

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 22, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Agenda Meeting Tue, Dec 22, 2020 8:00 AM - 3:00 PM (EST)</p> <p>Please join my meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/215362869</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (571) 317-3116</p> <p>Access Code: 215-362-869</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE –Commissioner Seibert

	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>With an amendment to add under Resolutions/Signatures Resolution #782-20 and Resolution 657-20A, Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #769-20. Intradepartmental transfers for various departments. b. Resolution #770-20. Authorizes a warrant of transfer from Fund 5035 to Fund 5435. c. Resolution #771-20. Supplemental appropriation to the Drug Use Prevention Fund 2848. d. Resolution #772-20. Supplemental appropriation to the Department of Job and Family Services Fund 2006. e. Resolution #773-20. Supplemental appropriation to the Narcotics Task Force (OCDETF) Fund 2828. f. Resolution #774-20. Supplemental appropriation to the WIA Fund 2066. <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #775-20. Re-appoint various members to the Allen County Board of Developmental Disabilities. The term for all three appointments commences on January 1, 2021 and expires on December 31, 2024. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #776-20. Re-appoint Carole Enneking to the Ohio Children’s Trust Fund. This term will begin immediately and expire on December 19, 2022. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>

3. **Resolution #777-20.** Authorizes a memorandum of understanding with the Local Emergency Planning Committee. **This is an annual MOU with the Local Emergency Planning Committee for CY' 2021.** *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*
4. **Resolution #782-20.** Authorize the posting of Public Notice for the Gomer Sewer Improvement Area. **This is to authorize the posting of a Public Notice for an Early Floodplain Notice in Conjunction with The Gomer Sewer Improvement Area for FY'2020 CDBG Residential Public Infrastructure Grant Program.** *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*
5. **Resolution #657-20A.** Amend section 5 of Resolution #657-20, authorize use of the Coronavirus Aid, Relief and Economic Security Act (CARES) funding for Public Safety payroll expenses. **This is authorizing the use of these funds, not to exceed \$4,000,000.00.** *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*

DISCUSSION:

A. Allen Water District

1. **Resolution #778-20.** Authorize the posting of a Final Notice and Public Explanation of a proposed activity in a 100-year floodplain. **This is a final notice of activity in the 100-year floodplain. There is 1 area that will require work and will be put out on Public Notice to the public at a later date.** *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*

2. **Resolution #779-20.** Authorize to advertise notices required for the CDBG-Residential Public Infrastructure Grant Funding from the Ohio Development Services Agency (ODSA) for the Village of Harrod, Allen County, Ohio. **This is a combined notice stating that an environmental study has been completed and there is a request for funds to be released.**
3. **Resolution #780-20.** Authorize to advertise notices required for the CDBG-Residential Public Infrastructure Grant Funding from the Ohio Development Services Agency (ODSA) for the Village of Lafayette, Allen County, Ohio. **This is a combined notice stating that an environmental study has been completed and there is a request for funds to be released.**

Commissioner Winegardner moved for approval on Resolutions #779-20 and #780-20. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

B. American Twp. and Village of Elida

1. **Resolution #767-20.** Petition of annexation of territory in the American Township, Allen County, Ohio to the Village of Elida, petitioned by Jennifer Flint-Bricker & Eckler Agent for the petitioners. **There is no opposition from any of the parties involved. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

C. County Engineer

1. **Resolution #781-20.** Approve an H2OHIO Wetland agreement with Ohio Department of Natural Resources in conjunction with the Baughman Watershed Improvement Petition Ditch #1198. **Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.**

ANNOUNCEMENTS

9:12 a.m.

