

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>June 9, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:10 a.m.</b>	<p><b>Update-Dr. Meyer-Allen County Coroner</b></p> <p><b>Present: Beth Seibert, Brittany Woods, Michelle Moeller and John Meyer</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on office</b>  -<b>running well, just have a delay in getting paperwork back from Lucas County</b></li> <li>• <b>Provided an update on caseload and autopsies</b></li> <li>• <b>Discussion of computer issues</b>  -<b>Beth will reach out to IT to further discuss</b></li> <li>• <b>Discussion on truck issues</b>  -<b>needs to be diagnosed to see what the issue is</b></li> </ul>

	<p align="center"><b>-Beth will reach out to Jason Patchet for assistance</b></p>
<b>8:30 a.m.</b>	<b>RECESS</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE –Brian Winegardner</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i></p> <p><b>Commissioner’s introduced their father’s as they were in attendance of the meeting.</b></p>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <ol style="list-style-type: none"> <li><b>1. Approve minutes of the May 10, 2022 general session.</b></li> <li><b>2. Approve minutes of the May 11, 2022 general session.</b></li> <li><b>3. Approve minutes of the May 12, 2022 general session.</b></li> <li><b>4. Approve minutes of the May 16, 2022 special session.</b></li> <li><b>5. Approve minutes of the May 17, 2022 general session.</b></li> </ol> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <p><b>6. Consent Agenda:</b></p> <ol style="list-style-type: none"> <li><b>a. Resolution #699-22.</b> Approve travel expenses.</li> <li><b>b. Resolution #700-22.</b> Intradepartmental Transfers.</li> <li><b>c. Resolution #701-22.</b> Supplemental appropriation to the General Fund 1001.</li> <li><b>d. Resolution #707-22.</b> Supplemental appropriation to the Capital Improvement Fund 4017.</li> </ol> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #702-20C.** Amend Resolution #702-20, Appoint and Re-Appoint members to the 9-1-1 Governing Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Chief Martin retired, so that left a vacancy. Tom Berger has requested that Chief Cortes fill the vacancy. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #702-22.** Appoints the Access Advisory Committee for an update to the current Access Management Regulations for Allen County. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. During the Township meeting last week, Trustees Vandamark, Degen and Keller were approved for the board. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #703-22.** Enter into a subgrant award agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force grant. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is an annual grant. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #704-22.** Accepts qualifications and proposal for Technical Assistance for the FY 2022 Community Development Allocation Grant. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #705-22.** Accepts qualifications and proposal for services of fair housing for the FY 2022 Community Development Allocation Grant. ***Commissioner Noonan moved for approval. Motion seconded by Commission Winegardner. The roll was called and the resolution was approved unanimously.***

