

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street  
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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>August 24, 2021</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <a href="tel:18668994679">1 866 899 4679</a></b>  <b>United States: <a href="tel:+15713173116">+1 (571) 317-3116</a></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Brian Winegardner</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:06 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Trevor Hubert</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Seibert moved to amend the agenda to remove the update meeting with the County Auditor at 2:00 p.m. today. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the August 5, 2021 agenda meeting.**
- 2. Approve minutes of the August 10, 2021 agenda meeting.**
- 3. Approve minutes of the August 11, 2021 special agenda meeting.**
- 4. Approve minutes of the August 12, 2021 agenda meeting.**

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.***

**5. Consent Agenda:**

- a. Resolution #578-21.** Approve travel expenses.
- b. Resolution #579-21.** Intradepartmental transfers.
- c. Resolution #580-21.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee Wastewater Treatment Plant Capital Fund 5401.
- d. Resolution #581-21.** Authorize a warrant of advance from the Sanitary Engineering Department Surplus Fund 5035 to the Gomer Road Sewer Improvement Project Fund 4560.
- e. Resolution #582-21.** Supplemental appropriation to the Operating Fund 8751.
- f. Resolution #583-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- g. Resolution #584-21.** Supplemental appropriation to the General Fund 1001.
- h. Resolution #585-21.** Supplemental appropriation to the 911 Fund 2004.
- i. Resolution #586-21.** Supplemental appropriation to the Airport Project Fund 1040.
- j. Resolution #587-21.** Supplemental appropriation to the D.A.R.E. Fund 2825.
- k. Resolution #588-21.** Declare two (2) rectangle tables located at Allen County Children Services obsolete or unsuitable for county use and authorize same to be discarded pursuant to ORC 307.12(I).

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #552-21A.** Amend Resolution #552-21, enter into an Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Justice Reinvestment and Incentive Funding for Allen County Adult Probation. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #589-21.** Authorize the re-appointment of various individuals to an Appeals Board for the Regulations Prohibiting Illicit Discharges to the Separate Storm Sewer Systems in the Unincorporated Areas of Allen County. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The re-appointments are for a period of two (2) years. The board has been in existence for 11 years. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #590-21.** Authorize the Cancellation and Release of Mortgage for a Community Housing Improvement Program property located on East 12<sup>th</sup> Street, Lima, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #591-21.** Reject bids for the Allen County Board of DD Administration Building Addition/Renovation Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Said bids exceeded the engineer's estimate of \$560,000.00. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Allen County Engineer**

- 1. Resolution #592-21.** Certify final costs and authorize notices of cash assessments to be issued for the Napoleon Road Petition Ditch #1337. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Nathan Davis, Assistant Drainage Engineer, the engineer's estimate for said project was in the amount of \$121,594.19. The final costs to be***

	<p>certified is in the amount of \$73,817.17 with a five (5) year repayment and a 3% maintenance assessment. <i>The roll was called and the resolution was approved unanimously.</i></p> <p><b>2. Resolution #593-21.</b> Certify final costs and authorize notices of cash assessments to be issued for the O.B. Frail Petition Ditch #1330. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Nathan Davis, Assistant Drainage Engineer, said project was between \$1.4 and \$1.5 million. The final cost for said project is \$1.1 million with a ten (10) year repayment and a 1% maintenance assessment. The roll was called and the resolution was approve unanimously.</i></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:15 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:34 a.m.</b></p>	<p><b>Staff/Update meeting</b></p> <p><b>Brittany Woods –</b></p> <ul style="list-style-type: none"> <li>• Update on Crafts recipient.</li> <li>• Discussion regarding Wellness questionnaire as it relates to next year’s program.</li> <li>• Lunch and Learn scheduled for tomorrow.</li> <li>• Received quote for the purchase of water bottle fillers for drinking fountains - \$483.95. Looking into purchasing a total of two (2).</li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• Discussion regarding Educational Service Center (ESC) and Allen Soil and Water lease. Include utilities in ESC lease with December designated as catch-up month. SB160 appropriation needs to be moved to another line item.</li> <li>• Budget letter went out last week.</li> <li>• Opt-out discussion. Need to modify opt-out policy. No new employees will be eligible for 2022. Current employees enrolled in opt-out will expire the end of 2022.</li> </ul>

