

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| DESCRIPTION | GENERAL SESSION |
| DATE | February 10, 2022 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
| | <p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p> |
| TIME: | GENERAL SESSION – RECORDED |
| 9:00 a.m. | AGENDA MEETING |
| | PLEDGE – Krista Bohn |
| | APPROVE AGENDA AS PRESENTED |
| | <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p> |
| | <p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the January 24, 2022 special session. 2. Approve minutes of the January 26, 2022 special session. |

3. **Approve minutes of the January 27, 2022 general session.**
4. **Approve minutes of the January 31, 2022 special session.**
5. **Approve minutes of the February 1, 2022 general session.**
6. **Approve minutes of the February 2, 2022 emergency session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

7. Consent Agenda:

- a. **Resolution #80-22.** Approve travel expenses.
- b. **Resolution #81-22.** Supplemental appropriation to the Amanda Township Ditch #1331 Fund 4331.
- c. **Resolution #82-22.** Supplemental appropriation to the MVGT Fund 2002.
- d. **Resolution #83-22.** Supplemental appropriation to the MI Cases – Probate Court Fund 1992.
- e. **Resolution #84-22.** Authorize a warrant to return an advance made to Amanda Township Ditch Fund 4331 from the General Fund 1001.
- f. **Resolution #85-22.** Supplemental appropriation to the County Water Fund 5036.
- g. **Resolution #86-22.** Resolution to establish the Rudolph Storage Tank Project Fund.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Notice to Legislative Authority, Ohio Division of Liquor Control, Wild Mustangs Pizza & Wings LLC dba Wild Mustang Pizza & Wings & Patio, D1 Permit, Request a Hearing / Do Not Request a Hearing. Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.**
2. **Resolution #87-22.** Enter into an amended Memorandum of Understanding with the Allen County Historical Society. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Through this Memorandum of Understanding, the Board of Commissioners will maintain the payroll of the museum staff at a**

minimum of approximately \$187,000.00 through the general fund. *The roll was called and the resolution was approved unanimously.*

- 3. Resolution #88-22.** Authorize the purchase of a 2018 Chevy Tahoe from Lima Auto Mall for the Allen County Sheriff's office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Said purchase will be made through the Sheriff's office T-CAP funds. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #89-22.** Set date, time and place for the first public hearing for the Community Development PY2022 Allocation Grant and authorize the Community Development Coordinator to advertise for same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The 1st public hearing is scheduled for February 22, 2022 at 8:30 a.m. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #90-22.** Approve a contract with Great Lakes Community Action Partnership for provisions of technical and administrative services for the PY'2022 Allocation – Community Development Block Grant Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Said contract will provide services to complete and submit the application for a lump sum of \$3,500.00 with subsequent phases, including Environmental Review activities at a cost of \$8,500.00 for task one and two not to exceed \$12,000.00. Additional technical assistance will be a cost of \$100.00 per hour. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #554-21A.** Amend Resolution #554-21, approve the Jay Begg Parkway Dedication Plat, Shawnee Township. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment is to change the designation of Jay Begg Parkway from a county road to a township road. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #91-22.** Accept proposal and enter into contract with R.D. Jones Excavating, Inc. for tree removal as it relates to the wetland area of the Baughman Watershed Improvement Project #1198.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Commissioner Seibert noted that the County Engineer's office will need to apply to the Ohio EPA their notice of intent for said project. Four (4) proposals were solicited with the low bid being R.D. Jones Excavating in the amount of \$28,380.00. The roll was called and the resolution was approved unanimously.

8. Resolution #92-22. Resolution authorizing participation in the Ohio Department of Transportation's Cooperative Purchasing Program for calendar year 2023 for the Allen County Engineer's Department.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

9. Resolution #93-22. Resolution authorizing participation in the Sourcewell Cooperative Purchasing Program and the Houston-Galveston Area Council (H-GAC) for calendar year 2022 for the Allen County Engineer's Department. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

1. Resolution #94-22. Accept permanent easements from property owners for the Gomer Sewer Improvement Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Per Brad Niemeyer, Assistant Sanitary Engineer, this is 114 of 146 permanent easements needed for said project. The force main is in the road right-of-way therefore requiring a permanent easement for said properties. The roll was called and the resolution was approved unanimously.**

B. Allen County Regional Airport Authority

1. Resolution #95-22. Enter into a grant agreement with the Federal Aviation Administration and the Allen County Regional Airport Authority for the American Rescue Plan Act of 2021 Grant.

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| | <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Per Andrew Maksymovich, Regional Airport Authority, this is the third round of stimulus money received by the airport in the amount of \$32,000.00. This money will be used for operating expenses. The roll was called and the resolution was approved unanimously.</i></p> |
| | <p>ANNOUNCEMENT</p> <p>Krista Bohn, Allen County Treasurer, announced that real estate taxes and mobile home taxes are due Friday, February 11, 2022. The Treasurer’s office will be open 8:00 a.m. to 4:30 p.m. on Friday. Taxes can also be mailed and must be postmarked by February 11, 2022. Payments can also be made at the Superior Credit Union and Union Bank locations. There is also a 24 hour drop box at the Courthouse. Taxes can also be paid online with a convenience fee added.</p> <p>Commissioner Noonan stated that a Task Force Lima meeting will be held today at 2:00 p.m. at Job and Family Services.</p> <p>Commissioner Noonan stated that he and Assistant Prosecutor Kayla Campbell met attorneys from Bricker and Eckler via phone regarding their services as it relates to ARPA. Bricker and Eckler will be sending an engagement letter regarding same.</p> |
| <p>9:28 a.m.</p> | <p>RECESS</p> |
| <p>9:52 a.m.</p> | <p>Update – Jason Patchet – Building & Grounds Department Attending: Brian Mauk – IT</p> <ul style="list-style-type: none"> • Brian Mauk and Jason Patchet provided an update on the new IP phone system. Test will be ran on February 16, 2022 and if all goes well, the plan is to go live on February 21, 2022. Lumen and Avia developed a patch for failure of redundancy issues. • Brian Mauk provided general overview/update as it relates to the IP phone system. Discussion regarding total cost. Brian Mauk will provide invoices to Susan Wildermuth. • Brian Mauk will provide video training on the IP phone system via AskAce for employees. |

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| | <ul style="list-style-type: none"> • County will receive three (3) years of support starting when system goes live. • Monthly cost should reduce. <p>**Brian Mauk left meeting at 10:21 a.m.</p> <ul style="list-style-type: none"> • Jason Patchet and staff were commended by the Board of Commissioners for their snow removal efforts at county facilities. • Discussion regarding invoice for dishwasher repair at the Justice Center. Invoice to be paid by Building and Grounds services account. • Discussion regarding hydro-dock located behind the theatre at the Civic Center. Hydro-dock has been repaired several times in the last six (6) years. Cost to replace each cylinder is \$2,000.00/each. Looking at Civic Center for funding. Installation would be in-house. • Discussion regarding janitorial supplies for Crime Victim Services. Jason Patchet to discuss with Dave Voth at Crime Victim Services. • Working on obtaining quotes for the shingle roof at the Sign Shop – ODOT campus. • Provided update on elevator project at Justice Center. • Provided update on Domestic Relations Court – relocation of offices. | | | | | | | | | | |
| <p>11:00 a.m.</p> | <p>RECESS</p> | | | | | | | | | | |
| <p>11:01 a.m.</p> | <p>Bid Opening – Smith Ditch #1332</p> <table data-bbox="506 1352 1274 1667"> <tr> <td>Liebrecht Excavating</td> <td>\$50,000.00</td> </tr> <tr> <td>Fenson Contracting</td> <td>\$62,345.00</td> </tr> <tr> <td>Joe & Joe Contracting</td> <td>\$63,480.45</td> </tr> <tr> <td>Turf Concepts</td> <td>\$67,570.00</td> </tr> <tr> <td>Engineer' Estimate</td> <td>\$70,725.00</td> </tr> </table> | Liebrecht Excavating | \$50,000.00 | Fenson Contracting | \$62,345.00 | Joe & Joe Contracting | \$63,480.45 | Turf Concepts | \$67,570.00 | Engineer' Estimate | \$70,725.00 |
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| Engineer' Estimate | \$70,725.00 | | | | | | | | | | |
| <p>11:10 a.m.</p> | <p>RECESS</p> | | | | | | | | | | |
| <p>12:34 p.m.</p> | <p>Update – Vicki Tarr **Commissioner Noonan entered meeting at 12:50 p.m.</p> <ul style="list-style-type: none"> • Discussion regarding Electronic Data Management System (EDMS). Average 150 scanned cases per month. With this average – six (6) years to | | | | | | | | | | |

complete. Discussion regarding overtime for agency employees to scan. Agency would be able to pay overtime within budget – would need county contribution of 34%. Vicki Tarr will work on cost and report back.

- Met with representatives of Full Circle Recovery Center. They would like to collaborate with Child Support as it relates to barrier type clients. Child Support would refer clients for alcohol/drug testing. The center would need buy-in of obligor. Obligor would receive detox treatment, a financial/life skills caseworker as well as job readiness through OMJ. They would provide transportation to court dates. Current – 207 participants. 48% success rate. No cost to county. Medicaid clients only will be accepted.
- Collaborating with Municipal Court Judges as it relates to clients currently in drug court. Utilizing navigator.
- Discussion regarding performance measures/employee counts. Allen County's numbers are good/consistent. Need to hire additional staff.
- Discussed training positions/training room.
- Discussed Payments by Source – State of Ohio – 2021/2022. Obligor up 11%. Down \$44 million.
- Will be attending Statehouse Day on March 1, 2022 as it relates to HB 83 – Caretaker Bill as it relates to redirecting child support payments.

1:12 p.m.

ADJOURN

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Cory Noonan

Brian Winegardner
Brian Winegardner