

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 14, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>Present: Beth Seibert Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
9:03 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to add Resolution #277-22 under the Consent Agenda. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the April 4, 2022 special session.**
- 2. Approve minutes of the April 5, 2022 general session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

3. Consent Agenda:

- a. Resolution #257-22.** Approve travel expenses.
- b. Resolution #258-22.** Intradepartmental transfers.
- c. Resolution #259-22.** Authorize a warrant of advance from the Safe Neighborhoods Fund 2855 to the General Fund 1001.
- d. Resolution #260-22.** Authorize a warrant of transfer from the Springbrook Reserve Fund 5305 to the Springbrook Revenue Fund 5304.
- e. Resolution #261-22.** Authorize a warrant of transfer from the CEBCO Fund 9890 to the 2018 CEBCO Fund 9897.
- f. Resolution #262-22.** Supplemental appropriation to the Safe Neighborhoods Fund 2855.
- g. Resolution #263-22.** Supplemental appropriation to the Arthur Ditch Fund 2329.
- h. Resolution #264-22.** Supplemental appropriation to the Burgess Group Fund 2343.
- i. Resolution #265-22.** Supplemental appropriation to the Mental Health Recovery Services Fund 8009.
- j. Resolution #274-22.** Supplemental appropriation to the Domestic Relations Court Computerization Fund 2706.
- k. Resolution #275-22.** Supplemental appropriation to the General Fund 1001.
- l. Resolution #266-22.** Establish the Hamlet of Hume Sewer Fund.
- m. Resolution #277-22.** Authorize a warrant of transfer from Drug Court Fund 2816 to the Mental Health Fund 2815.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #267-22.** Set date, time and place for the second public hearing for the Community Development PY2022 Allocation Grant and authorize the Community Development Coordinator to advertise for same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is the second hearing required for the grant. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #268-22.** Enter into a 2023 Workers' Compensation Group Retrospective Rating Plan Agreement with CCAO Service Corporation. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a routine agreement for our Workers Compensation program. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #269-22.** Approve a lease agreement between the Board of Allen County Commissioners, the Allen County Veterans Service Commission and C.N.S. Management, LLC. ***Commissioner Seibert moved to table the resolution to review in further detail. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.***

DISCUSSION:

A. County Engineer

- 1. Resolution #270-22.** Approve the 2022 County and Township Road Program and authorize the County Engineer to proceed by Force Account. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is approving the Final Road Program for 2022 for a total amount of \$2,737,955.74. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #271-22.** Authorize the Assistant Clerk of Board to post notice and advertise to receive online bids via QuestCDN.com for the Liquid Asphalt for Tar and Chip Work for the 2022 County Engineer's Road Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is a yearly project that requires to go out for bid. The bid opening will be April 29, 2022 at 10:00***

a.m. The roll was called and the resolution was approved unanimously.

3. Resolution #272-22. Authorize the Assistant Clerk of Board to post notice and advertise to receive online bids via QuestCDN.com for the County Contract Tar and Chip Program 2022. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a yearly project that requires to go out for bid. The bid opening will be April 29, 2022 at 10:15 a.m. The roll was called and the resolution was approved unanimously.**

4. Resolution #273-22. Resolution authorizing participation in the ODOT Road Salt Contracts awarded in 2022. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is for the annual participation in the salt purchasing Co-Op program with ODOT. Estimated to purchase 3,275 tons this year. The roll was called and the resolution was approved unanimously.**

B. Sanitary Engineer

1. Resolution #276-22. Adopt the Allen County Sanitary Engineering Department’s Capital Permit Fee Payment Policy and Procedure. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The Board of Commissioners and legal have both reviewed this policy and procedure, and the allowance is directed by the ORC. The roll was called and the resolution was approved unanimously.**

ANNOUNCEMENTS

PUBLIC COMMENT

Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>

9:15 a.m.

RECESS

9:32 a.m.

Update—Jason Patchet

Jail Generator—

- Awaiting parts to complete project; approximately a 5 week wait**

Jail Elevator—

- **Had a meeting with Chris Darlington from the state and have worked through some administration kinks and are more educated for any future projects**

Phone System—

- **Internal 933 testing was successful**
- **Meeting with Lumen on April 20th**
- **Planning a system test on April 27th during non-business hours**
- **If all goes well with testing, planning to go live with the new phones on May 10th after business hours**

County Engineer Renovations—

- **Discussion on a inquiry Commissioner Seibert had received in regards to state permits for projects completed in the county**
-Commissioner Seibert is looking into this further

Court of Appeals—

- **Piping Inspection-Jason has met with All-Temp and has a plan for them to test two areas of the integrity of the cooling loop**
-working with All-Temp to get that scheduled
- **Gen Set- Jason is working with Sydney Electric**

General Discussion—

- **Working with Mark Lecky to prepare specs and bid documents for the Dog Warden concrete project**
- **Roofing project at the ODOT campus will begin in the coming weeks**
- **Blodgett Building- approaching end of lease; need to have further discussion**
- **Courthouse Landscape- Jason is following up on getting an estimate**
- **Court of Appeals- discussion of over-hangs and exit-arm gate repair**
- **Museum-discussion of wall along sidewalk**
-Jason will bring a proposal to next update
- **Clerk of Courts-discussion on permanent barriers and what to do with current plexiglas**
- **Courthouse Steps-general discussion on safety concerns**

