

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 14, 2021
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Agenda Meeting Thu, Jan 14, 2021 8:00 AM - 4:00 PM (EST)</p> <p>Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/236879525</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 236-879-525</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
8:31 a.m.	Update with Allen County Building Department- 2020 Report -Doug Ditto and Amy Harpster

	<ul style="list-style-type: none"> • 2020 Annual Report Review and overview with Covid-19 Challenges, which is that people have not been able to come into the office • Discussion on fees structure -\$800,000.00 total, with \$400,000.00 being commercial • Will discuss Public Meeting at the next Quarterly update
8:59 a.m.	RECESS
9:05 a.m.	AGENDA MEETING
	PLEDGE –Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>With the addition of Resolution#24-21 under Resolutions/Signatures, Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the December 22, 2020 general session 2. Approve minutes of the December 29, 2020 general session. 3. Approve minutes of the January 5, 2021 general session. 4. Approve the minutes of the January 11, 2021 special session. <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 5. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #14-21. Intradepartmental transfers for various departments. b. Resolution #15-21. Authorize a warrant of transfer from the Sanitary Engineering Surplus Fund 5035 to the Replacement and Improvement Capital Fund 5435.

c. Resolution #16-21. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee Wastewater Treatment Plant Capital Fund 5401.

d. Resolution #17-21. Supplemental appropriation to the Prosecutor Fund 2824.

e. Resolution #18-21. Supplemental appropriation for the General Fund 1001.

f. Resolution #19-21. Authorize membership and payment of annual dues to various organizations for calendar year 2021.

g. Resolution #20-21. Declare various personal property at the Allen County Department of Job and Family Services unsuitable for county use and authorize sale of same by internet auction.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. 7-21A. Amend resolution #7-21 to update the body of the resolution to reflect the correct calendar year.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

2. Resolution #21-21. Grants a subordination agreement to Freedom Mortgage Corporation for a Community Housing Improvement Program property, Elida, Ohio.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

3. Resolution #22-21. Authorize the renewal of a Service Agreement with the city of Lima which designates the city of Lima to enforce the Ohio Building Code on behalf of the Allen County Building Department. ***This is a renewal of the current contract for 2021, with no changes to the terms. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p>4. Resolution #23-21. Enter into a one (1) year lease agreement with Tom Ahl Chrysler for the lease of a 2020 Chevy Blazer for the Allen County Sheriff's office. <i>This lease is for the amount of \$5,256.36, to be paid from the FOJ Fund. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #24-21. Enter into an equipment loan agreement for one (1) shipping container and one (1) Wisperwatt Generator with the Ohio Department of Health. <i>This agreement is for EMA to obtain a storage container for the potential rise in storage needs, due to COVID-19. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION:</p> <p>A. <u>Department of Job and Family Services</u></p> <p>1. Resolution #155-19B. Amend Resolution #155-19, approve a contract between the Allen County Department of Job & Family Services and Guiding Light. <i>This is a 6-month extension to the current contract with DJFS and Guiding Light. There is no dollar amount change. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Update with Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on the shared employee with Sanitary Engineer -Currently interviewing and have a good candidate • Discussion on the theater roof at the Civic Center -Buildings and Grounds have repaired a drain but wind has gotten under the roof. Will lay termination bar for a temporary fix, but will need to look into a more permanent fix -Could this be a CORSA Claim?

	<ul style="list-style-type: none"> • Provided an update on the new Phone System -Will be performing a soft test on Monday • Capital Discussion -2020 Plan Sheet -Discussion on 2021 projects and the management of those projects • Discussed that Ohio Means Jobs is willing to help with interns for the summer through Buildings and Grounds
10:37 a.m.	RECESS
10:41 a.m.	<p>Update-Julie Shellhammer</p> <ul style="list-style-type: none"> • Provided a review of 2020 -increased tag sales from past years • Discussion on building renovations that have been completed and those that still need done in 2021 <p><i>At 10:57 a.m., Commissioner Winegardner moved to go into Executive Session, regarding discussion of employee/staff compensation. Motion seconded by Commissioner Noonan. The roll was called and the request to enter Executive Session was approved unanimously.</i></p> <p><i>11:04 a.m., Julie Shellhammer stepped out of the room.</i></p> <p><i>11:13 a.m., back in General Session.</i></p> <ul style="list-style-type: none"> • <i>Discussion on wage increases for Julie and two staff members</i> • <i>Commissioners agree, \$1.20 increase for first employee, and \$1.60 increase for the second employee, as well as a 3% increase for Julie, which will be paid from the Dog and Kennel Fund</i>
11:16 a.m.	RECESS
11:17 a.m.	<p>Update-Tom Berger</p> <ul style="list-style-type: none"> • Discussion on Shawnee Township dispatching through Allen County-\$120,000.00 -Meeting next week with the Township to discuss further

	<ul style="list-style-type: none"> • Provided an update on COVID and PPE <ul style="list-style-type: none"> -Health Department vaccine push, more information will be out later today -Tom had a meeting with the Health Department to discuss mass vaccine plan; logistically EMA will be helping with that -discussion on resolution with the State Health Department and receiving a storage container for potential increases of COVID deaths in the region • Discussion on Hazard Mitigation Draft plan that EMA is currently working on <ul style="list-style-type: none"> -next step will be the state review • Discussion on HAZMAT Training <ul style="list-style-type: none"> -working to meet training hours • Discussion on grants • -Homeland Security Grants—working on list
<p>11:43 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Update-Joe Patton and Josh Parker</p> <ul style="list-style-type: none"> • Provided the fiscal report update • Discussion on career services at UNOH with Ohio Means Jobs • Discussion on Proctor and Gamble potentially exporting workers <ul style="list-style-type: none"> -Joe has reached out to them to try and get the jobs at the Lima plant, and his team could help with training, bringing money and jobs to Allen County • Discussion that Ohio Means Jobs can help all county departments out with their training needs • Commissioner Seibert discussed an individual seeking an internship, and will be sending their information over to Joe • Commissioner Winegardner provided information to Joe that the board has referred Jason Patchet to Ohio Means Jobs for any intern needs this summer • Commissioner Noonan asked Joe to provide the process on how to pass constituents that call our office on to DJFS with concerns/needs
<p>1:25 p.m.</p>	<p>RECESS</p>
<p>2:00 p.m.</p>	<p>Sanitary Engineer RE: Budget Narrative</p> <ul style="list-style-type: none"> • Provided a general overview <ul style="list-style-type: none"> -Will have an in-depth conversation at upcoming Update Meeting and approve budget then

	<ul style="list-style-type: none"> • Discussion on Water District and the changes to the billing for the county -the Board would like to have a meeting with the Water District for an update, and would also like to see a press release on the changes coming to customers
<p>2:32 p.m.</p>	<p>RECESS</p>
<p>2:34 p.m.</p>	<p>Brion Rhodes RE: Train Depot</p> <p>Brion Rhodes, Kayla Campbell and members from ODOT—</p> <ul style="list-style-type: none"> • Discussion of the demolition of the train depot -\$200,000.00 reimbursement through ODOT for project -Representative Cupp has gotten language added in to allow the use of the funds for demolition • Discussion on an MOU in regards to the reimbursement as well as needing to get an MOU to the state for the project -Kayla and Sara from ODOT will work together on this • Plan a meeting with Brion to discuss funding -Brion has \$250,000.00 from his Transfer Fees that he is willing to put into the project • Kayla will begin working on MOU • Board and Brion will discuss funding at the County Engineer’s next Update Meeting on January 28th • Discussion on getting the bid specs through Garmann Miller -Susan will get the \$12,000.00 in place to move forward with this for next Thursday -Brion will be the Contract Administrator for this project
<p>3:36 p.m.</p>	<p>ADJOURN</p>

Submitted by: Brittany N. Woods
Brittany N Woods, Asst. Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Brian Winegardner
Brian Winegardner

Cory Noonan
Cory Noonan