

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 6, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Beth Seibert Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:03 a.m.	<p>Kayla Campbell and Anthony Carbone —Fairground Lease Discussion</p> <ul style="list-style-type: none"> • Review of draft lease • Discussion on proposed edits to the draft lease • Discussion on adding an exhibit to the lease to include a layout of the parcels of the fairgrounds property that the Board of Commissioners own • Discussion on lease term—5 years with an option for modifications if needed • Plan to add an exhibit to include list of activities to be held on the fairgrounds property -Beth Seibert will reach out to Troy Elwer to obtain that list

	<ul style="list-style-type: none"> • Kayla Campbell will address edits and bring back to Commissioners for review Tuesday morning during the Board of Commissioners Staff Update
8:35 a.m.	RECESS
9:01 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved for approval of the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ul style="list-style-type: none"> a. Consent Agenda: b. Resolution #981-22. Approve travel expenses. c. Resolution #982-22. Intradepartmental transfers. d. Resolution #983-22. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Fund 5308. e. Resolution 984-22. Supplemental appropriation to the General Fund 1001. f. Resolution #985-22. Supplemental appropriation to the Worth Capital Fund 8879. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ul style="list-style-type: none"> 1. Resolution #986-22. Authorize membership and payment of membership dues to Meta Solutions. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. These are annual dues. The roll was called and the resolution was approved unanimously.</i>

2. Resolution #989-22. Authorize the Clerk of Board to advertise for Request for Qualifications for a Criteria Architect for the Construction of an Allen County Veterans Garage. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

3. Resolution #990-22. Authorize the Allen County Insurance Rates for 2023. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. County Engineer

1. Resolution #314-22A. Amend Resolution #314-22, Accepts bid and enters into contract with Allied Construction, LLC. for the County Contract Tar & Chip Program-22.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The contractor was unable to complete work by date agreed on. Will perform work next spring at same cost the bid was accepted for. The roll was called and the resolution was approved unanimously.

2. Resolution #952-22. Approve estimate of material and labor necessary for a structure replacement on Crabb Road. **(Previously tabled on September 22, 2022.)**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The bridge has been closed since 2018 and will be replaced at a cost not to exceed \$99,476.29. The roll was called and the resolution was approved unanimously.

3. Resolution #953-22. Approve estimate of material and labor necessary for a superstructure replacement on Shaffer Road. **(Previously tabled on September 22, 2022.)**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The steel beam, bridge will be replaced with a concrete slab

at a cost not to exceed \$49,000.00. *The roll was called and the resolution was approved unanimously.*

4. Resolution #954-22. Approve estimate of material and labor necessary for a structure replacement on Old Delphos Road. **(Previously tabled on September 22, 2022.)**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The slab will be replaced with a culvert. The roll was called and the resolution was approved unanimously.

5. Resolution #987-22. Authorize the Clerk of Board to post notice and advertise to receive bids for various guardrail projects FY 2023.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The bid opening will be November 3, 2022 at 11:00 a.m. The roll was called and the resolution was approved unanimously.

B. Sanitary Engineer

1. Resolution #988-22. Enter into s Sanitary Sewer Extension Agreement with Jacob W. Petitjean for the construction of a sanitary sewer improvement. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:17 a.m.

RECESS

10:00 a.m.

Update—Vicki Tarr – Child Support Enforcement Agency

- **Provided an update on scanning project -going very well and finding efficiencies**
- **Electronic filing storage has stopped working and there are no parts to fix**

-needing to move 10,000 case files for them to be scanned

-were able to close 114 case files with an amount of \$253,401.48 while prepping files to scan

- Scanning project is on pace to be completed within the 2 year planned time
- Discussion on elevator issues in the building -parts have been ordered to fix
- Vicki Tarr requested to enter executive session to discuss disciplinary of a public employee

At 10:14 a.m. Commissioner Winegardner moved to go into executive session pursuant to ORC 121.22 (G) (1) Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

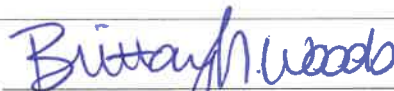
Back in general session at 10:52 a.m.

- No action taken today
- Commissioners advise Vicki Tarr to have a Fitness of Duty performed for one employee, and have her seek legal advice on second employee as it pertains to a Fitness of Duty performed
- Vicki Tarr provided reimbursement checks for IV-D contracts to Kelli Singhaus for deposit
- Will have a supervisor retiring at Child Support Enforcement Agency -does have someone in mind to internally promote

10:54 a.m.

Adjourn

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Beth Seibert

Cory Noonan



Brian Winegardner