

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 3, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION - RECORDED
9:02 a.m.	AGENDA MEETING
	PLEDGE – Brian Winegardner
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the roll was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the February 17, 2022 general session.**
- 2. Approve minutes of the February 22, 2022 general session.**
- 3. Approve minutes of the February 23, 2022 special session.**
- 4. Approve minutes of the February 24, 2022 general session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

5. Consent Agenda:

- a. Resolution #157-22.** Approve travel expenses.
- b. Resolution #139-22.** Intradepartmental transfers.
- c. Resolution #140-22.** Authorize a warrant of transfer from the General Fund 1001 to the Reserve Fund 1011.
- d. Resolution #141-22.** Authorize a warrant of advance from the General Fund 1001 to the Smith Petitioned Ditch Fund 4332.
- e. Resolution #142-22.** Supplemental appropriation to the Depo Demo Fund 2041.
- f. Resolution #143-22.** Supplemental appropriation to the TCAP fund 2880.
- g. Resolution #144-22.** Supplemental appropriation to the RLF Fund 2410.
- h. Resolution #145-22.** Supplemental appropriation to the General Fund 1001.
- i. Resolution #146-22.** Supplemental appropriation to the JRIG Fund 8884.
- j. Resolution #147-22.** Supplemental appropriation to the VMCCC Capital Fund 4019.
- k. Resolution #148-22.** Supplemental appropriation to the Capital Improvement Fund 4017.
- l. Resolution #149-22.** Supplemental appropriation to the Springbrook Sewer Fund 5304.
- m. Resolution #150-22.** Resolution to establish the Gomer Project Revenue Fund.
- n. Resolution #151-22.** Approval of "Then and Now" purchase orders.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #152-22.** Resolution to accept grant from the Ohio PET Fund 2022. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Said grant is in the amount of \$2,500.00. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #153-22.** Enter into an Event Contract with the Veterans Memorial Civic & Convention Center and authorize the President of the Board of Allen County Commissioners to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This contract is to secure space for a public meeting to be held on April 4, 2022. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #387-21A.** Amend Resolution #387-21, enter into contract with the Allen County Board of DD to cover provisions of service coordination for Part C children for FY'2022. ***(Previously tabled January 27, 2022) Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #154-22.** Renew Milestone Care Plus Software Support Agreement with Northwestern Ohio Security Systems, Inc. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. County Engineer

- 1. Resolution #155-22.** Authorize an agreement for professional services with Bockrath & Associates Engineering and Surveying, LLC for bridge analysis and load rating services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Per Brion Rhodes, Allen County Engineer, as a result of a push from ODOT/Federal Highway to use AASHTOWare BrR for bridge analysis and load ratings, the County Engineer is requesting to contract for services with Bockrath & Associates Engineering and***

	<p>Surveying, LLC for the more complex bridges. Said agreement is in an amount not to exceed \$45,000.00. The roll was called and the resolution was approved unanimously.</p> <p>2. Resolution #156-22. Authorize the Allen County Engineer to purchase a Caterpillar 308D CR SB Mini-Excavator and an aluminum trench box from the Allen County Sanitary Engineer's office. Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Per Brion Rhodes, Allen County Engineer, the caterpillar will allow the county to get into tighter spaces for excavation work around utilities and other infrastructure. The trench box can be adapted to fit different site conditions. Said purchase is an amount not to exceed \$80,000.00. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENT</p> <p>**Proclamation for Developmental Disabilities Awareness Month**</p>
	<p>PUBLIC COMMENT</p> <p>Please refer to Public Comment Policy and Application at https://commissioners.allencountyohio.com/public-comment-policy-request-application/</p>
<p>9:17 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Update – Jason Patchet – Building & Grounds Department Also in attendance: Brion Rhodes – Allen County Engineer</p> <ul style="list-style-type: none"> • Pad poured for generator at the Justice Center. Conduit ran underground. Generator scheduled to be set next Wednesday. Working with County Engineer on extraction of diesel fuel storage tank. • Provided update on elevator project at the Justice Center. Working on installing new equipment for Elevator “B”. Working to resolve safety issue for Elevator “A”. • Small leak in Judge Kohlrieser’s courtroom at the Justice Center. Working to resolve leak.

- **Provided update on phone system. Still having issue with PRI at CSEA. Scheduling new line to be ran from main control to CSEA. Will be doing 933 (911) testing.**
- **Susan Wildermuth provided three (3) carpet quotes for the County Engineer's office: T & D Flooring, Lima Floor Coverings and Tim Hogan. Tim Hogan was the best/lower quote received in the amount of \$11,000.00. Board of Commissioners approved to proceed with said carpet to be paid from capital funds.**
- **Sanitary Engineer has a forklift they are selling. County Engineer requested to purchase the green 3-stage forklift from Building and Grounds in the amount of \$15,000.00. Building and Grounds will be able to purchase forklift from Sanitary Engineer which is more conducive to the department.**

**** Brion Rhodes left meeting at 10:18 a.m.**

- **Susan Wildermuth received from Danny Howard at the Sheriff's Office, a request to pay for radiation/inspection services of the bag and body scanners. Sheriff's Office is willing to pay jail portion. Jason Patchet stated that the Ohio Department of Health provided these services in the past and at a lesser cost. Jason Patchet will follow-up with the Ohio Department of Health and report back to the Board of Commissioners.**

**** Jason Patchet left meeting at 10:28 a.m.**

- **Discussion regarding State Capital budget.**
- **Discussion regarding use of these State Capital monies for Fairgrounds. Maintenance facility: Fairgrounds has \$60,000.00 match. Sheep Show Arena: Discussed 50% of the 50% match of a \$610,000.00 project, which is \$155,000.00. County is willing to contribute match funds in the amount of \$155,000.00 if project moves forward and is funded by State Capital budget. If not approved, there needs to be additional discussion by both entities regarding same. Commissioner Noonan will work on Letter of Support.**

10:44 a.m.

RECESS

<p>11:03 a.m.</p>	<p>Discussion re: Personnel Matter</p> <p>Commissioner Winegardner moved at 11:04 a.m. to go into Executive Session as it relates to an investigative matter of a public employee pursuant to Ohio Revised Code 121.22(G)(1). Motion seconded by Commissioner Seibert. While in executive session, the Board of Commissioners will be speaking with legal counsel via phone. The roll was called and was approved unanimously.</p> <p>Phone conference with Attorney Ben Albrecht at 11:14 a.m.</p> <p>Attorney Ben Albrecht left meeting at 11:51 a.m.</p> <p>The Board of Allen County Commissioners went back into general session at 12:04 p.m.</p> <p>Per the county’s attorney, he will be reaching out to the Board members individually regarding this situation.</p>
<p>12:06 p.m.</p>	<p>RECESS</p>
<p>2:30 p.m.</p>	<p>Aimee Bucher re: Interview – Children Services Board</p> <ul style="list-style-type: none"> • Ms. Bucher interviewed with Children Services Board and feels she would be a great fit. • Feels their work as a Board is very important to protect children. • Commissioner Seibert provided an overview of duties/responsibilities of the Children Services Board. • Fully committed to the Board. Empathetic leadership is her biggest strength for the Board. • Provided overview of skills, abilities and experience.
<p>2:47 p.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert

Beth Seibert

Cory Neenan

Cory Neenan

Brian Winegardner

Brian Winegardner