	<p><b>DISCUSSION:</b></p> <p><b>A. Allen County Regional Airport Authority</b></p> <p><b>1. Resolution #706-22.</b> Authorize the Allen County Regional Airport Authority to accept a grant offer from the Federal Aviation Administration (FAA).  <b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p> <p><b>Proclamation—World Elder Abuse Awareness Day</b></p> <p><b>Commissioner Winegardner read the proclamation into record and presented to Jacob Larger from Department of Job and Family Services.</b></p>
	<p><b>PUBLIC COMMENT</b></p> <p><b>Please refer to Public Comment Policy and Application at <a href="https://commissioners.allencountyohio.com/public-comment-policy-request-application/">https://commissioners.allencountyohio.com/public-comment-policy-request-application/</a></b></p>
<p><b>9:18 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:04 a.m.</b></p>	<p><b>Update - Jason Patchet – Building and Grounds</b></p> <p><b>Present: Beth Seibert, Cory Noonan, Jason Patchet, Kelli Singhaus and Brittany Woods</b></p> <ul style="list-style-type: none"> <li>• <b>Jail Generator—still waiting on bus taps</b></li> <li>• <b>Phone system update</b>  - discussion on what to do with old phones  - Solid Waste will recycle</li> <li>• <b>Provided an update on EMA roof</b></li> <li>• <b>Museum compressors have been replaced and are working well</b></li> <li>• <b>EMA sanitary project is complete</b>  - County engineer has agreed to complete asphalt repairs-\$2,500.00—will be paid from Capital</li> <li>• <b>Heat pump for Coroner’s office has been ordered</b></li> <li>• <b>Employee resigning effective July 8<sup>th</sup></b>  - discussed hourly rate</li> <li>• <b>Discussion on Dog Warden paving project</b>  - estimated at \$200,00.00 for concrete  - will bid with alternate of asphalt</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Allen County ESC deep cleaning—\$6,983.00</b> -Commissioners signed off on, will place on agenda</li> <li>• <b>Review of financial reports</b> -keeping an eye on natural gas lines -Juvenile Court electric is at 50%</li> <li>• <b>Requested update on new trucks through Enterprise—Kelli stated they have not been built yet</b></li> <li>• <b>Discussion on Coroner truck—Jason will help get a diagnostic test completed to see what the issue is</b></li> </ul>								
<b>11:18 a.m.</b>	<b>RECESS</b>								
<b>11:45 a.m.</b>	<b>Bid Opening—Wapak Road Realignment Project</b>  <table> <tr> <td>Shelly Company</td> <td>\$439,573.50</td> </tr> <tr> <td>Brenneman Excavating</td> <td>\$466,231.96</td> </tr> <tr> <td>Vernon Nagel, Inc.</td> <td>\$531,134.96</td> </tr> <tr> <td>Engineer’s Estimate</td> <td>\$495,443.56</td> </tr> </table>	Shelly Company	\$439,573.50	Brenneman Excavating	\$466,231.96	Vernon Nagel, Inc.	\$531,134.96	Engineer’s Estimate	\$495,443.56
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<b>11:52 a.m.</b>	<b>RECESS</b>								
<b>12:00 p.m.</b>	<b>Bid Opening—County and Township Roads Resurfacing-22</b>  <table> <tr> <td>Bluffton Paving, Inc.</td> <td>\$1,639,981.08</td> </tr> <tr> <td>Shelly Company</td> <td>\$1,837,294.64</td> </tr> <tr> <td>Engineer’s Estimate</td> <td>\$1,671,037.17</td> </tr> </table>	Bluffton Paving, Inc.	\$1,639,981.08	Shelly Company	\$1,837,294.64	Engineer’s Estimate	\$1,671,037.17		
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<b>12:05 p.m.</b>	<b>RECESS</b>								
<b>1:03 p.m.</b>	<b>Update—Vicki Tarr</b>  <ul style="list-style-type: none"> <li>• <b>Provided an update on scanning project</b> -2,000 plus cases scanned</li> <li>• <b>Overview of scanning process</b> -1.5 hours to scan 1-inch of case file</li> <li>• <b>Provided three overtime options to complete the scanning</b></li> <li>• <b>Discussion on possibility for a bonus for salary employees that volunteer to scan after hours</b> -Commissioners say that is doable</li> <li>• <b>Federal Tax Information audit conducted recently completed—no findings</b></li> </ul>								

- General discussion on office needs for the future
- Request to discuss compensation package

Commissioner Winegardner moved to go into Executive Session at 1:40 p.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

The Board of Allen County Commissioners went back into general session at 1:50 p.m.

- Discussed wage compensation package regarding insurance
- Vicki requests the ability for the agency to absorb the cost of the 9.5% increase of insurance rates for her staff—agency has the funds to do so
- Commissioners are in support

1:53 a.m.

RECESS

2:05 p.m.

Amy Velez-CGI Digital-Corporate Partner with NACO re: Featuring Allen County


Present: Beth Seibert and Brittany Woods


- Overview of what the program consists of
- Review of previous work they have done
- Will review information and discuss with rest of the Board

ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner