

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>October 11, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:00 a.m.</b>	<p><b>County Engineer—Financial Transaction Device Discussion</b></p> <p><b>Present: Krista Bohn, Laura Clark, Karen Brenner and Brittany Woods</b></p> <ul style="list-style-type: none"> <li>• <b>Krista Bohn provided an overview on the process of currently seeking a new vendor for financial transaction devices</b></li> <li>• <b>Karen Brenner provided discussion on the need for the use of financial transaction devices for permits/bonds for the County Engineer's office</b>  <b>-would foresee an approximate of 10-15 transactions per month</b></li> <li>• <b>Krista Bohn discussed processing fee that would need to be paid by the customer not the county</b></li> </ul>

	<ul style="list-style-type: none"> <li>-Karen Brenner does not believe that would be an issue</li> <li>• Discussion on the process of using the financial transaction devices</li> <li>• Discussion on responsibility to the department of adding the financial transaction device</li> <li>• Commissioner Noonan would ask that the County Engineer would reconsider payment of cost allocation if moving forward with the financial transaction devices for County Engineer office</li> <li>-Karen Brenner and Laura Clark will discuss with Brion Rhodes</li> </ul>
<p>8:18 a.m.</p>	<p>RECESS</p>
<p>9:04 a.m.</p>	<p>Staff/Update Meeting</p> <p>Kayla Campbell—</p> <ul style="list-style-type: none"> <li>• Reviewed of updated Fairground lease agreement draft</li> <li>• Review of “Exhibit” provided by Troy Elwer</li> <li>• Kayla Campbell will send draft to Troy Elwer and Attorney Jim Blair to review</li> <li>• Discussion on naming of buildings on the fairgrounds property <ul style="list-style-type: none"> <li>-Kayla Campbell will reach out to the Fair Board to see if they have parameters in place for the naming of buildings</li> </ul> </li> <li>• Brian Winegardner received a phone call from a Bath Township resident with concerns on a solar project in Bath Township—Brian informed them that the Commissioners do not have any say in solar projects if they are under 50 megawatts and also let Bath Township trustees know of the residents’ concerns <ul style="list-style-type: none"> <li>-Informational meeting scheduled for October 19<sup>th</sup> at 6:00 p.m. with the company of proposed project</li> </ul> </li> <li>• General discussion of Senate Bill 52 and confusion of understanding the bill for smaller projects <ul style="list-style-type: none"> <li>-The townships hold the jurisdiction over these smaller projects (under 50 megawatts) as it relates to zoning</li> <li>-Kayla Campbell and the Township Trustees will need to work on regulations for these proposed projects under 50 megawatts</li> </ul> </li> </ul> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> <li>• Discussion on an individual looking for office space in the Savings Building for R and W Fixture Company <ul style="list-style-type: none"> <li>-Kelli Singhaus did check with Jason Patchet on space available</li> <li>-Kelli Singhaus will reach out to the individual on the space available and cost for a one (1) year lease</li> </ul> </li> <li>• Continuing to work with Lima Community Foundation on getting their lease signed</li> </ul>

- **Discussion on an invoice received from Tyler Technologies**  
-Kelli Singhaus will further discuss with Sheriff's Office
- **Discussion on invoice from CorpComm invoice with services completed for CSEA and Recorder's office**  
-Kelli Singhaus will proceed with payment
- **Discussion on invoice from Lane's Storage for storage fee of files \$5,948.00**  
-Commissioners are ok with Kelli Singhaus moving monies to pay invoice

**Brittany Woods—**

- **Discussion on social media posts regarding Natural Gas Aggregation**  
-will post on Commissioners Facebook page
- **Received a request from Dinsmore in regards to a request for Lima Memorial Hospital**  
-Brittany Woods will send to Auditor Gilroy to review
- **Discussion on dental insurance 2023**  
-Brittany Woods will follow up with the Auditor's office
- **Provided an overview on Wellness Coordinators meetings last Friday**
- **Discussion on Tobacco Free City Parks support letter from Activate Allen County**

**Beth Seibert—**

- **Discussion on letter from Dr. Ellis as it relates to a new building -have not responded yet**
- **Currently working on editing media release for Natural Gas Aggregation**
- **Discussion on Port Authority Board vacancy**  
-Maria Sanko and Cindy Leis have brought forth Drew Fields for consideration to replace Don Klausing as he has left the board  
- Beth Seibert provided background and accolades of Drew Fields  
-Commissioners are ok with moving forward with appointing Drew Fields to the Port Authority Board
- **Discussion on Administration Building site**

**Brian Winegardner—**

- **Discussion on Ada Road property transfer to the Port Authority Board**  
-will need to have a discussion with Port Authority Board and Allen Economic Development Group on proposed Administration Building site
- **Review of residents concern of solar project in Bath Township**  
-Commissioner Seibert plans to attend the Township meeting as it relates to the proposed solar projects

	<p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>• <b>Command Bus for EMA</b> -will need to further discuss</li> <li>• <b>Review of Flu Shot Clinic</b> -Commissioner Noonan recommends reaching out to a different provider for flu shots next years</li> <li>• <b>Discussion on TCAP funding</b> -Brian Winegardner did let the State know that Allen County does intend to participate in TCAP funding for 2024-2025 -discussion on how the TCAP funding is being used</li> </ul>
<p><b>10:42 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:10 a.m.</b></p>	<p><b>Kelli Singhaus—Monthly Budget Update</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on Fund 3999</b> -No changes</li> <li>• <b>Provided an update on Fund 1011</b> -No changes</li> <li>• <b>Provided an update on Fund 1010</b> -No changes -discussion on using fund for Wellness 2023 -Kelli Singhaus will follow up with Keith Cheney</li> <li>• <b>Provided an update on Fund 2000</b> -Balance-\$12,124.15 -will be moving \$50,000.00 from contingency to this fund for expected future payouts</li> <li>• <b>Provided an update on Fund 2410</b> -Balance-\$551,084.64 -Loans are current</li> <li>• <b>Review of rent/lease revenue</b> -Allen County Educational Service Center lease will be expiring at the end of year, will need to discuss renewal -discussion on Cole Street Farm lease -Soil and Water lease will be expiring at the end of year, will need to discuss renewal</li> <li>• <b>Discussion on dispatch billing</b> -invoices for January 1, 2023 has been sent out</li> <li>• <b>Review of Contingency</b></li> <li>• <b>Review and discussion of Ditch Funds</b> -review of spreadsheet provided by Laura Clark</li> <li>• <b>Review of General Fund working budget</b></li> <li>• <b>Review of Capital budget</b></li> </ul>
<p><b>12:29 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:08 p.m.</b></p>	<p><b>Kelli Singhaus—2023 Budget Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Kelli Singhaus provided Budget Binders for herself and the Commissioners</b></li> <li>• <b>Review of proposed 2023 budget worksheet and the requests of each department</b></li> </ul>

3:41 p.m.

ADJOURN

Submitted by:



**Brittany N. Woods, Clerk**

Approved by: **Board of Allen County Commissioners**



**Beth Seibert**



**Cory Noonan**



**Brian Winegardner**