

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 28, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Please join the meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/196725869">https://global.gotomeeting.com/join/196725869</a></p> <p><b>You can also dial in using your phone.</b>            United States (Toll Free): <u>1 866 899 4679</u>            United States: <u>+1 (571) 317-3116</u></p> <p><b>Access Code: 196-725-869</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Brian Winegardner</b>  <b>Cory Noonan</b></p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE - Brian Winegardner
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Winegardner moved to amend the agenda to include Resolution #57-21 - Supplemental</i></p>

***appropriation to the general fund under the Consent Agenda. It was also noted that Resolution #47-21 on the agenda should state HAVA Grant. Commissioner Noonan seconded the motion. The roll was called and was approved unanimously.***

**ITEMS FOR REVIEW AND APPROVAL:**

**1. Consent Agenda:**

- a. Resolution #43-21.** Authorize the return of an advance from the McClain Road Project Fund 4541 to the Sanitary Engineer's Surplus Fund 5035.
- b. Resolution #44-21.** Supplemental appropriation to the Water Pollution Fund 8827.
- c. Resolution #45-21.** Supplemental appropriation to the Shawnee II WWTP CIP Fund 5401.
- d. Resolution #46-21.** Supplemental appropriation to the PC Dispute Resolution Fund 1992.
- e. Resolution #47-21.** Supplemental appropriation to the HAVA Grant 2019 Fund 2098.
- f. Resolution #48-21.** Authorize membership and payment of annual dues to various organizations for calendar year 2021.
- g. Resolution #49-21.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.
- h. Resolution #57-21.** Supplemental appropriation to the general fund.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #50-21.** Appropriation of funds to the Executive Director's fund for the Children Services Board. ***Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled.***
- 2. Resolution #51-21.** Designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2021. ***Commissioner Noonan is designated as the official voting representative and Commissioner Seibert is designated as the alternate voting representative for 2021. Commissioner***

***Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**3. Resolution #52-21.** Authorize the renewal of a contract between the Allen County Child Support Enforcement Agency and the Allen County Sheriff's office. **This contract is effective February 1, 2021 thru January 31, 2022. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**4. Resolution #53-21.** Accept deed from St. Henry Bank for property located at Brookhaven Drive, Lima, Allen County, Ohio. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Allen County Juvenile Court**

**1. Resolution #54-21.** Authorize the submission of the FY'2021 Subsidy Grant and Targeted Reclaim Grant - Amendment #2 to the Ohio Department of Youth Services. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Berlin Carroll provided an overview of the Subsidy Grant and Targeted Reclaim Grant in which the courts receive on an annual basis. This amendment is a result of defunding the Community Engagement Program, salary adjustment to the program as well as an increase to the budget for electronic monitoring. The roll was called and the resolution was approved unanimously.**

**B. Allen County Engineer**

**1. Resolution #599-19A.** Amend Resolution #599-19, authorize the Allen County Engineer's office to enter into contract with EMH&T for preliminary and final engineering services - Modification #1 for the Baughman Petition Ditch #1198. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Per Joe Gearing, this contract will be funded by H2Ohio funds. Said modification is to redesign two basins to**

wetlands at a cost not to exceed \$19,900.00. *The roll was called and the resolution was approved unanimously.*

**2. Resolution #55-21.** Certify the County Highway System Mileage Report to the Director of the Ohio Department of Transportation. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Per Brion Rhodes, the amount of mileage being certified for disbursement of license plate fee monies for 2020 is 353.218 miles. Discussion regarding license plate fees disbursement vs: gas tax disbursement. The roll was called and the resolution was approved unanimously.*

**3. Resolution #56-21.** Enter into Preliminary Consent Legislation and the LPA Federal ODOT – Let Project Agreement with the Ohio Department of Transportation for the ALL-CR 152 Shawnee Roundabout Project. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Brion Rhodes stated that the county is in receipt of \$125,000.00 of safety funding through ODOT. As a result of a safety study on the Shawnee Roundabout, these monies will be used to improve signage and pavement markers on the roundabout. The county’s share for this project is \$12,500.00 and will be used towards inspection services. The roll was called and the resolution was approved unanimously.*

**ANNOUNCEMENTS**

9:25 a.m.

