

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>July 21, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:01 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Commissioner Brian Winegardner</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL:**

1. Approve minutes of June 30, 2022, general session.
2. Approve minutes of July 5, 2022, general session.

*Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.*

**3. Consent Agenda:**

- a. **Resolution #811-22.** Approve travel expenses.
- b. **Resolution #782-22A.** Amend Resolution #782-22, Intradepartmental transfer.
- c. **Resolution #787-22A.** Amend Resolution #787-22, Supplemental appropriation to the Equity and Support Fund 8833.
- d. **Resolution #812-22.** Supplemental appropriation to the Common Pleas Reentry ATP Fund 2718.
- e. **Resolution #813-22.** Supplemental appropriation to the Drug Court Fund 2702.
- f. **Resolution #814-22.** Supplemental appropriation to the GIS Fund 2093.

*Commissioner Noonan moved to amend Resolution #811-22, removing Commissioner Noonan's name from travel request and approving the remaining consent agenda items. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #815-22.** Enter into an agreement with the Allen County Sheriff's Office and the Village of Bluffton for Police, Fire and EMS Dispatching Services. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*
2. **Resolution #816-22.** Enter into an agreement with the Allen County Sheriff's Office and the American Township Board of Trustees for Police, Fire and EMS Dispatching Services. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*

	<p><b>3. Resolution #817-22.</b> Approve the FY 2023 Communities of Support Grant Agreement between Ohio Department of Job and Family Services and the Allen County Family and Children First Council. <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</b></p> <p><b>4. Resolution #818-22.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for request for proposals for a concrete driveway and parking lot for the Allen County Dog Warden. <b>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. Department of Job and Family Services</b></p> <p><b>1. Resolution #678-21B.</b> Amend Resolution #678-21, authorize the Allen County Department of Job and Family Services to renew contracts with K &amp; P Medical Transport for transportation services. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Joe Patton, Director of the Allen County Department of Job and Family Services, stated that this is a contract extension to provide Medicaid transportation for clients. This extension increases the contract value from \$55,000.00 to \$75,000.00. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
	<p><b>PUBLIC COMMENT</b></p> <p>Please refer to <b>Public Comment Policy and Application</b> at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></p>
<p><b>9:07 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:34 a.m.</b></p>	<p><b>Update—Jason Patchet</b></p> <ul style="list-style-type: none"> <li><b>Jail Generator – Scheduled to start final cut over at the Justice Center next Tuesday at 6:30 a.m.</b></li> </ul>

with completion estimated for Thursday at 3:00 p.m.

- **Court of Appeals roof – Working with Sherwin Williams on paint specifications – 15 year vs: 30 year longevity.**
- **Court of Appeals – Heat pumps are scheduled to be installed at the Coroner’s office next Monday and Tuesday afternoon. Once completed, installation will begin on the Prosecutor’s office. Still waiting on HVAC quote from All-Temp for entire building. All-Temp waiting on pricing for controllers, towers, etc.**
- **Retaining walls – meeting with Ready Rock and R.B. Jergens today for Courthouse and Museum. Ready Rock removed a portion of Courthouse retaining wall at a cost of \$3,200.00. Plan to receive proposal to remove remaining walls. Commissioner Winegardner stated that maybe the focus at the Courthouse should be trimming trees and not do any landscaping at this time.**
- **Discussion regarding landscaping/replacement of plants at Court of Appeals building.**
- **Provided update on Skylight Roof Project. Project running behind schedule.**
- **Phones have been delivered to Solid Waste.**
- **Savings Building – The west elevator has been placed out of service by Schindler Elevator due to safety concerns. The exterior door and sill has deteriorated causing the elevator to be unsafe. Schindler has provided a proposal to replace the door in the amount of \$15,348.00. Commissioners requested Jason Patchet to acquire a quote for a different type of exterior door. Commissioners requested Kelli Singhaus to review contract of Cory Meredith as it relates to elevator.**
- **Discussion regarding the three (3) homes the county acquired through court order. Kelli Singhaus is to contact Kayla Campbell, regarding tenant lease. Kelli Singhaus is to contact Jackie Fox to inquire about tenant at the N. McDonel Street location.**
- **Provided and had discussion regarding budget spreadsheet as it relates to utilities of various county buildings. Supplier costs for natural gas have increased thus affecting the budgeted line items for utilities.**

