

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>March 29, 2022</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b>  <b>Brian Winegardner</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:02 a.m.</b>	<p><b>Kayla Campbell Re: Pending Litigation</b></p> <p><b>Present: Commissioner Seibert, Commissioner Noonan, Commissioner Winegardner, Assistant Prosecutor Kayla Campbell, Kelli Singhaus and Brittany Woods</b></p> <p><b>Commissioner Winegardner moved to go into Executive Session at 8:02 a.m. pursuant to ORC 121.22(G)(3). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</b></p> <p><b>The Board of Allen County Commissioners went back into general session at 8:31 a.m.</b></p>

	<ul style="list-style-type: none"> <li>• A proposal was presented regarding pending litigation. The Board of Commissioners are not inclined to accept proposal nor offer any proposal back at this time. They ask that Assistant Prosecutor, Kayla Campbell, respond to the request.</li> </ul>
8:32 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE –Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> <li>1. Approve minutes of the March 16, 2022 special session.</li> <li>2. Approve minutes of the March 17, 2022 general session.</li> </ol> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> <li>3. Consent Agenda: <ol style="list-style-type: none"> <li>a. Resolution #220-22. Approve travel expenses.</li> <li>b. Resolution #221-22. Authorize a warrant of transfer from the Sanitary Engineer’s Operations Fund 5034 to the Sanitary Engineer’s Surplus Fund 5035.</li> </ol> </li> </ol> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</i></p>
	RESOLUTIONS/SIGNATURES:
	<p>DISCUSSION:</p> <p><b>A. <u>Child Support Enforcement Agency</u></b></p> <ol style="list-style-type: none"> <li>1. Resolution #222-22. Authorize the Allen County Child Support Enforcement Agency to renew a IV-D contract with the Allen County Domestic Relations Court. <i>Commissioner Winegardner moved for</i></li> </ol>

***approval. Motion seconded by Commissioner Seibert. This is a cost reimbursement contract with a cost savings of \$12,382.39 from the 2021 contract. The roll was called and the resolution was approved unanimously.***

**B. Allen County Regional Airport Authority**

- 1. Resolution #223-22.** Authorize the Allen County Regional Airport Authority to submit a grant application to the Federal Aviation Administration (FAA). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is the last step in the process for submitting this grant to the Federal Aviation Administration. The roll was called and the resolution was approved unanimously.***

**C. County Engineer**

- 1. Resolution #224-22.** Approve one (1) Easement for County Road Purposes and one (1) Work Agreement with George E. Helser and Marilyn A. Helser for the construction of the Pevee Road Bridge, Jackson Township. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This is needed for the construction of the Pevee Road Bridge in Jackson Township in the amount of \$331.00. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #225-22.** Authorize an agreement for professional services with Bockrath & Associates Engineering and Surveying, LLC for construction inspection for the State Road Bridge Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This agreement is for construction inspection services, not to exceed \$134,391.60. The roll was called and the resolution was approved unanimously.***

**ANNOUNCEMENTS**

**PUBLIC COMMENT**

**Please refer to Public Comment Policy and Application at <https://commissioners.allencountyohio.com/public-comment-policy-request-application/>**

**9:09 a.m.**

**RECESS**

<p><b>9:31 a.m.</b></p>	<p><b>Staff Update</b>  <b>Kelli Singhaus—</b></p> <ul style="list-style-type: none"> <li>• <b>Children Services breakfast on April 7<sup>th</sup></b>  -Will move agenda to 9:30 a.m. and all three Commissioners will attend</li> <li>• <b>Personnel Policy discussion regarding retire/rehire</b>  -only two employees that did not cash out their sick leave upon retire/rehire—only one is General Fund employee  -will look into resolution to see if it can be amended</li> </ul> <p><b>Brittany Woods—</b></p> <ul style="list-style-type: none"> <li>• <b>CCAO Group Retro/BWC Renewal</b>  -set meeting with Kelly Lowry</li> <li>• <b>Allen Water District Board reappointment</b>  -Move forward with reappointing Michael Leis</li> <li>• <b>Activate Allen County Breakfast</b>  -Brittany will attend</li> <li>• <b>Any supply requests—let Brittany know</b></li> </ul> <p><b>Beth Seibert—</b></p> <ul style="list-style-type: none"> <li>• <b>National Day of Prayer—May 5<sup>th</sup></b>  -All three Commissioners plan to attend</li> </ul> <p><b>Cory Noonan—</b></p> <ul style="list-style-type: none"> <li>• <b>Dispatch contracts</b>  -Need to setup a meeting in a couple of weeks to discuss-include Tom Berger</li> </ul> <p><b>Brian Winegardner—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Harrod Event Center</b>  -will reach out to them on his conversation with Tom Berger, as it must be declared an emergency shelter by Red Cross, not EMA</li> </ul>
<p><b>9:59 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:30 p.m.</b></p>	<p><b>View – Alley Vacation – Clover Lawn Allotment – Powers/Lester Avenue</b></p>
<p><b>1:40 p.m.</b></p>	<p><b>ADJOURN</b></p>

Submitted by: Brittany N. Woods  
Brittany N. Woods, Assistant Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Cory Noonan  
Cory Noonan

Brian Winegardner  
Brian Winegardner