

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session

beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 25, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/957839925</p> <p>You can also dial in using your phone. United States (Toll Free): 1 877 309 2073 United States: +1 (571) 317-3129</p> <p>Access Code: 957-839-925</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE - Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Seibert moved to amend the agenda to add three (3) supplemental appropriation resolutions and one (1) resolution under resolutions/signatures.</i></p>

Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the March 16, 2021 agenda meeting.**
- 2. Approve minutes of the March 18, 2021 agenda meeting.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

3. Consent Agenda:

- a. Resolution #198-21.** Approve travel expenses.
- b. Resolution #205-21.** Supplemental appropriation to the TCAP Fund 2880.
- c. Resolution #206-21.** Supplemental appropriation to the Stormwater Fund 5037.
- d. Resolution #207-21.** Resolution to establish the Mounted Posse Fund.
- e. Resolution #213-21.** Supplemental appropriation to the Scrap Tire Grant Fund 2003.
- f. Resolution #214-21.** Supplemental appropriation to the Buckeye Road Improvement Fund 2007.
- g. Resolution #215-21.** Supplemental appropriation to the Revolving Loan Fund 2410.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #199-21.** Accept payment from County Risk Sharing Authority for property damage at the Veteran's Memorial Civic and Convention Center.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.
- 2. Resolution #200-21.** Authorize membership and payment of dues to the National Association of Counties.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 3. Resolution #201-21.** Enter into a 2021 Memorandum of Understanding with the Allen County Engineer and the Allen Soil and Water Conservation District for Allen County Stormwater Management and Sediment Control Regulations Construction Site and Post Construction Practices Oversight. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #202-21.** Resolution to grant a Subordination Agreement to Freedom Mortgage Corporation for a Community Housing Improvement Program mortgage on a property located at 6415 Billymack Road, Elida, Ohio. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #208-21.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for the display of a billboard for Employer Outreach/WIOA. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #209-21.** Authorize the Allen County Child Support Enforcement Agency to renew a IV-D contract with the Allen County Domestic Relations Court. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Commissioner Noonan stated this was collaborative effort by Judge Staley, Margie Murphy-Miller and Vicki Tarr. This particular contract for Magistrate services was housed under Juvenile Court and has been moved to Domestic Relations Court. The roll was called and approved unanimously.**
- 7. Resolution #210-21.** Resolution to accept and adopt a Hazard Mitigation Plan for Allen County, Ohio. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Commissioner Noonan thanked Director Berger for his work on this plan. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #212-21.** Approve a Community Housing Impact and Preservation Partnership (CHIP) Agreement

between Allen County, Putnam County and the City of Delphos. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

- 9. Resolution #216-21.** Authorize the Allen County Auditor to transfer funds from Fund 9890 (CEBCO Healthcare) to Fund 9897 (2018 CEBCO Insurance) to offset employer costs of the general and non-general funds for the Basic Wellness and Buy-Up Wellness Plans for calendar year 2021 until depleted. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. There are excess funds in the self-insured fund (CEBCO Healthcare Fund 9890). With the guidance of the State Auditor's office, it has been determined that this is the best way in which to deplete the funds. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Sanitary Engineer

- 1. Resolution #203-21.** Authorize the purchase of one (1) 2021 Toyota Lift Truck through Toyota Material Handling, Inc. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Per Bill Horvath, Sanitary Engineer's office, this truck will replace a 1995 Caterpillar, which will be placed on Gov-Deals at a later date. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #204-21.** Enter into a Sanitary Sewer Agreement with Quality Management for sanitary sewer service along Sugar Creek Road, Sugar Creek Township. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Bill Horvath, Sanitary Engineer's office, this is a 500' main line extension that will connect into Hidden Creek's sanitary sewer system. The roll was called and the resolution was approved unanimously.**

B. County Engineer

- 1. Resolution #211-21.** Accept bid and enter into contract with Bluffton Paving, Inc. for the Columbus Grove-Bluffton Road GTR Asphalt Resurfacing

	<p>Project. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Per Dave Louth, County Engineer's office, bids were opened on March 16, 2021 in which two (2) bids were received. Both bids were above the engineer's estimate but within the 10% allowance. It is being recommended that the bid of Bluffton Paving, Inc. be accepted in the amount of \$329,177.00. The engineer's estimate for said project is \$312,036.50. The project is planned to start the 1st of May, 2021 and end the 1st of June, 2021. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:15 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Update – Jason Patchet</p> <ul style="list-style-type: none"> • Provided update on issues with various buildings as it relates to weather events: <ul style="list-style-type: none"> - Court of Appeals building –sealants/gutter issues - Homeland Security/EMA - roof - Jail - Lower level foundation - Memorial Hall – flashing blew off roof - Civic Center – completed review of theater roof area due to impending weather • Working on Magistrates office – Common Pleas Court. Discussion on costs associated with project and how it is being funded • Discussion regarding door monitoring/intercom notification for Court of Appeals building – Cost will be approximately \$9,100.00. Approximately 3-4 weeks to receive equipment and install • Discussion regarding parking lot – Annex Building. Received quote from MP Dory for drive piling and installation of 250' used guardrail/posts - \$3,125.00. Further discussion regarding parking flow/gate/costs <p>Dave Voth, Crime Victim Services, entered meeting at 10:35 a.m.</p> <ul style="list-style-type: none"> • Discussion with Mr. Voth regarding Annex parking area/installation of gate as well as running electric, installation of card reader and sealing/stripping of lot. General discussion regarding parking flow/parking after hours. Mr.

	<p>Voth agreed to contribute up to \$15,000.00 in costs associated with the parking lot</p> <ul style="list-style-type: none"> • Discussion regarding parking lease. Will not need lease renewed if parking gate installed • Meeting recessed at 11:04 a.m. and will reconvene at 1:30 p.m.
11:04 a.m.	RECESS
12:00 p.m.	Ribbon Cutting – D.A.R.E. Building at the Allen County Fairgrounds
	RECESS
1:30 p.m.	<p>Update – Jason Patchet</p> <p>Meeting reconvened to further discuss Annex parking:</p> <ul style="list-style-type: none"> • Provided update – will be able to pull from network for access management/gate – cost \$10,000.00 • Seal/stripping of parking lot - \$5,000.00 • Guardrail - \$3,125.00 • Discussion regarding gating of N. Main Street for Sheriff's office employee parking. Commissioners requested Jason Patchet to get quotes to skim coat asphalt by County Engineer's office, gate controlled fencing/fencing
2:01 p.m.	ADJOURN
	<p>Submitted by: <u>Kelli A. Singhaus</u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Beth Seibert</u> Beth Seibert</p> <p><u>Brian Winegardner</u> Brian Winegardner</p> <p><u>Cory Noonan</u> Cory Noonan</p>