**RECESS**

<p><b>11:01 a.m.</b></p>	<p><b>Update—Building Department with Amy Harpster and Douglas Ditto</b></p> <ul style="list-style-type: none"> <li>• <b>Recap of fees - June at the amount of \$63,098.83. Stated that we are ahead this year and numbers are looking better.</b></li> <li>• <b>Indicating that their electrical inspector has retired and notified the board that Am Harpster has stepped in helping with these duties. The building department will be looking to hire an electrical inspector in the upcoming weeks – Discussed the job description for their electrical inspector they will be planning to hire.</b></li> <li>• <b>Amy Harpster will be retiring in October, 2022 and Commissioner Cory Noonan stated that he wanted to publically thank her for her time and all she has done.</b></li> <li>• <b>CSEA building – discussed the operation and the upgrades that the CESA elevator is going to be needing.</b></li> <li>• <b>Discussion regarding Landbank notices and gave advice on who the board of Commissioners should contact.</b></li> </ul>
<p><b>11:41 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:02 p.m.</b></p>	<p><b>CEBCO Meeting with Mike Kindell and Melissa Bodey</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed rates and reviewed Claims vs Premium packet that was provided by CEBCO.</b></li> <li>• <b>Reviewed high cost claims and renewal history while also breaking down the numbers on where Allen County stands for this year.</b></li> <li>• <b>Melissa Bodey explained what/who Allen County has on the plan and what the trend cost will be to the County.</b></li> <li>• <b>Clarification on 6-9% renewal history/page of the packet.</b></li> <li>• <b>Discussed quotes and the increase that will be provided around September, 2022.</b></li> <li>• <b>Discussed the importance and utilization of ER vs Urgent Care visits.</b></li> <li>• <b>Discussed Garner and Pilot programs along with the numbers and the educational process of these programs.</b></li> </ul> <p><b>Discussed Wellness Program on what we are planning on doing for this upcoming Wellness year. Updates were provided on how the Wellness money can be spent for educational tools for the County’s insurance.</b></p>

	<ul style="list-style-type: none"> <li>• <b>Discussed and provided dates for our next virtual meeting in September. Wanting members to be engaged in all programs that CEBCO provides.</b></li> </ul>
<p><b>1:58 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:06 p.m.</b></p>	<p><b>Update—Rachael Gilroy—Auditor</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Winegardner moved to go into Executive Session at 2:06 p.m. pursuant to ORC 121.22(G)(3) to discuss a pending lawsuit. Motion was seconded by Commissioner Seibert. The roll was called and was approved unanimously.</b></li> </ul> <p><b>Members present were: Sofia Snyder, Rachael Gilroy, Brian Winegardner, Beth Seibert, Cory Noonan, Kayla Campbell and Nicole Hance.</b></p> <p><b>The Board of Allen County Commissioners went back into the Auditor update at 2:15 p. m.</b></p> <p><b>The Commissioners noted that no action is to be taken at this time.</b></p> <p><b>At 2:16 p.m. The Commissioners went back into General Session.</b></p> <ul style="list-style-type: none"> <li>• <b>Rachael Gilroy stated that Nolan Roberts has left the Auditors office and they will be searching/advertising to fill his position. Ciara Maag and Nikki Hance are covering his position and will continue to cover until someone is hired.</b></li> <li>• <b>Travel requests have not been filled out correctly and the Auditors office is wanting those request to be sent to them first. Nikki Hance stated that this will save an extra step in the process. She has noticed miscalculation mistakes on mileage. Commissioner Seibert questioned if there could be a page added for the Auditors office to sign off on. Start date was discussed.</b></li> <li>• <b>Discussed information from the Landbank and the City of Lima meeting.</b></li> <li>• <b>A partnership with the County was discussed regarding home renovation program with the Landbank.</b></li> <li>• <b>Discussed the Landbank and ARPA money that was requested from the Auditor.</b></li> <li>• <b>Rachael Gilroy provided the project that she would like ARPA funds to go towards.</b></li> </ul>

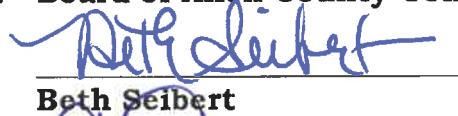
- Commissioners requested to review the application from Rachael to be provided regarding the process to apply.

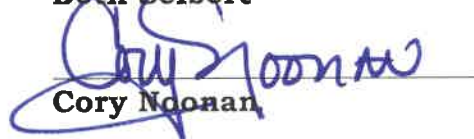
3:13 p.m.

ADJOURN

Submitted by:   
Sofia A. Snyder, Asst. Clerk

Approved by: Board of Allen County Commissioners

  
Beth Seibert

  
Cory Noonan

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Brian Winegardner