

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 11, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Please join the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/767188349</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 767-188-349</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:03 a.m.	AGENDA MEETING
	PLEDGE - Sofia Snyder
	APPROVE AGENDA AS PRESENTED

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the vote was unanimous.

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the February 23, 2021 agenda meeting.**
- 2. Approve minutes of the February 25, 2021 agenda meeting.**
- 3. Approve minutes of the March 2, 2021 agenda meeting.**
- 4. Approve minutes of the March 4, 2021 agenda meeting.**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

5. Consent Agenda:

- a. Resolution #145-21.** Supplemental appropriation to the JDC Capital Improvement Fund 4021.
- b. Resolution #146-21.** Authorize a warrant of transfer from the JDC Capital Improvement Fund 4021 to the Debt Service Future Projects Fund 3999.
- c. Resolution #147-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- d. Resolution #149-21.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- e. Resolution #150-21.** Supplemental appropriation to the Sheriff Drug Enforcement Fund 2822.
- f. Resolution #151-21.** Supplemental appropriation to the OPOTA Training Fund 2851.
- g. Resolution #152-21.** Supplemental appropriation to the General Fund 1001.
- h. Resolution #153-21.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
- i. Resolution #154-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- j. Resolution #170-21.** Supplemental appropriation to the Capital Improvement Fund 4017.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Notice to Legislative Authority – Ohio Division of Liquor Control – Shawnee Station LLC – D1, D2 and D6 Permit – Request a Hearing / Do Not Request a Hearing. Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. This is the old Ike’s Restaurant on Shawnee Road. On January 5, 2021, Articles of Incorporation were filed. The roll was called and was approved unanimously.**
- 2. Resolution #148-21.** Declare three (3) vehicles from the Allen County Court of Common Pleas, Probate & Juvenile Divisions, obsolete and unsuitable for county use and authorize the same to be scrapped/junked. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #137-21A.** Amend Resolution #137-21, declare two (2) Ford Crown Victoria’s from the Allen County Sheriff’s office obsolete and of no further use and authorize the donation of same to Apollo Police Academy. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This is the correction of the Ohio Revised Code in which items can be disposed. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #138-21A.** Amend Resolution #138-21, declare four (4) police cruisers from the Allen County Sheriff’s office obsolete and unsuitable for county use and authorize disposal of same to Army’s Auto Wrecking. . **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is the correction of the Ohio Revised Code in which items can be disposed. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #155-21.** Grant a Subordination Agreement to The State Bank and Trust Company of Defiance, Ohio for a mortgage on a property located at 701 E. Hanthorn Road, Lima, Ohio, owned by MZL Realty, LLC aka Best One Tire and Service. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll**

was called and the resolution was approved unanimously.

- 6. Resolution #156-21.** Authorize submission of a grant application to the Ohio Facilities Construction Commission for the Allen County Justice Center Elevator Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This application is in the amount of \$250,000.00. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #157-21.** Declare an emergency for roofing repairs at the Veteran's Memorial Civic and Convention Center (theater portion). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #158-21.** Accept proposal and enter into contract with Northwestern Ohio Security Systems, Inc. for the Allen County Justice Center Camera System Replacement Project through the Ohio State Terms Schedules Pricing. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #159-21.** Accept proposal and enter into contract with Schindler Elevator Corporation for the Allen County Jail Elevator Modernization Project through the Sourcewell Contract. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 10. Resolution #160-21.** Enter into contract with Duro-Last Roofing, Inc. for the Allen County Juvenile Court Roof Replacement Project through the Interlocal Purchasing System (TIPS) Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 11. Resolution #161-21.** Authorize the Allen County Engineer to purchase one (1) 2022 ETNYRE Self-Propelled Chipsreader from Southeastern Equipment Co., Inc. as per the Ohio State Term Schedules Pricing and the ODOT Cooperative Purchasing Program, declare one (1) 1999 ETNYRE Chipsreader to be no longer

suitable for county purposes and authorize trade-in of same. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

12. Resolution #162-21. Authorize the Allen County Engineer's office to purchase a Ver-Mac PCMS-320 Message Board from A & A Safety. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Lima-Allen County Regional Planning

1. Resolution #163-21. Approve Delmar Subdivision Replat of Lots 19692, 19719-19725, 19749 and 19750 in Perry Township, Allen County, Ohio and approve the plat for recording. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Adam Haunhorst, Regional Planning, this is moving ten (10) lots into one (1) piece of land for the purpose of building. The roll was called and the resolution was approved unanimously.**

2. Resolution #164-21. Approve Westminster Heights Replat of Lot #20025 in Auglaize Township, Allen County, Ohio and approve the plat for recording. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Adam Haunhorst, Regional Planning, this is a 7.64 acre lot in which the existing home sits in the middle of the lot. This replat will divide the one (1) lot into three (3) pieces with a lot to the west and a lot to the east of the existing home. The roll was called and the resolution was approved unanimously.**

3. Resolution #165-21. Approve Springbrook Estates Replat of Lot #19964 in Bath Township, Allen County, Ohio and approve the plat for recording. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Adam Haunhorst, Regional Planning, this lot is located on N. West Street. This will extend the rear end of the lot to the creek. No extra access. The entire lot is in a flood zone. The roll was**

called and the resolution was approved unanimously.

B. Department of Job and Family Services

- 1. Resolution #166-21.** Authorize a contract between the Allen County Department of Job and Family Services and NOW Marketing Group for Training Partnership Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Joe Patton, Department of Job and Family Services, NOW Marketing will provide a series of videos that will be accessible to business partners in the area to assist in the promotion of their business. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #167-21.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services/Ohio Means Jobs and the Lima Chamber of Commerce for Tier Workforce Partnership. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Per Joe Patton, Department of Job and Family Services, this MOU provides membership to the local Chamber in exchange for exclusive workforce thru Chamber and assist in further partnership. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #685-20A.** Amend Resolution #685-20, authorize a contract between the Allen County Department of Job and Family Services and Joshua Luke for the purchase of Business Outreach Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Josh Parker, Department of Job and Family Services, this is to update mileage reimbursement rate based on Allen County's personnel policy approved December, 2020. The roll was called and the resolution was approved unanimously.***

C. Board of DD (No One Present)

- 1. Resolution #168-21.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Marimor Legacy Park Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Bid opening will be April 22, 2021 at 11:00 a.m. via QuestCDN.com.***

The roll was called and the resolution was approved unanimously.

D. Allen County Auditor (No One Present)

- 1. Resolution #169-21.** Enter into a Memorandum of Understanding with The Ohio Treasurer's Office as it relates to the STABLE Account Plan. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.** This MOU allows employees to have payroll deductions to be deposited into a STABLE account for family members/friends with disabilities. *The roll was called and the resolution was approved unanimously.*

ANNOUNCEMENTS

9:27 a.m.

RECESS

9:45 a.m.

Staff/Update Meeting

Susan Wildermuth –

- **Discussion regarding purchase of Microfilm Reader/Scanner - \$10,561.00. Current reader/scanner not compatible with Windows 10. Move forward with purchase**
- **RLF – Semi-annual reporting on hold – notified State Auditor's**
- **Per the Auditor's office - JDC Capital monies need to be returned to Fund 3999 as that is where the monies were transferred from. Commissioners requested that Susan Wildermuth contact Auditor's office to see how monies can be used in Fund 3999.**

Brian Winegardner –

- **Discussion regarding security at Court of Appeals building. Work with Jason Patchet on receiving quotes for cameras**
- **Conversation with Chief Todd Mohler. Maintenance agreements were under calculated in 2020.**
- **Discussion regarding Sheriff's cruiser request. Requested three (3) in 2020. Received two (2) cruisers and three (3) COVID cruisers**
- **General discussion - Enterprise Fleet Management Program**

	<p>10:21 a.m. – Commissioner Noonan left meeting</p> <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • NACO dues • Discussion regarding out-of-state travel by departments. Out-of-state travel will be permitted if the travel is a certification/requirement of an employee’s job • Discussion regarding title building lease addendum with the Ohio Department of Public Safety. Need additional clarification. <p>Beth Seibert –</p> <ul style="list-style-type: none"> • Discussion regarding draft letter to Health Commissioner as it relates to mass vaccination clinic – review by Commissioners
<p>10:59 a.m.</p>	<p>RECESS</p>
<p>11:05 a.m.</p>	<p>John Heaphy and Abe Ambroza re: new business and associated parking</p> <ul style="list-style-type: none"> • Discussion regarding downtown parking • Discussion regarding parking in the Children Services lot • Overview of projects • Requested free parking – open evenings/week-ends • Civic Center revenue for Children Services lot - \$3,000.00/annually • Mr. Heaphy’s investments – generate \$4 million sales. 1.1% sales tax back to Allen County • Civic Center Board must decide their parking needs for Children Services lot.
<p>11:45 a.m.</p>	<p>RECESS</p>
<p>11:30 a.m.</p>	<p>Board of DD Quarterly Meeting @ Board of DD Administrative Building</p> <ul style="list-style-type: none"> • Refer to Board of DD minutes
	<p>RECESS</p>
<p>2:07 p.m.</p>	<p>Haley Belisle and Casey Heilman re: MS4 Update and 2021 MOU review</p>

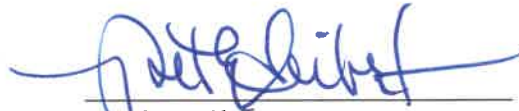
- **MS4 Administration – Village of Elida, American Township, Bath Township, Perry Township and Shawnee Township.**
- **MOU – no change for 2020. Hope to receive 70%-80% in state match for 2021**
- **Provided overview of rain barrel program**
- **Provided overview of Adopt-A-Roadway Program**
- **Provided overview of dryfall/outfall monitoring**
- **Ottawa River Coalition**
- **Provided overview of Allentown Lowhead Dam removal**
- **Fish Fry – April 2, 2021 – 11:30 am to 6:00 pm – Presale - \$10.00**

2:31 p.m.

ADJOURN

Submitted by: 
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Brian Winegardner


Cory Noonan

