

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	SPECIAL SESSION
DATE	May 23, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	SPECIAL SESSION – RECORDED
9:01 a.m.	<p>ARPA Discussion</p> <p>Present other than the Commissioners—</p> <p>Commissioner's Staff: Sofia Snyder, Brittany Woods and Kelli Singhaus</p> <p>Auditor's Office: Keith Cheney, Nolan Roberts and Rachael Gilroy, Auditor (Virtual)</p> <p>Assistant Prosecutor, Kayla Campbell</p> <p>Building & Grounds Superintendent, Jason Patchet</p>

	<ul style="list-style-type: none"> • Nolan went over the process of using ARPA funds -the P.O. for any projects will be gotten after the Board of Commissioners approve the project, but prior to work beginning -Bricker and Eckler will provide a letter of justification prior to the resolution • Discussion on Clerk of Courts ARPA request and COVID Test reimbursement • General discussion of Standard Allowance funds <p>Commissioner Noonan made a motion for Resolution #360-22, in the matter of Standard Allowance of \$10,000,000.00 for American Rescue Plan Act. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p> <ul style="list-style-type: none"> • General overview of ARPA projects -Commissioner Noonan brought up the discussion on new office space -General discussion on possibilities for locations, size, and the process moving forward -All three Commissioners agree this is necessary • General discussion on current/existing buildings
<p>10:06 a.m.</p>	<p>RECESS</p>
<p>10:16 a.m.</p>	<p>ARPA Discussion continued</p> <p>Keith Cheney and Kelli Singhaus have left the discussion</p> <ul style="list-style-type: none"> • Commissioner’s provided update on their meetings within their groups regarding ARPA projects <p>Commissioner Winegardner—held meetings with IT, Auditor’s Office, Judges and Buildings and Grounds</p> <ul style="list-style-type: none"> • Court Backlog -criminal backlog is almost caught up, but civil backlog is lengthy -needs of additional jurors, visiting judges, court reporters -Juvenile Court backlog causing for overtime • Review of ARPA requests -General Division IT: \$28,666.09 -4th Floor Courtroom Technology: \$16,926.38 -Domestic Relations Court IT: \$18,352.06 -Juvenile Court: \$97,115.00 Total Requests= \$159,633.85 <p>Commissioner Seibert—held meetings with Prosecutor, County engineer, Sanitary Engineer and Allen Water District</p> <ul style="list-style-type: none"> • Review of ARPA requests

- Sanitary Engineer-Shawnee, American and Bath Townships Projects: \$28,050,000.00—Beth is reaching out to the Townships to see if they are planning on using any of their ARPA funds towards these projects
- County Engineer Baughman Project: 1,925,500.00
- Water District Requests on three projects: asking for 50% funding of all three projects—St. Rt. 81 Loop, Bible Rd./Neubrecht Rd. Loop and Diller Rd. Loop—\$3,650,000.00
- Fairgrounds Waterline: approximately \$1,000,000.00—will be meeting with the fairgrounds to further discuss
- Will need to ask Bricker and Eckler on clarification on projects



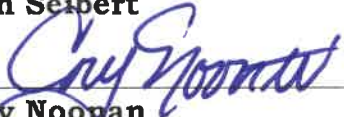

Cory Noonan—held meetings with Auditors office, Building and Grounds

- **Review of Capital ARPA requests**
 - Administration Building: will need to begin looking for an architect/consultant to know what we are actually looking for in design
 - Fairgrounds have requested a new Show Arena
 - Auditor’s Office IT: Service Towers have been requested to allow more access to work remote
 - OSU Extension has requested new building/office space
 - Crime Victim Services have office need requests for space as well as availability for remote work
 - EMA has requested funding for virtual training ability and a command bus
 - Public Health has a request for an EPIC program to allow electronic medical records
 - HVAC updates for 9 facilities: approximately \$2,198,487.00
 - Children Services have requested the interior of their building to be painted
 - Clerk of Courts requested permanent barriers in their office space—will be moving forward with this
 - Recorder’s Office has requested a scanning project to get all records electronic
 - CSEA also has scanning needs, but cannot be contracted out due to sensitivity of the records

At 12:31 p.m. Commissioner Winegardner made a motion for Resolution #361-22, accept proposal and enter into contract with Davis Glass & Mirror for the installation of glass barriers for the Allen County Clerk of Courts and Title Departments. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

12:32 pm

RECESS

1:17 p.m.	<p>Mona Losh—Scanning Project</p> <ul style="list-style-type: none">• Overview of the scanning project she would like to accomplish -can be completed through the TIPS program• Scanned all abstract books in 2020• Has received a quote from Cotts—estimate of \$320,000.00• Commissioners asked Mona to provide a letter of justification to provide to Bricker and Eckler for this to potentially be an ARPA funded project• Discussion on “E recording deeds”—this would be a web service, no cost to the county -Mona is working with Assistant Prosecutor, Kayla Campbell on this
1:59 p.m.	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>