	<p><b>Kelli Singhaus -</b></p> <ul style="list-style-type: none"> <li>• Discussion regarding bids received for Train Depot Demolition. Addendum was issued in which all bidders acknowledged receipt of. Three (3) of the six (6) bidders did not use appropriate bid form. Recommendation to go with low bidder who met all requirements.</li> <li>• Requested purchase of additional intercom for office. Intercom will be purchased for Commissioner expense account.</li> <li>• Enterprise Fleet Management Program discussion. Request Carl Cultrona to prepare a plan for the Building and Grounds Department, Juvenile Court and Dog Warden.</li> <li>• Kelli Singhaus to set up meeting for Commissioners to discuss ARPA monies mid September as well as SB52 discussion on September 1, 2021 from 10:00 a.m. to 12:00 p.m.</li> </ul> <p><b>Brian Winegardner -</b></p> <ul style="list-style-type: none"> <li>• General discussion regarding outsource of medical services at Sheriff's office. Request Kayla Campbell, Prosecutor's office, to work with Chief Mohler at Sheriff's office on RFP. Kelli Singhaus to check with CORSA on premium reduction as it relates to liability.</li> </ul>
<p><b>11:00 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:07 a.m.</b></p>	<p><b>Susan Wildermuth - Budget Update July 2021/YTD</b></p> <ul style="list-style-type: none"> <li>• Debt Service Fund - \$1.9 million.</li> <li>• Reserve Account.</li> <li>• Medicaid Fund.</li> <li>• RLF Fund.</li> <li>• Lease update.</li> <li>• Dispatch billing. Set dispatch meeting for September 20, 2021 at 3:00 p.m. at EMA office.</li> <li>• General Fund overview.</li> <li>• Contingency</li> <li>• Transfer Out.</li> <li>• Advance Out.</li> <li>• Capital - \$1.9 cash balance. Received \$1 million in casino revenue to date.</li> <li>• General discussion - American Rescue dollars.</li> </ul>

**Commissioner Noonan stated that he received a complaint about the sidewalk in front of Sheriff parking lot on Main Street.**

- **Drainage update/maintenance certification.**

**Board of Commissioners signed off on year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.**

**11:42 a.m.**

**RECESS**

**1:04 p.m.**

**Joint County Board of Commissioners of Auglaize, Mercer, Putnam and Van Wert County re: Certify collection assessments for maintenance on various ditches**

**The Clerk of Board, Allen County, Ohio, called the roll:**

**Allen County: Beth Seibert – Not Present  
Brian Winegardner – Present  
Cory Noonan – Present**

**Auglaize County: Douglas Spencer – Present  
David Bambauer – Present  
John Bergman – Present**

**Mercer County: Rick Muhlenkamp – Present  
Jerry Laffin – Present  
Greg Homan – Present**

**Putnam County: Michael Lammers – Present  
Vincent Schroeder – Present  
John Schlumbohm – Present**

**Van Wert County: Stan Owens – Present  
Thad Lichensteiger – Present  
Todd Wolfrum – Present**

**Also present: Nathan Davis, Andrea Rode and Josh Foster from the Allen County Engineer's office**

- 1. Resolution #594-21.** Joint Board of Allen, Auglaize, Mercer, Putnam and Van Wert County Commissioners certify collection assessments for maintenance on the Jennings Creek Joint County Ditch Project #1160 to the Allen, Auglaize, Mercer, Putnam and Van Wert County Auditors. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner***

***Schlumbohm. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #595-21.** Joint Board of Allen, Putnam and Van Wert County Commissioners certify collection assessments for maintenance on the Flat Fork Creek Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. ***Commissioner Wolfrum moved for approval. Motion seconded by Commissioner Lichensteiger. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #596-21.** Joint Board of Allen and Van Wert County Commissioners certifies collection assessments for maintenance on various ditches to the Allen and Van Wert County Auditors. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #597-21.** Joint Board of Allen and Putnam County Commissioners certifies collection assessments for maintenance on various ditches to the Allen and Putnam County Auditors. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Schroeder. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #598-21.** Joint Board of Allen and Auglaize County Commissioners certifies collection assessments for maintenance on various ditches to the Allen and Auglaize County Auditors. ***Commissioner Bambauer moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**Cindy Landwehr – Putnam County Clerk  
Joint County Projects with Putnam County  
Commissioners – certify collection assessment for  
maintenance:**

**Resolution to collect maintenance on Dutch Run #840;  
Earl Belch #807; Lydia Rimer #907, William Fuerst  
(Plum Creek) #568 and Rushmore Group #824.  
*Commissioner Lammers moved for approval. Motion  
seconded by Commissioner Noonan. The roll was  
called and the resolution was approved unanimously.***

**Resolution to combine Lydia Rimer #738 with Lydia  
Rimer #907 maintenance funds. *Commissioner***

**Schroeder moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**1:20 p.m.**

**RECESS**

**2:00 p.m.**

**Update – Rachael Gilroy - CANCELLED**

**ADJOURN**

Submitted by: *Kelli A. Singhaus*  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

*Beth Seibert*  
Beth Seibert

*Brian Winegardner*  
Brian Winegardner

*Cory Noonan*  
Cory Noonan