

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 4, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Please join the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/547588453</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 547-588-453</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	PRESENT: Beth Seibert Brian Winegardner Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:04 a.m.	AGENDA MEETING
	PLEDGE - Kelli Singhaus

APPROVE AGENDA AS PRESENTED

Commissioner Seibert moved to amend the agenda to move the update meeting with Julie Shellhammer from 1:00 p.m. to 11:00 a.m. and to state that the meeting at 12:00 p.m. will not be with the Township Trustees but will be a general discussion amongst the Commissioners regarding Shawnee Township dispatch. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

1. Approve minutes of the January 14, 2021 general session.
2. Approve minutes of the January 21, 2021 general session.
3. Approve minutes of the January 26, 2021 general session.
4. Approve minutes of the January 27, 2021 special session.
5. Approve minutes of the January 28, 2021 general session.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

6. Consent Agenda:

- a. **Resolution #58-21.** Approve travel expenses.
- b. **Resolution #59-21.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091.
- c. **Resolution #60-21.** Intradepartmental transfers.
- d. **Resolution #61-21.** Supplemental appropriation to the Vaccine Needs Assessment Fund 8824.
- e. **Resolution #62-21.** Supplemental appropriation to the Little Ottawa River Maintenance Fund 2260.
- f. **Resolution #63-21.** Supplemental appropriation to the Sheriff's Gifts & Donations Fund 2839.
- g. **Resolution #64-21.** Supplemental appropriation to the TCAP Fund 2880.
- h. **Resolution #65-21.** Supplemental appropriation to the Solid Waste District Fund 8044.
- i. **Resolution #66-21.** Supplemental appropriation to the Auditor \$2 Fund 2401.
- j. **Resolution #67-21.** Supplemental appropriation to the Capital Improvement Fund 4017.
- k. **Resolution #68-21.** Supplemental appropriation to the Mental Health Fund 2700.

l. Resolution #69-21. Supplemental appropriation to the New Building Fund 8053.

m. Resolution #70-21. Approval of "Then and Now" purchase orders.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #50-21. Appropriation of funds to the Executive Director's fund for the Children Services Board. **(Previously tabled January 28, 2021)** **Accounting for the Executive Director's fund has been finalized with the Auditor's office. This request is in the amount of \$3,000.00. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

2. Resolution #71-21. Authorize the renewal of a contract with Allen Economic Development Group for Enterprise Zone/Community Reinvestment Area Technical Assistance for 2021. **Said contract is an amount not to exceed \$16,000.00. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

3. Resolution #72-21. Approve a Subgrant Award Agreement with the Ohio Office of Criminal Justice Services, Ohio Department of Public Safety, for the Coronavirus Emergency Supplemental Funding Program for the WORTH Center and authorize the President of the Board of Allen County Commissioners to execute same. **Said subgrant award is in the amount of \$58,002.66. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

4. Resolution #73-21. Approve the Pre-Award Condition Forms from the Ohio Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant and

authorize the President of the Board of Allen County Commissioners to execute same. **This is in the amount of \$31,133.54. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

- 5. Resolution #74-21.** Authorize the purchase of Motorola Radio Communications Equipment from Motorola Solutions for various county offices through the Ohio State Term Schedule #573077-0. **This is a request from Tom Berger. Said radio's are being purchased for safety service departments: Juvenile Detention Center, Dog Warden, EMA and Sheriff's office. The current radio's are at the end of life. Funding for said purchase will be through the reimbursed COVID dollars. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Allen County Engineer

- 1. Resolution #75-21.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Buckeye Road Improvement Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Dave Louth stated that the county has received a grant from the State - Ohio Development Grant - to widen and improve roadway, full grind/pave, improvements to CSX railroad, replace signals, etc. The engineer's estimate for said project is \$1.1 million and the county will receive reimbursement up to \$1 million. Bid opening is scheduled for February 23, 2021 at 11:00 a.m. Commissioner Seibert inquired about traffic flow. Dave Louth stated that traffic flow will be maintained throughout project except the portion between Dixie Highway and McClain Road will be closed. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #166-20A.** Amend Resolution #166-20, authorize the Allen County Engineer's office to modify contract with LJB, Inc. for the realignment of

3. Wapak Road at the intersection of Elida Road/SR 309. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner.** Dave Louth stated that the Wapak Road section of the river bank has given way. The county is proposing to move the road west approximately 500' from river, which will offset the intersection to 309. ODOT has requested additional studies as whether drop lanes are needed and the design/installation of turn lanes on SR 309. Plan to have said project under construction later this summer. The county has applied for a grant for this project but monies will not be available until after July 1, 2021. *The roll was called and the resolution was approved unanimously.*

ANNOUNCEMENTS

9:19 a.m.

RECESS

9:31 a.m.

Jason Patchet - Update

- **Provided update on elevator project at the jail. Service contract is currently on state contract. Potentially two (2) options to conduct the elevator project under state term contract. More information at a later date.**
- **Provided update on Civic Center ballast roof and theatre floor issue. Working on quotes. Plan to turn in as insurance claim.**
- **Discussion regarding intake flooring area of jail. Estimated \$5,500.00 cost for material. Labor will be performed in-house.**
- **Provided update on Jail Lock installation.**
- **Discussion regarding cameras at the Jail. Revised quote \$181,707.67, IT Department Work Station - \$24,001.73, Camera Servers - \$7,674.00, \$400.00 – Labor and \$600.00 – License – Total project \$214,417.52. Discussion regarding the importance of redundancy/liability to the county. Kelli Singhaus to follow-up with Frank Hatfield at CORSA.**
- **Provided update on requested capital projects at Dog Pound**
- **Discussion regarding phone system – new Public Defender office and new Homeland Security/EMA office will have communication to the new phone system**

	<ul style="list-style-type: none"> • Discussion regarding staffing/job duties
10:33 a.m.	RECESS
11:06 a.m.	<p>Update – Julie Shellhammer</p> <ul style="list-style-type: none"> • Provided update on dog licensing – HB 404 • Received dog food from West Ohio Food Bank • Provided stats – license sales 2021 • Discussion regarding capital projects
11:22 a.m.	RECESS
12:00 p.m.	<p>Discussion regarding Shawnee Township Dispatch Also in attendance: Tom Berger</p> <ul style="list-style-type: none"> • General overview/discussion • March 1 is the deadline for Shawnee Township’s intent as it relates to dispatch services. Commissioner Noonan to follow-up with communication to Shawnee Township
12:14 p.m.	ADJOURN
	<p>Submitted by: <u>Kelli A. Singhaus</u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Beth Seibert</u> Beth Seibert</p> <p><u>Brian Winegardner</u> Brian Winegardner</p> <p><u>Cory Noonan</u> Cory Noonan</p>