

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>  |
| <b>DATE</b>        | <b>July 28, 2022</b>  |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>  |
|                    | <p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b><br/> <b>United States (Toll Free): <u>1 866 899 4679</u></b><br/> <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p> |
|                    | <p><b>PRESENT: Beth Seibert</b><br/> <b>Cory Noonan</b><br/> <b>Brian Winegardner</b></p>   |
| <b>TIME:</b>       | <b>GENERAL SESSION – RECORDED</b>   |
| <b>8:48 a.m.</b>   | <p><b>Tax Budget Hearing –Rachael Gilroy and Keith Cheney</b></p> <ul style="list-style-type: none"> <li>• <b>Rachael provided an overview of the 2023 Tax Budget</b></li> </ul> <p><b>Resolution #832-22. Confirm submission of the 2023 Tax Budget. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>   |
| <b>9:05 a.m.</b>   | <b>RECESS</b>   |

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| <p><b>9:06 a.m.</b></p> | <p><b>AGENDA MEETING</b></p>   |
|                         | <p><b>PLEDGE –Brian Winegardner</b></p>  |
|                         | <p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i></p>   |
|                         | <p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <ol style="list-style-type: none"> <li><b>1. Approve minutes of July 6, 2022, special session.</b></li> <li><b>2. Approve minutes of July 7, 2022, general session.</b></li> <li><b>3. Approve minutes of July 11, 2022, special session.</b></li> </ol> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <p><b>4. Consent Agenda:</b></p> <ol style="list-style-type: none"> <li><b>a. Resolution #828-22.</b> Approve travel expenses.</li> <li><b>b. Resolution #829-22.</b> Supplemental appropriation to the GIS Fund 2093.</li> <li><b>c. Resolution #773-22A.</b> Rescind resolution #773-22, resolution to establish the OneOhio Distribution Fund.</li> </ol> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</i></p> |
|                         | <p><b>RESOLUTIONS/SIGNATURES:</b></p>  |
|                         | <p><b>DISCUSSION:</b></p> <p><b>A. <u>County Engineer</u></b></p> <ol style="list-style-type: none"> <li><b>1. Resolution #830-22.</b> Approve Change Order #1 with Bluffton Paving, Inc. for the County Roads Resurfsacing-22SP Program. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This change order is in the amount of \$16,720.88, bringing the total contract amount to \$1,031,696.38. The roll was called and the resolution was approved unanimously.</i></li> </ol>  |

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|                         | <p><b>B. Sanitary Engineer</b></p> <p>1. <b>Resolution #831-22.</b> Certification to Allen County Auditor of sanitary sewer capital permit and e-one pump fees. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan.</b> This is for a residential connection fee of \$6,900.00 and a carrying charge of \$345.00 with a 5 year term. <b>The roll was called and the resolution was approved unanimously.</b></p>  |
|                         | <p><b>ANNOUNCEMENTS</b></p>   |
|                         | <p><b>PUBLIC COMMENT</b></p> <p>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p>  |
| <p><b>9:10 a.m.</b></p> | <p><b>RECESS</b></p>  |
| <p><b>9:32 a.m.</b></p> | <p><b>Update—Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on jail generator test-went very well</b><br/>-Building Department signed off</li> <li>• <b>Jail Elevator final testing should be completed soon</b></li> <li>• <b>Discussion on Courthouse landscaping</b><br/>-contractor has removed east side sandstone wall-\$3,192.00<br/>-quote to remove south side wall-\$4,692.00</li> <li>• <b>Museum Wall</b><br/>-quote for Ready-Rock materials only-\$24,315.00<br/>-need to have engineer design-Jason will reach out to recommended engineer<br/>-discussion on potential Museum Board donor<br/>-would recommend asking donor to designate funds to another project, as the state has offered \$50,000.00 of reimbursable funds for this project</li> </ul> <p><b>At 10:38 a.m., Commissioner Winegardner moved to approve Resolution #833-22, to approve a contract for \$7,884.00 with R.B. Jergens for the removal of the retaining wall at the Allen County Courthouse. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p> |

