type: none"> -project has been completed • Discussion on staffing <ul style="list-style-type: none"> -has advertised for kennel staffing and is having difficulty finding anyone • Will be attending Winter Conference • Working with the City of Lima, Rachael Gilroy and Kayla Campbell on a Spay and Neuter Program for dogs and cats • Budget for 2022 is looking good; will be meeting with Kelli Singhaus to review 2023 Budget
<p>1:33 p.m.</p>	<p>RECESS</p>
<p>2:02 p.m.</p>	<p>Update—Kenny Sturgill—Public Defender Office</p> <p>Commissioner Noonan was not present; Joe Patton present</p> <ul style="list-style-type: none"> • Discussion on issue with phones at the jail not being able to reach out to the Public Defender’s due to not having any funds in their account when initially detained <ul style="list-style-type: none"> -the Sheriff’s Office will allow inmates to use a county phone to make initial contact with Public Defender’s Office; after that they will have to use the Securus phones inside the jail • Discussion on the potential of the State handling the Public Defender Office with a regional approach <ul style="list-style-type: none"> -Kenny Sturgill will be part of the Task Force along with Commissioner Noonan • Discussion on Indigent Defense • Provided an update on office space and phone system—everything is going well • Discussion on Public Defender Board Members with terms expiring in November <ul style="list-style-type: none"> -Joe Patton, as President of the Board, will let Commissioner Seibert know if the Board Members would like to continue to serve for another term after he discusses with them
<p>2:24 p.m.</p>	<p>ADJOURN</p>

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner