

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>June 23, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><u><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></u></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>8:30 a.m.</b>	<b>Update—Rich Thompson and Pat McCauley-Treasurer Sprague's Office –Only Commissioner Noonan attended</b>
<b>9:04 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Brian Winegardner</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><b><i>Commissioner Winegardner moved to amend the agenda to remove Resolution #736-22, as it was a duplicated request from the department. Motion</i></b></p>

*seconded by Commissioner Seibert. The roll was called and was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the May 18, 2022 special session.**
- 2. Approve minutes of the May 19, 2022 general session.**
- 3. Approve minutes of the May 23, 2022 special session.**
- 4. Approve minutes of the May 24, 2022 general session.**
- 5. Approve minutes of the May 25, 2022 special session.**
- 6. Approve minutes of the May 26, 2022 general session.**
- 7. Approve minutes of the May 31, 2022 general session.**
- 8. Approve minutes of the June 2, 2022 general session.**
- 9. Approve minutes of the June 6, 2022 special session.**
- 10. Approve minutes of the June 7, 2022 general session.**
- 11. Approve minutes of the June 9, 2022 general session.**
- 12. Approve minutes of the June 14, 2022 general session.**
- 13. Approve minutes of the June 16, 2022 general session.**

*Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.*

**14. Consent Agenda:**

- a. Resolution #731-22.** Approve travel expenses.
- b. Resolution #732-22.** Intradepartmental transfers.
- c. Resolution #733-22.** Authorize a warrant of advance from the Sanitary Engineer Surplus Fund 5035 to the Sanitary Engineer Early Lutz Sewer Improvement Fund 440.
- d. Resolution #734-22.** Supplemental appropriation to the GIS Fund 2093.
- e. Resolution #711-22A.** Amend Resolution #711-22, authorize a warrant of transfer from the Allen Water District External Capital Outlay Fund 8753 to the Allen Water District USDA Debt Services Fund 8754.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority, Ohio Division of Liquor Control, Dolgen Midwest LLC. dba Dollar General Store 23772, C1, C2 Permit, Request a Hearing / Do Not Request a Hearing**

***Commissioner Winegardner moved to Not Request a Hearing. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.***

- 2. Resolution #735-22.** Authorize the County Engineer to purchase one (1) John Deere 6120M Cab Tractor and declare one (1) John Deere 6320 tractor obsolete and no longer suitable for county purposes and authorize the trade-in of same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #719-22A.** Rescind Resolution #719-22, accept proposal and enter into contract with All-Temp Refrigeration for the replacement of two compressors at the Allen County Museum. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The resolution was a duplication of a previous resolution. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Regional Planning**

- 1. Resolution #736-22.** Enter into an agreement with Great Lakes Community Action Partnership for the administration and implement the Community Housing Impact and Preservation (CHIP) grant. ***Commissioner Winegardner moved to remove Resolution #736-22. Motion seconded by Commissioner Seibert. The roll was called and the resolution was removed unanimously.***
- 2. Resolution #28-22A.** Amend Resolution #28-22, accept bid and authorize contract with Durst Brothers Excavating for the FY' 20 Allocation Grant—

Village of Lafayette Park Pump Station Replacement Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. An extension to the time line was needed due to delay in materials. The roll was called and the resolution was approved unanimously.**

**B. Department of Job and Family Services**

- 1. Resolution #737-22.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for multi-business outreach efforts. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This contract is funded through Business Service dollars. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #738-22.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services and the Allen County Children Services Board. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is for an amount not to exceed \$90,212.00. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #388-20C.** Amend Resolution #388-20, approve the Area 7/Greater Ohio Workforce Board, Inc. program year 2020/2021 sub-grant agreement. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is an extension to the original agreement, with no dollar amount change. The roll was called and the resolution was approved unanimously.**

**C. Sanitary Engineer**

- 1. Resolution #739-22.** Accept and award proposal from Shaferly Excavating, LTD. For the construction of the Stevick Road South Low Pressure Sanitary Sewer System in the Allen County Sewer District, American Township. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is for an amount not to exceed \$16,097.00. The roll was called and the resolution was approved unanimously.**

**C. County Engineer**

- 1. Resolution #740-22.** Approve estimate of materials and labor necessary for the replacement of the bridge deck on Breese Road. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This structure was built in 1967 and is deteriorating. Estimated cost is \$98,253.19. The roll was called and the resolution was approved unanimously.**
  
- 2. Resolution #741-22.** Accept proposal and enter into contract with Woolpert for Geographic Information System (GIS) Services and Needs Assessment. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract is for improvements to the County GIS, which helps several county entities with their work, as well as a Needs Assessment will be completed. The amount is not to exceed \$29,719.32. The roll was called and the resolution was approved unanimously.**
  
- 3. Resolution #742-22.** Enter into a Memorandum of Understanding between Allen County, Ohio, Seth and Carol Bixel, and New Cingular Wireless, PCD, LLC. for easement for channel purposes and construction of driveway easement. **Commissioner Noonan moved for approval. Motion seconder by Commissioner Winegardner. This MOU is for New Cingular to put a driveway over the county easement for a private property. The roll was called and the resolution was approved unanimously.**

**The Commissioners and County Engineer, Brion Rhodes discussed the current gas prices and the State Treasurer's office Gas Tax Holiday.**

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:33 a.m.**

**RECESS**

**9:52 a.m.**

**ARPA Discussion**

**Sofia Snyder—**

- **presented draft of spreadsheet for ARPA funds  
-went over edits to be made**

**Brian Winegardner—**

- **provided an update on his meeting with the Judge's yesterday  
-asked Judges to provide a letter with their requests to send to Bricker and Eckler for justification, with a focus on IT needs**
- **\$250,000.00 placeholder for Court's ARPA requests**

**Beth Seibert—**

- **Review of infrastructure requests**
- **was notified by Brad Niemeyer, Sanitary Engineer Department, that they were denied funding from the state for the Shawnee Wastewater Station**
- **has had conversation with townships on projects**
- **\$5 million placeholder for infrastructure ARPA requests**
- **Will work on narratives to send to Bricker and Eckler for their justification**
- **Kelli will work on putting together a request to Bricker and Eckler for co-mingling the restricted and unrestricted funds as well as clarification on unrestricted funds use**

**Cory Noonan—**

- **CSEA scanning project--\$140,000.00 placeholder**
- **Crime Victim Services request—still reviewing**
- **Discussion on response from Bricker and Eckler for EMA requests  
-Brittany will set meeting with Tom Berger to further discuss**
- **Recorders Scanning has been justified by Bricker and Eckler**

	<p><b>Commissioner Noonan moved for approval Resolution #743-22, Accept proposal and enter into contract with Cott Systems and Records Consultants, Inc. for scanning of records at the Allen County Recorder's office. Motion seconded by Commissioner Seibert. This contract is for an amount not to exceed \$322,650.00. The roll was called and the resolution was approved unanimously.</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Health Department ARPA requests—need to get justification from Bricker and Eckler</b> -Set placeholder of \$72,000.00</li> <li>• <b>Review of Land Bank ARPA requests</b> -Brittany will schedule a meeting with Land Bank to further discuss</li> <li>• <b>Discussion on Small Business Grant</b> -need to decide on program specifics and send to Bricker and Eckler for justification -possibly use RLF Board to review applications -Set placeholder is \$500,000.00</li> <li>• <b>IT Towers discussion—will need a written request and quote to send to Bricker and Eckler for justification</b> -Set placeholder of \$110,000.00</li> </ul>
<p><b>11:41 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:54 a.m.</b></p>	<p><b>Budget Update—Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Review of Funds 3999, 1011, 1010, 2000</b></li> <li>• <b>Discussion on Rent and Leases</b> -ESC is behind—Kelli working on making contact with them to resolve -still working on getting in contact with the Miller's on the Cole Street rental</li> <li>• <b>Review of Dispatch billings that are behind</b> -Kelli following up on</li> <li>• <b>Discussion on new dispatch billing and provided an update on contracts received</b></li> <li>• <b>Review of Contingency Fund</b> -discussed Common Pleas Magistrate monies—was approved by resolution -discussion on delinquent properties</li> <li>• <b>Review of transfers and advances</b></li> <li>• <b>Review of General Fund Budget</b></li> </ul>
<p><b>12:47 p.m.</b></p>	<p><b>ADJOURN</b></p>

Submitted by: Brittany N. Woods  
**Brittany N. Woods, Clerk**

Approved by: **Board of Allen County Commissioners**

Beth Seibert  
**Beth Seibert**

Cory Noonan  
**Cory Noonan**

Brian Winegardner  
**Brian Winegardner**