**RECESS**

9:34 a.m.

**Jason Patchet - Update**

- Discussion regarding security entrance of new Public Defender Office as well as access control/building alarm system. Commissioners agreed to proceed with gathering quotes for same.
- Civic Center may have desks to utilize in the new Public Defender’s office
- Discussion regarding improvements/remodeling at the Civic Center.
- Contractor will be onsite on Monday to install slider doors at the Jail. Total of 16 doors.
- Discussion regarding shared position between Building and Grounds/Sanitary Engineer. Offered

	<p>position to an individual in which said individual accepted. Waiting on drug test result.</p> <ul style="list-style-type: none"> <li>• Discussion regarding Weather Policy</li> <li>• Discussion regarding raised floor – Booking Area of Jail. Commissioner Noonan to view.</li> <li>• Discussion regarding the locked entrance door at Court of Appeals building as it relates to emergencies.</li> <li>• Discussion regarding Capital Improvement Projects – Administration office space</li> </ul>
10:52 a.m.	RECESS
10:54 a.m.	<p>Susan Wildermuth – Budget Update</p> <ul style="list-style-type: none"> <li>• Provided general overview of meeting process. Will continue with budget update after Allen County Building Department update</li> </ul>
10:57 a.m.	RECESS
11:03 a.m.	<p>Amy Harpster and Doug Ditto – Update - Allen County Building Department</p> <ul style="list-style-type: none"> <li>• Contract approved – awaiting signatures</li> <li>• Ohio Board of Building Standards report has been submitted</li> <li>• Provided overview for 2020</li> <li>• Total receipts - \$23,540.52 (Allen County Building Department)</li> <li>• Total receipts - \$215,624.82 (City of Lima Building Department)</li> <li>• Commercial Permit application only fee change – special inspection – increase from \$60.00 to \$120.00.</li> <li>• Department of Commerce fee changes – effective January 1, 2019</li> <li>• Plan review fee – will review going into next calendar year</li> </ul>
11:24 a.m.	RECESS
11:32 a.m.	<p>Susan Wildermuth – Budget Update (cont'd)</p> <ul style="list-style-type: none"> <li>• Discussion regarding general fund/contingency</li> <li>• Discussion regarding Public Defender office appropriation</li> <li>• Discussion regarding budgeted transfers</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Advances – no activity. Did recoup monies in 2020. Working to recoup \$131,000 still outstanding</b></li> <li>• <b>Rent/lease revenue.</b></li> <li>• <b>Provided inside mill information. Receive twice a year. Fund set up to pay back debt</b></li> <li>• <b>RLF - \$1.3 million cash balance. Currently have two (2) loans</b></li> <li>• <b>Juvenile Detention Center – Capital Project – Cash balance - \$46,412.07. Expense/Revenue for entire project is complete. Project has been paid in full</b></li> <li>• <b>Discussion regarding capital fund. Discussed COVID/Capital Projects</b></li> <li>• <b>Reviewed sales tax report</b></li> <li>• <b>Review of budget letter – 3% - totals \$407,990.00</b></li> </ul> <p><b>Board of Commissioners signed off on January, 2021 monthly/year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.</b></p>
<b>12:17 p.m.</b>	<b>RECESS</b>
<b>12:23 p.m.</b>	<p><b>Brion Rhodes – Update</b></p> <ul style="list-style-type: none"> <li>• <b>Road mileage update. Gas tax distribution not based off mileage. Money distributed equally amongst counties. \$20 license plate fee distributed as follows: 34% municipalities, 47% county, 9% county based off mileage, 5% township and 5% equally to all counties</b></li> <li>• <b>Joe Gearing provided drainage projects update</b></li> </ul> <p><b>NOTE: Meeting recessed until 2:15 p.m.</b></p>
<b>12:57 p.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<b>Shawnee Dispatch visit @ Allen County Sheriff’s office</b>
	<b>RECESS</b>
<b>2:15 p.m.</b>	<b>Brion Rhodes – Update – rescheduled for February 2, 2021 at 11:00 a.m.</b>
	<b>ADJOURN</b>

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert  
Beth Seibert

Brian Winegardner  
Brian Winegardner

Cory Noonan  
Cory Noonan