

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 8, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</p>
TIME:	GENERAL SESSION – RECORDED
8:32 a.m.	AGENDA MEETING
	PLEDGE – Brian Winegardner
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the January 25, 2022 general session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

2. Consent Agenda:

- a. Resolution #64-22.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Replacement & Improvement Fund 5435.
- b. Resolution #65-22.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- c. Resolution #66-22.** Authorize a warrant of transfer from the Allen Water District Debt Service Fund 8750 to the Allen Water District External Capital Outlay Fund 8753 and from the Allen Water District Operating Fund 8751 to the Allen Water District Debt Service Fund 8750.
- d. Resolution #67-22.** Authorize the return of an advance from the Gomer Sewer Improvement Project Fund 4560 to the Sanitary Engineer's Surplus Fund 5035.
- e. Resolution #50-22A.** Amend Resolution #50-22, supplemental appropriation to the Home PI Fund 2411.
- f. Resolution #68-22.** Supplemental appropriation to the AWD Debt Service Fund 8750.
- g. Resolution #69-22.** Supplemental appropriation to the External Capital Outlay Fund 8753.
- h. Resolution #70-22.** Supplemental appropriation to the WORTH Center Fund 8880.
- i. Resolution #71-22.** Resolution to establish the COVID-19 Vaccination Fund.
- j. Resolution #72-22.** Approval of "Then and Now" purchase orders.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #73-22.** Approve the 2022 estimated monthly expenditures for county-issued credit cards for various departments. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #74-22.** Re-appoint Keith Eiden to the Allen County Revolving Loan Fund Governing Board. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #75-22.** Re-appoint Aaron Reid and Melissa Daeger to the Facilities Governing Board of W.O.R.T.H. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The Facilities Governing Board of W.O.R.T.H. is made up of multiple counties. A county appointment requires approval of the Board of Commissioners from each county. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #76-22.** Authorize the renewal of a Service Agreement with the City of Lima which designates them to enforce the Ohio Building Code on behalf of the Allen County Building Department. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. Commissioner Noonan stated that he requested from Doug Ditto a breakdown of city vs. county costs. Commissioner Noonan will continue to work with the building department. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #77-22.** Resolution to certify the County Highway System Mileage Report to the Director of The Ohio Department of Transportation. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Miles to be certified is 353.218. The roll was called and the resolution was approved unanimously.**

	<p>DISCUSSION:</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #78-22. Accept bid and enter into contract with R.G. Zachrich Construction, Inc. for the construction of the State Road Bridge. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Per Ron Meyer, Allen County Engineer's office, the engineer's estimate for said project was approximately \$1.4 million. R.D. Jones was the apparent low bidder in the amount of \$1,197,294.27. Said project is scheduled to begin late June, 2022 and to be completed by October 15, 2022. This project will be funded utilizing 95% of federal/state funds. The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENT
8:42 a.m.	RECESS
9:04 a.m.	<p>SB52 Discussion</p> <p>Also present: Kayla Campbell, Assistant Prosecutor</p> <ul style="list-style-type: none"> • Kayla Campbell reached out to Tax Map and Regional Planning as it relates to a county-wide map. Provided overview of township designations. • Commissioner Seibert provided update on township resolutions. Except for Shawnee and Perry Township, all areas are restricted. • Discussion regarding timeline/requirements to hold public meeting. • Discussion regarding public meeting date, location and time of public meeting. • Need Shawnee Township Trustees to define in writing the areas on the map which are accepted areas within their township. <p>**Commissioner Seibert exited meeting at 9:28 a.m.</p>
9:50 a.m.	RECESS

10:03 a.m.