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|                          | <ul style="list-style-type: none"> <li>• <b>Discussion on Savings Building elevator</b><br/>-moving forward with stainless steel door-<br/><b>\$15,348.00</b></li> <li>• <b>Savings Building office space discussion</b><br/>-Kelli working on lease details<br/>-Jason believes carpet cleaning and painting could be done and space ready by August 15<sup>th</sup></li> <li>• <b>ARPA Discussion and RFQ process</b></li> <li>• <b>General discussion on Wayne and Union lot</b></li> <li>• <b>Confirmed that Building and Grounds can continue to use Sign Shop space at ODOT campus for storage</b></li> </ul>  |
| <p><b>11:05 a.m.</b></p> | <p><b>RECESS</b></p>   |
| <p><b>11:11 a.m.</b></p> | <p><b>Update—Brad Niemeyer</b></p> <p><b>Brad Niemeyer—</b></p> <ul style="list-style-type: none"> <li>• <b>Bids for Brookhaven pump station have been opened</b><br/>-Engineer for project has concerns with low bidder; Commissioners advised Brad to speak with Assistant Prosecutor, Kayla Campbell</li> <li>• <b>Discussion on vacation forms needing to be submitted to Board of Commissioners</b></li> <li>• <b>Ohio EPA meeting September 1<sup>st</sup>-Commissioner Seibert would like Brad to attend</b></li> <li>• <b>Discussion on job description—Brad is working on updating percentages and will send to Commissioners</b></li> <li>• <b>Discussion on participation in the Water District Board meetings</b></li> <li>• <b>General discussion on memberships and Boards</b></li> <li>• <b>August 12<sup>th</sup> is deadline for applications for Assistant Sanitary Engineer position</b></li> <li>• <b>Will be sending Jason Patchet a copy of property plan/layout for Cole St. property that was completed several years ago</b></li> <li>• <b>Discussion on website updates</b></li> <li>• <b>Provided an update on office moral</b></li> <li>• <b>Discussion on Tax Map/GIS</b><br/>-would like to look into bringing back former GIS employee<br/><b>General discussion on ARPA</b></li> <li>• <b>Discussion on county vehicles</b><br/>-would like to offer stipend to two individuals to no longer take vehicles home<br/>-Commissioners are ok with him proceeding</li> </ul> |
| <p><b>12:18 p.m.</b></p> | <p><b>RECESS</b></p>   |

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| <p><b>1:02 p.m.</b></p> | <p><b>Update—Allen Water District—Kim Stiles, Michael Leis and Pam Vickers (via phone)</b></p> <ul style="list-style-type: none"> <li>• <b>Review of assignment and assumption agreement</b></li> <li>• <b>Provided an update on Indianbrook Waterline Replacement Project</b> <ul style="list-style-type: none"> <li>-survey work is completed</li> <li>-meeting with engineer and city next week before moving forward with design</li> <li>-this project is the first to use the capital fund to repair/replace a project</li> </ul> </li> <li>• <b>Discussion on Master Plan Study and Hydraulic Model Update</b> <ul style="list-style-type: none"> <li>-study will be used to determine need and priority on future projects and determine needed pipe sizes</li> </ul> </li> <li>• <b>Provided an update in East Regional Waterline Project</b> <ul style="list-style-type: none"> <li>-Contract A: Westminster to Harrod</li> <li>-Contract B: Napoleon Road</li> <li>-Contract C: Elevated tank at Allen East School <ul style="list-style-type: none"> <li>-Allen East is connected to waterline</li> <li>-held an Open House last week for residents to ask questions and begin process of creating a water account</li> </ul> </li> </ul> </li> <li>• <b>Provided an update on Rudolph Elevated Tank Project</b> <ul style="list-style-type: none"> <li>-Tank erection in process</li> <li>-working with GLCAP on CDBG ED Grant administration</li> <li>-estimated completion is mid to late fall</li> </ul> </li> <li>• <b>ARPA Request</b> <ul style="list-style-type: none"> <li>-Commissioner Seibert is working with Kim on language for justification letter to Bricker and Eckler</li> </ul> </li> </ul> |
| <p><b>1:22 p.m.</b></p> | <p><b>RECESS</b></p>  |
| <p><b>2:05 p.m.</b></p> | <p><b>Wellness Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Noonan provided a recap of phone call with Melissa Bodey, CEBCO</b></li> <li>• <b>General discussion on current Wellness incentive and proposed ideas for 2023</b></li> <li>• <b>Discussion on Department Head/Elected Officials meeting</b></li> </ul>  |
| <p><b>2:33 p.m.</b></p> | <p><b>ADJOURN</b></p>   |

Submitted by: Brittany Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner