

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 5, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
8:01 a.m.	<p>Jail Medical RFP Discussion—Sheriff's Office and Kayla Campbell</p> <p>Commissioner Winegardner moved to go into Executive Session at 8:02 a.m. pursuant to ORC 121.22(G)(5) and ORC 307.862. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p><i>Present during Executive Session were Chief Deputy Todd Mohler, Deputy Breitigan, Assistant Prosecutor Kayla Campbell, Kelli Singhaus and the Board of Commissioners</i></p>

	<p>The Board of Allen County Commissioners went back into general session at 8:34 a.m.</p> <ul style="list-style-type: none"> • Commissioner Winegardner asked Kayla Campbell to inquire regarding county fiscal year and what annual increases is calculated on • Would like to set “final meeting” on May 11th
8:37 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE –Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to add Resolution #494-21A. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the April 19, 2022 general session. 2. Approve minutes of the April 20, 2022 special session. 3. Approve minutes of the April 21, 2022 general session. 4. Approve minutes of the April 25, 2022 special session. 5. Approve minutes of the April 26, 2022 general session. 6. Approve minutes of the April 27, 2022 special session. 7. Approve minutes of the April 28, 2022 general session. 8. Approve minutes of the April 29, 2022 special session. 9. Approve minutes of the April 29, 2022 emergency session. 10. Approve minutes of the May 2, 2022 special session. <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.</i></p> <p>11. Consent Agenda:</p> <ol style="list-style-type: none"> a. Resolution #303-22. Approve travel expenses. b. Resolution #304-22. Intradepartmental transfers.

- c. Resolution #279-22A.** Amend Resolution #279-22A, intradepartmental transfer.
- d. Resolution #305-22.** Authorize a warrant of transfer from the Veteran’s Memorial Convention and Civic Center Fund 4019 to the CPH Lighting Fund 4016.
- e. Resolution #306-22.** Supplemental appropriation to the 911 Fund 2004.
- f. Resolution #307-22.** Supplemental appropriation to the EMA Fund 2091.
- g. Resolution #308-22.** Approval of “Then and Now” purchase orders.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #309-22.** Establish bond amount for the Allen County Clerk of Courts. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This was a request from the state of Ohio for our Clerk of Courts to become a Watercraft Registration agent. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #310-22.** Accept payment from County Risk Sharing Authority for damage to a snow blade at the Allen County Engineer’s office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #311-22.** Authorize the purchase of thirteen (13) Safariland Ballistic vests from Vance’s Law Enforcement for the Allen County Sheriff’s Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is an annual purchase, as the vests are on a 5 year rotation, due to expiration guidelines. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #269-22.** Approve a lease agreement between the Board of Allen County Commissioners, the Veterans Service Commission and C.N.S. Management, LLC. ***(Previously Tabled on April 14, 2022) Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The board has met with the Veteran’s Service Commission to discuss and review the lease. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #297-22.** Authorize the purchase of a 2022 Ford Explorer for Allen County Children Services. **(Previously tabled on April 28, 2022.) Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #315-22.** Adopt a revised Allen County Personnel Policy Manual. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This revision is due to an annual review. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #494-21A.** Amend Resolution #494-21, declare a 2011 Cadillac CTS at the Allen County Sheriff's office obsolete and unsuitable for county use and authorizes sale of same by county auction. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

- 1. Resolution #312-22.** Enter into a Connection Agreement with Chemtrade Logistics, US, Inc. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This agreement is necessary, as it is a non-residential connection. The fee is \$6,500.00. The roll was called and the resolution was approved unanimously.**

B. County Engineer

- 1. Resolution #313-22.** Accept bid and enter into contract with K-Tech Specialty Coatings, Inc. for the Liquid Asphalt Tar and Chip work for the Allen County Road Program. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The bid opening was held on April 29, 2022, receiving two bids, however one of the bids had a bid of \$0. County Engineer has reached out to that company, and they did not wish to submit a bid. The other bid came from K-Tech Specialty Coatings, LLC. in the amount of \$580,601.85 The roll was called and the resolution was approved unanimously.**
- 2. Resolution #314-22.** Accept bid and enter into contract with Allied Construction, LLC. for the County contract Tar and Chip Program-22. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The bid opening was held on April 29, 2022, receiving two bids; Allied Construction, LLC. in the amount of**

\$301,633.16 and Ward Construction in the amount of \$316,353.75. The roll was called and the resolution was approved unanimously.

C. Department of Job and Family Services

- 1. Resolution #678-21A.** Amend Resolution 678-21, authorize the Allen County Department of Job and Family Services to renew contract with K & P Medical Transport for transportation services. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is to increase the original contract amount with K & P Medical Transport. The roll was called and the resolution was approved unanimously.**

D. WORTH Center

- 1. Resolution #316-22.** Enter into a Sixth Amendment to agreement of sublease with the Department of Rehabilitation and Correction. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

Proclamation—Mental Health Month in Allen, Auglaize and Hardin Counties

The proclamation was presented to Tammie Colon from the Mental Health and Recovery Services Board, designating May as Mental Health Month.

EXECUTIVE SESSION

Jason Patchet—Potential Suspension of an Employee

Commissioner Winegardner moved to go into Executive Session at 9:18 a.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

At 9:27 a.m. Kelli Singhaus joined Executive Session. At 9:43 a.m., Kelli contacted Marc Fishel for further discussion and provided update to the Board and Jason Patchet.

9:52 a.m.

GENERAL SESSION

Kelli Singhaus exited meeting

	<p>Commissioner Winegardner stated that Jason Patchet provided an overview of investigation. A one (1) day paid work day suspension of employee was presented.</p> <p>Commissioner Seibert supports Jason’s continued oversight of this situation and supports corrective action plan.</p> <p>Resolution #317-22. Resolution to consider a one (1) day paid suspension of an Allen County Building and Grounds employee. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert.</i> The suspension will be served on Friday, May 6, 2022 and documentation will be put in employee’s personnel file. <i>The roll was called and the resolution was approved unanimously.</i></p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:56 a.m.</p>	<p>RECESS</p>
<p>10:04 a.m.</p>	<p>Update - Jason Patchet – Building and Grounds</p> <ul style="list-style-type: none"> • Jail generator and elevator—no update • Provided update on phone system -Lumen still working on resolving issues with 911 • Sign shop roof is completed—Kelli working on ODOT grant • EMA roof estimated to start Monday • Museum retaining wall—waiting for estimate for concrete wall on county property -Jason did explain to the museum that if they want to try to use existing wall, they will need to obtain their own quote -Jason will work on getting a render of the project • Currently working on plans for generator at Court of Appeals • EMA Facility—pipes are backed up -Sanitary Engineer hydrovacked and the main outlet is packed -cut open the pipe and working to make sure pipe is connected • Courthouse Milestone Support Renewal-- \$5,232.04 -can be paid from Building and Grounds service line, but will need placed on the agenda -Brittany will place on agenda next week

	<ul style="list-style-type: none"> • Quote for camera requests for courtrooms—\$16,000.00 • Sheriff access doors update and request for 3 cameras and mics in dispatch area—they will fund these • Review of monthly financial report • Commissioner Noonan brought up future location of Building and Grounds needs -asked Brittany to setup meeting with Veteran’s, Auditors, Jason and Board of Commissioners to discuss possible future location space • Discussion on acquired forfeited properties -working with Prosecutors office to get keys
10:56 a.m.	RECESS
11:30 a.m.	National Day of Prayer at Howard Johnson Grand Ballroom
1:25 p.m.	RECESS
1:30 p.m.	<p>Update – Tom Berger</p> <p>Jason Patchet is in attendance.</p> <ul style="list-style-type: none"> • Jason provided update on sanitary issue at EMA -piping is crushed; need to run new line and connect to Chapman Rd. -will get quote • Text 911 update -have not gone live yet—working through issues with Lumen • Discussion of Sheriff’s office salary increases for dispatchers • -Tom asks the Board to keep in mind that 10 dispatchers are paid through his line • Commodity Flow Study started last week -tracking hazardous materials that come through Allen County -report should be available in August • Discussion on upcoming trainings -May 11th – LEPC -May 17th – Allen Oakwood -May 22nd – Cenovus -Shawnee schools planning meeting for tabletop exercise next year • Working on getting a drone for drone training at Department of Job and Family Services in July -there is a grant through Homeland Security, but it has been put on hold

<p>1:58 p.m.</p>	<p>RECESS</p>
<p>2:32 p.m.</p>	<p>Ben Albrecht—Union Contract/Employee Compensation</p> <p>Commissioner Winegardner moved to go into Executive Session at 2:34 p.m. pursuant to ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</p> <p>Kelli Singhaus was present during Executive Session.</p> <p>Attorney Ben Albrecht was called at 2:35 p.m. and call ended at 3:02 p.m.</p> <p>The Board of Allen County Commissioners went back into general session at 3:32 p.m.</p> <ul style="list-style-type: none"> • Spoke to attorney regarding compensation and Union contracts in Executive Session • Attorney will provide additional information for consideration
<p>3:33 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u><i>Brittany N. Woods</i></u> Brittany N. Woods, Assistant Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Beth Seibert</i></u> Beth Seibert</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p> <p><u><i>Brian Winegardner</i></u> Brian Winegardner</p>