

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 20, 2022
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brian Winegardner</p> <p>Commissioner Seibert attended meeting virtually.</p>
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE – Brian Winegardner
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to amend the agenda to include Resolution #29-22A. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</i></p>

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the January 11, 2022 general session.**
- 2. Approve minutes of the January 12, 2022 special session.**
- 3. Approve minutes of the January 13, 2022 general session.**

Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

4. Consent Agenda:

- a. Resolution #32-22.** Approve travel expenses.
- b. Resolution #33-22.** Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to the Clerk of Courts Fund 1070.
- c. Resolution #34-22.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091 and the 911 Fund 2004.
- d. Resolution #35-22.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee Wastewater Treatment Plant Capital Fund 5401.
- e. Resolution #36-22.** Supplemental appropriation to the Dog & Kennel Fund 2005.
- f. Resolution #37-22.** Supplemental appropriation to the Auditor \$2 Fund 2401.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #38-22.** Declare a safe located at Allen County Children Services obsolete and/or unsuitable for county use and authorize same to be discarded pursuant to ORC 307.12(I). ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #39-22.** Authorize the purchase of one (1) 2014 Ford Transit Connect from Robb Overpass Auto Sales of Lima, Ohio for the Allen County Dog Warden's office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner***

Noonan. This purchase is to replace a totaled vehicle. The roll was called and the resolution was approved unanimously.

- 3. Resolution #40-22.** Renew an agreement with the Allen Economic Development Group for the provision of economic development services. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This renewal is for an annual cost of \$192,628.00. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #41-22.** Authorize the renewal of a contract with Allen Economic Development Group for Enterprise Zone/Community Reinvestment Area Technical Assistance for 2022. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This renewal is for an amount not to exceed \$16,000.00. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #388-20A.** Amend Resolution #388-20, approve the Area 7/Greater Ohio Workforce Board, Inc. Program Year 2020/2021 Sub-Grant Agreement. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment is to reflect the correct end of the agreement being June 30, 2022. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #388-20B.** Amend Resolution #388-20, approve the Area 7/Greater Ohio Workforce Board, Inc. Program Year 2020/2021 Sub-Grant Agreement. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This amendment is adding another program. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #29-22A.** Amend Resolution #29-22, authorize Clerk of Board to advertise Request for Qualifications for professional services for the construction inspection and administration on the State Road Bridge, Marion, Township. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. This amendment changes the advertisement from the Delphos Herald**

to the Lima News. *The roll was called and the resolution was approved unanimously.*

DISCUSSION:

A. County Engineer

- 1. Resolution #42-22.** Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com for the Smith Improvement Petition Ditch #1332. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Nathan Davis, Allen County Engineer's office, a final hearing was held on this project December 14, 2022. The contract documents and plans have been prepared for said project. Bid opening is scheduled for February 10, 2022 at 11:00 a.m. The roll was called and the resolution was approved unanimously.***

B. Allen Water District

- 1. Resolution #43-22.** Accept bid and enter into contract with Caldwell Tanks, Inc. for the Allen Water District Rudolph Foods Water Storage Tank Project and authorizes the President of the Board of Allen County Commissioners to execute the necessary documents pertaining to same. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. Per Kimberly Stiles, Allen Water District, this project was re-bid, in which two (2) bids were received. It is being recommended that a contract be entered into with Caldwell Tanks in the amount of \$1,474,700.00. The roll was called and the resolution was approved unanimously.***

C. Diana Vicen – Dinsmore & Shohl, LLP

- 1. Resolution #44-22.** Resolution authorizing supplement of a certain amended and restated sublease and a certain agreement of lease with Bon Secours Mercy Health, Inc. and its affiliate, in connection with the release of certain property. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Diana Vicen, Dinsmore & Shohl, this is the release of a small parcel located in the parking lot of the St. Rita's Campus, Lima. Ms. Vicen also introduced Aubrey Searcy of Dinsmore & Shohl.***

	<p><i>The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENT
9:15 a.m.	RECESS
9:31a.m.	<p>Update – Jason Patchet – Building and Grounds Also attending virtually – Commissioner Beth Seibert and Tom Berger – Homeland Security</p> <ul style="list-style-type: none"> • First round of COVID tests to be delivered tomorrow/Monday for general fund departments. Second order is in cue for non-general fund departments. Plan to sort Monday and distribute on Tuesday. • Turned on gas at ODOT property. Working on getting proposals for roofing at ODOT property. Board of Commissioners and Jason Patchet to tour ODOT property on Monday, January 24, 2022 at 1:15 p.m. • Working on finalizing contract for Civic Center Skylight Project. • Army’s has picked up tractor and Prosecutor vehicle. Check is in internal mail.
9:48 a.m.	RECESS
11:00 a.m.	<p>Update – Auditor’s office Attending virtually: Commissioner Beth Seibert, Auditor Rachael Gilroy and Chief Deputy Auditor Keith Cheney</p> <ul style="list-style-type: none"> • Closed out year-end 2021. • 2022 budget has been opened. • Real estate software hacked. Exterior was shut down. Did not affect network. • Real estate taxes were balanced as of mid December, 2021. • Payroll has been updated as it relates to payroll differentials/insurance. • Online dog tag sales continue to increase. Auditor staff is handling online sales. In-person dog sales are at the Seriff Road location. • CAUV forms have been mailed out. Due by March 7, 2022. • People are beginning to complete Board of Revision Appeal Complaint forms. This is due to re-evaluations to property taxes. Property values have increased.

	<ul style="list-style-type: none"> • 2021 audit has begun. • ARPA reporting deadline – January 31, 2022. • Requested to reschedule ARPA meeting to Thursday, January 27, 2022 at 11:15 a.m. Discussed how counties are administering monies. General program discussion. Discussed site remediation program – Land Bank through ODOD. Discussed applying for additional monies for County Home demolition. AEDG is working with other jurisdictions to identify buildings. Brownfield Program – Port Authority is applying for \$1.4 million to demolish EDCO property, which includes administrative dollars and acquisition fees. <p>** Commissioner Noonan left meeting at 11:56 a.m.</p>
<p>11:57 a.m.</p>	<p>RECESS</p>
<p>1:33 p.m.</p>	<p>Update – Amy Harpster – Allen County Building Department</p> <p>** Commissioner Beth Seibert attended the meeting virtually.</p> <ul style="list-style-type: none"> • Budget discussion. • Researching new software. • Discussed annual report. • General overview of certification and services. • Provided contract update. Mayor will submit letter to council. • Commissioners requested Amy Harpster to provide Allen County numbers. • No fee change proposed.
<p>2:16 p.m.</p>	<p>ADJOURN</p>

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner