

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street  
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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>June 17, 2021</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Agenda meetings will be held 1<sup>st</sup> floor conference room. All other meetings will be held in the Commissioner's office. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://global.gotomeeting.com/join/843922357">https://global.gotomeeting.com/join/843922357</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <a href="tel:18668994679">1 866 899 4679</a></b>  <b>United States: <a href="tel:+15713173116">+1 (571) 317-3116</a></b></p> <p><b>Access Code: 843-922-357</b></p>
	<b>PRESENT: Beth Seibert Brian Winegardner</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:30 a.m.</b>	<p><b>Update – Jason Patchet – Building and Grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Camera project at the Justice Center complete. Still waiting on three (3) mounts for monitors in Sub-control. IT is working on back-up/redundancy as well as providing training for employees</b></li> <li>• <b>Still waiting on concrete quotes for sidewalk/steps at Justice Center</b></li> <li>• <b>Working with Sheriff's office on the purchase of a new LED sign for front of the building</b></li> </ul>

	<ul style="list-style-type: none"> <li>- <b>Public Defender – security/access control is complete</b></li> <li>- <b>Update – Civic Center – theatre portion – ran into some minor issues. Stage floor repair is starting today. Sidney Electric on site to begin lighting project</b></li> <li>- <b>Discussion regarding the bid specifications/materials for atrium project at Civic Center. There will be delay in receiving materials for said project. Mark Lecky should have bid specifications complete and ready to meet with Commissioners regarding same in a couple of weeks</b></li> <li>- <b>Waiting on quotes from Ben’s Construction and Hume Supply for demolition quote – Ada Road property</b></li> <li>- <b>Discussion regarding A/C system at County Engineer’s as well as request for new carpet. Commissioners approved A/C system - \$17,715.00 which will be paid from capital improvement funds</b></li> <li>- <b>Armor Fire changed out piping on sprinkler system at Justice Center</b></li> <li>- <b>Discussion regarding landscaping – fall project</b></li> <li>- <b>OMJ may have another intern candidate – requested resume</b></li> <li>- <b>Discussion regarding retaining wall at Museum – creation of bid specifications/alternative plan</b></li> <li>- <b>Discussion regarding HVAC system at Court of Appeals</b></li> </ul>
<p><b>9:33 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:03 a.m.</b></p>	<p><b>AGENDA MEETING</b></p>
	<p><b>PLEDGE – Beth Seibert</b></p>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Seibert moved to amend the agenda to include a meeting with Ron Meyer at 10:30 a.m. for an interview as it relates to the Port Authority Board of Allen County. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <ol style="list-style-type: none"> <li><b>1. Approve minutes of the June 8, 2021 agenda meeting.</b></li> <li><b>2. Approve minutes of the June 10, 2021 agenda meeting.</b></li> </ol>

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.***

**3. Consent Agenda:**

- a. Resolution #426-21.** Approve travel expenses.
- b. Resolution #427-21.** Intradepartmental transfers.
- c. Resolution #428-21.** Authorize a warrant of transfer from the Solid Waste Fund 8044 to the New Building Fund 8053.
- d. Resolution #429-21.** Supplemental appropriation to the Intersystems Fund 8091.
- e. Resolution #430-21.** Supplemental appropriation to the D.A.R.E. Fund 2825.
- f. Resolution #431-21.** Supplemental appropriation to the New Building Fund 8053.
- g. Resolution #432-21.** Supplemental appropriation to the Solid Waste Fund 8044.
- h. Resolution #433-21.** Supplemental appropriation to the HAVA Grant Fund 2097.
- i. Resolution #434-21.** Resolution to establish the OHEPA-Community & Litter Grant Fund.
- j. Resolution #435-21.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of the same by internet auction.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #436-21.** Approve Memorandum of Understanding between the City of Lima and Allen County, Ohio, as it relates to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY'2021 Local Solicitation. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This is a joint grant agreement with the City of Lima, in which the monies can be used for the purchase of justice equipment. Monies can be utilized until September 30, 2023. The roll was called and the resolution was approved unanimously.***

	<p><b>2. Resolution #437-21.</b> Enter into an amended Memorandum of Understanding with the Allen County Historical Society. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>3. Resolution #438-21.</b> Approve a Master Lease Agreement between the Board of Allen County Commissioners, the Allen County Educational Service Center and the Allen County Board of Developmental Disabilities. <b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. This agreement is a result of moving a portion of the Educational Service Center staff to the Board of DD. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>Allen County Engineer</u></b></p> <p><b>1. Resolution #439-21.</b> Accept proposal and enter into contract with Bruce Harris &amp; Associates for Geographic Information (GIS) services. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Brion Rhodes, Allen County Engineer, Bruce Harris &amp; Associates will complete an inventory of the current data GIS system as well as assess needs at a cost not to exceed \$9,266.00. Said contract will be paid from Fund 2093. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>10:10 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>10:30 a.m.</b></p>	<p><b>Interview Ron Meyer – Port Authority Board of Allen County</b>  <b>Also present: Cindy Leis, Maria Sanko and Brittany Woods</b></p> <ul style="list-style-type: none"> <li>• <b>Presented an overview of the Port Authority Board</b></li> <li>• <b>Mr. Meyer expressed interest/background for wanting to serve on the board</b></li> <li>• <b>Appointment would fill the unexpired term of Russ Ramey – June 30, 2023</b></li> </ul>

<b>10:51 a.m.</b>	<b>RECESS</b>
<b>11:30 a.m.</b>	<p><b>2<sup>nd</sup> Public Hearing – CHIP Application</b>  <b>Also present: Tiffany Shaver and Marlene Schumaker</b></p> <ul style="list-style-type: none"> <li>• <b>Allen County applying in partnership with Putnam County and City of Delphos.</b></li> <li>• <b>1<sup>st</sup> public hearing held on April 8, 2021</b></li> <li>• <b>Provided an overview of CHIP projects –Private owner rehabilitation, rehab activity, owner home repair activity, tenant based rental assistance, Habitat for Humanity as well as costs to administer the grant</b></li> <li>• <b>Requesting a grant total of \$1.1 million. Application is due to State of Ohio by June 23, 2021. This is a two (2) year grant with a completion date of February 29, 2024.</b></li> <li>• <b>Allocation will be shared between Allen County - \$400,000.00; Putnam County - \$400,000.00; and City of Delphos - \$300,000.00.</b></li> </ul>
<b>11:51 a.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<p><b>Bid Opening – Board of DD Addition/Renovation to Administration Building</b></p> <p><b>ACI Construction - \$800,000.00</b>  \$ 5,000.00 – Alternate #1  \$ .00 – Alternate #2  \$ 1,000.00 – Alternate #3  \$ 20,000.00 – Alternate #4</p> <p><b>Westerheide Const. \$733,000.00</b>  \$ 3,900.00 – Alternate #1  \$ 2,300.00 – Alternate #2  \$ 1,000.00 – Alternate #3  \$ 8,600.00 – Alternate #4</p> <p><b>Engineer’s estimate – \$560,000.00</b></p>
<b>1:05 p.m.</b>	<b>ADJOURN</b>

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Brian Winegardner  
Brian Winegardner

Cory Noonan  
Cory Noonan