

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 1, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 606-059-605</p>
	PRESENT: Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:02 a.m.	<p>Appointment of an Interim Clerk of Courts</p> <p>Commissioner Winegardner and Commissioner Noonan offer congratulations to Margie Murphy Miller on her retirement. Due to her retirement, it is necessary to appoint an Interim Clerk of Courts.</p> <p>At 8:04 Commissioner Winegardner makes a motion to approve Resolution #904-22, to appoint Jennifer McBride, Legal Department Supervisor, as the Interim Clerk of Courts. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>

<p>8:06 a.m.</p>	<p>RECESS</p>
<p>9:00 a.m.</p>	<p>AGENDA MEETING</p>
	<p>PLEDGE –Brian Winegardner</p>
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegarner made a motion to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the August 23, 2022 general session. 2. Approve minutes of the August 24, 2022 special session. 3. Approve minutes of the August 25, 2022 general session. <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 4. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #894-22. Approve travel expenses. b. Resolution #895-22. Intradepartmental transfers. c. Resolution #896-22. Supplemental appropriation to the 911 Fund 2004. d. Resolution #897-22. Supplemental appropriation to the General Fund 1001. e. Resolution #898-22. Supplemental appropriation to the DD Fund 2018. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ol style="list-style-type: none"> 1. Resolution #899-22. Accept proposal and enter into contract with ValTech Communications to replace data circuits at various Allen County facilities. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The contract is for an amount of \$6,164.00 per month. The roll was called and the resolution was approved unanimously.</i>

- 2. Resolution #900-22.** Declare various personal property at Allen County Children Services unsuitable for county use and authorize disposal of the same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #194-22A.** Amend Resolution #194-22, appoint delegates and alternates to the Lima-Allen County Regional Planning Commission Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #892-22A.** Amend Resolution #892-22, Certify final costs and authorize notices of cash assessments to be issued for the Smith Improvement Ditch #1332. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The amendment was to correct the year in the resolution. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #901-22.** Appoint and re-appoint members to the 9-1-1 Governing Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The term for the appointments/re-appointments is September 1, 2022 through August 31, 2024. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #903-22.** Approve and direct the employment of a certain law firm and its consulting firm to represent Allen County in connection with the proposed Administrative Office Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #849-22A.** Amend Resolution #849-22, authorize the American Rescue Plan Act (ARPA) funds for scanning of records at the Allen County Child Support Enforcement Agency. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION:</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #902-22. Set date, time and place of final hearing and acknowledging receipt of the engineer’s reports, estimated assessments and watershed map on the proceedings for the improvement for the Hutchinson Petition Ditch Improvement Project #1347. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The hearing will be held on September 27, 2022 at the Harrod Event Center at 5:00 p.m. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <p>**The Commissioner’s office will be closed Monday, September 5, 2022 in observation of Labor Day**</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
	<p>RECESS</p>
<p>9:46 a.m.</p>	<p>Update—Jason Patchet – Building and Grounds</p> <p>Present: Commissioner Noonan, Commissioner Winegardner, Kelli Singhaus, Brittany Woods, Jason Patchet, Rachael Gilroy and Krista Bohn</p> <ul style="list-style-type: none"> • Rachael Gilroy provided an update on her conversation with bond counsel regarding obtaining a note for borrowing funds -will need a resolution for each purchase than can bundle together to apply for the note • Krista Bohn discussed the proposed rate of 3.5% for the note -looking at a 6 month term with the option of paying back earlier • Rachael Gilroy reviewed a breakdown of the invoice for the phone system—\$338,249.11 -anticipating an \$8,000.00 discount from Lumen

-still waiting on actual invoice for Sentry 911 installation services and project coordination

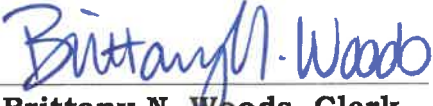



- **Discussion on CourtView**
-Berlin Carroll was supposed to be meeting with CourtView in regards to migration—has not heard back from him yet
- **General discussion on projects to be included in the note**
- **Discussion on cold storage building for Veteran's Commission van storage**
- **Discussion on storage location of Land Bank Weights and Measures vehicles and supplies**
- **Discussion on Wayne Street property—Land Bank is prepared to transfer over to the county ant any point**
-Rachael Gilroy met with Lima Mayor Smith recently and discussed the proposed building on Wayne St. -recommends proposing the building to City Council with the emphasis that the building will be housing the Veteran's Commission vehicles

Jason Patchet—

- **Provided an estimate for HVAC system replacement at the Court of Appeals building—\$1.2 million and would be through TIPS program**
- **Provided an update on jail elevator testing—things are going well and should hopefully be completed today**
- **Jason has reached out to Northwest Ohio Security in regards to invoice for Schindler Elevator to have to return for elevator testing**
-They are willing to work with us on offsetting the \$7,400.00 cost for Schindler Elevator returning
-at minimum Northwest Ohio Security will not be charging the county for their labor in the project
- **Provided an update on a discussion with Dave Stratton—would like a key to the Ada Road property for moving forward with the demolition project**
-discussion on considering transferring the Ada Road property to Port Authority
-Brittany Woods will set up a meeting with Allen Economic Development Group and Port Authority to further discuss
- **Provided an update on the Civic Center Roof project**
- **Provided an update on the Booking area upgrades**

11:01 a.m.

RECESS

<p>11:04 a.m.</p>	<p>Berlin Carroll and Chief Todd Mohler re: Transferring of position</p> <p>Commissioner Seibert, Commissioner Noonan, Commissioner Winegardner, Kelli Singhaus, Berlin Carroll, Brittany Woods, Todd Mohler, Dan Howard, Jessise Andrews</p> <ul style="list-style-type: none"> • Berlin Carroll provided a background of the deputy position at hand due to a retirement -Juvenile Court would like the position transferred to the Sheriff's office as a Deputy should fall under the Sheriff's office, not Juvenile Court • Discussion on remaining budget amount for the position that would be transferred to Sheriff's Office -\$12,216.06 Salary -\$1710.00 PERS -\$177.00 Medicare • All three Commissioners are good with the transferring of the position -Berlin Carroll will work on transferring the funds
<p>11:15 a.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>