**Staff Update meeting
Also present: Kayla Campbell**

- **Kayla Campbell discussed the RFP electric aggregation draft agreements as it relates to the top two (2) selected vendors. The Free Point agreement has been redlined and returned to Palmer Energy for review by vendor. Need clarification on renewal and disclaimers of liability from Dynegy.**

**** Kayla Campbell exited meeting at 10:09 a.m.**

Brittany Woods –

- **Annual health evaluations are scheduled for March 1, 2022 thru March 3, 2022.**
- **Meet/greet with new Wellness Coordinator at CEBCO.**
- **Continue to conduct meetings virtually for the month of February, 2022.**

Susan Wildermuth –

- **General fund – Indigent Defense for Municipal Court – negative balance. Need to follow-up with Public Defender re: backlog.**
- **Three (3) supplemental requests – County Share/Court of Appeals; Worker’s Compensation and Juvenile Court/Sundry. Said supplemental requests will reflect budget as passed.**
- **Allen Water District’s RLF grant request in the amount of \$125,000.00 to Rudolph Foods Water Storage Tank Project. Received vote by email from board members and all in agreement to grant same.**

Kelli Singhaus –

- **Sheriff’s request to purchase 2018 Chevy Tahoe from Lima Auto Mall in the amount of \$47,032.00 to be paid from T-Cap funds. The Board approved to proceed.**
- **Received quote from Office Max for seven (7) conference chairs and three (3) office chairs as well as set-up fee - \$2,871.19. Commissioners approved to proceed with purchase.**
- **Discussion regarding lease of equipment for use by other entities.**

	<ul style="list-style-type: none"> • Discussion regarding NW District meeting – showcase vendor listing. Suggested to contact Dave Stratton – AEDG. <p>Cory Noonan –</p> <ul style="list-style-type: none"> • Noon edition on Thursday. • Schedule meeting with Delaware county as it relates to K2M study. • Kelli Singhaus has had conversation with the attorney from Bricker and Eckler as it relates to ARPA services. Kelli Singhaus will set up meeting to further discuss. <p>Brian Winegardner –</p> <ul style="list-style-type: none"> • Discussion regarding invoice from Sheriff’s office for dishwasher repair. • Sheriff and EMA Director requested meeting to discuss snow levels. Kayla Campbell looking into declaration requirement.
<p>10:57 a.m.</p>	<p>RECESS</p>
<p>11:04 a.m.</p>	<p>Brion Rhodes re: General Discussion - Tax Map</p> <ul style="list-style-type: none"> • General overview of Tax Map office – funding and transfer fee. • Discussion regarding 2017 estimate of need. • Discussion regarding revenue/expenses. • Discussion regarding employer portion of healthcare – move from general fund to Tax Map fund. Brion Rhodes agreed to cover employer portion of healthcare through Tax Map fund. Susan Wildermuth to follow-up with Auditor’s office to confirm same. • Discussion regarding conveyance fees. Brion Rhodes would like to maintain \$1 million in fund to cover expenses. • Discussed transfer of \$500,000.00 from Tax Map Fund to Drainage Improvement Fund. Commissioner Noonan to follow-up with Kayla Campbell, Assistant Prosecutor, to set up same with mutual oversight.
<p>11:56 a.m.</p>	<p>RECESS</p>

2:00 p.m.	<p>Jenny Inzeta, Cathy Reisner and Carl Cultrona re: Enterprise Fleet/Implementation Meeting **Not Present - Commissioner Seibert and Commissioner Winegardner</p> <ul style="list-style-type: none">• Provided the Enterprise Support Team contact information.• Expectations after first year in program. Order banks for ¾ ton trucks will be open projected date is May 5, 2022.• Provided list of vehicles on order. Discussed next steps – Assignment Agreement. Kristin at Enterprise working with legal to confirm insurance timeline.• Provided program overview – available programs.• Discussed lease of vehicles for a county department.
2:20 p.m.	ADJOURN
	<p>Submitted by: <u>Kelli A. Singhaus</u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Beth Seibert</u> Beth Seibert</p> <p><u>Cory Noonan</u> Cory Noonan</p> <p><u>Brian Winegardner</u> Brian Winegardner</p>