RECESS

<p>9:34 a.m.</p>	<p>Update with Jason Patchet</p> <p>Jason Patchet—</p> <ul style="list-style-type: none"> • Provided an update on the phone system project -Looking at a January 8, 2021 deadline for the new phone system to go live • Discussion on the 3rd Floor Courthouse project -The project is moving along, and should be completed on schedule • Software is currently being updated on the Court of Appeals building security system • Provided an update on the CARES Act dollars projects -20 flush valves are getting installed tomorrow, and that will conclude all projects • Discussion on the Public Defender office -Joe Patton and Kenny Sturgill received keys to the building yesterday -Discussed getting the building key fobbed and will be getting all the external doors re-keyed • Discussed up and coming projects for Building and Grounds in January -wanting to complete any work on the Public Defender's office before the new team moves into the building; there should not be any major work that needs to be completed • Work with Assistant Prosecutor, Kayla Campbell, on an update with the Blodgett Building and get her the new contract to review
<p>10:04 a.m.</p>	<p>RECESS</p>
<p>10:37 a.m.</p>	<p>Discussion with Assistant Prosecutor Kayla Campbell RE: Pump Station</p> <ul style="list-style-type: none"> • Provided a background on the Brookhaven Dr. pump station -This pump station should be in the county's name, but was never transferred • Sanitary Engineer is looking into purchasing -currently owned by St. Henry Bank; Kayla is working with the bank to see what the final cost would be to purchase • Should be able to proceed after the beginning of the year
<p>10:41 a.m.</p>	<p>RECESS</p>

10:45 a.m.

Staff Update

Brittany Woods—

- **Discussion on Health Evaluation On-sites for 2021**
-We will be having a second day of events at the Court of Appeals building, instead of one of the days at the courthouse, due to the 4th floor courtroom being used for trials
- **Discussion on letter from Ohio Domestic Violence Network in regards to the Marriage License fees distribution**
-Brittany will be sending them a letter that we will be continuing to split the fees with the Lima Samaritan House and Crossroads Crisis Center
- **Discussion of the Board of DD Organizational meeting on January 26, 2021**
-Beth is planning to attend

Susan Wildermuth—

- **Provided information on the BWC refund check that she had received**
-33.8% will go into the General Fund, the remainder of the check will be dispersed to all other entities. The auditor's office has a formula that they use to disperse
- **Discussion on Sedgwick and that they are changing their name to Segwick MCO, as they have merged with Managed Care Ohio**
-There will be no other changes to their services, other than their name change
- **Discussion on Fund 3999 Inside Mill-Debt service for future projects**
-As of 11/30/2020 the balance is \$373,176.06
-Balance of JDC Capital Improvement Fund- \$46,412.00; project is complete and this money can be moved to Capital Fund for 2021

Beth Seibert—

- **Discussion on payroll re: Dana Sterling and work on the 3rd Floor Courthouse project**
- **Discussion on Beth's laptop that was purchased through CARES Act funds, as it does not have Microsoft office**
-Susan is working with IT on this, as the license should have been purchased with the laptop

	<p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on upcoming Capital Projects -Would like to look at this in 2021 and get some projects going • Provided a history on past projects that have been completed • Discussion on the upcoming Tuesday agenda -would like personnel and office policies on the agenda • Discussion on Sales Tax and Casino dollars revenue and funding for capital projects -Sales Tax is \$30,900.00 a month -Currently Capital is not receiving that monthly amount as it is going into General Fund for operations due to COVID -We will need a resolution to be able to put that money back into Capital -Commissioners all in favor of putting a resolution on December 29, 2020 agenda to allow that money to go to Capital moving forward
<p>11:39 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Meeting RE: Guardianship Board—Tammie Colon, Theresa Schnipke, Judge Derryberry and Todd Kohlrieser</p> <p>**Due to technical difficulties, the meeting begins 12 minutes into the recording**</p> <ul style="list-style-type: none"> • Judge Derryberry provided general discussion on Guardianship Board and funding -provided a history of Guardianship Board in Franklin County and the successes that they have had -There is no need for General Fund funding for this board • The need for this board is to provide guardianship for those without family • Discussion on the staff needed-director and case manager • There would be a special court fund, as the courts accept funds provided by other agencies • Currently there are about 50 guardian cases per year, some do have family but are still needing guardianship • Theresa provided information on funding -Currently they have \$213,000.00 in donations from hospitals and nursing homes and expected expenses is \$193,000.00

	<ul style="list-style-type: none"> • Tammie provided a general review of guardianship -Guardianship is paid from indigent at Juvenile • Commissioners asked Judge Kohlrieser to identify the dollar line funds for indigent guardians • Tammie has received a grant, which she has until June 30, 2021 to spend the funds • Schedule a January meeting for a follow up conversation
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2:07 p.m.	RECESS
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2:09 p.m.	<p>Update—Chief Mohler</p> <ul style="list-style-type: none"> • Checking with Susan on the Task Force Gas Expenditure resolution • Focused on wrapping up 2020—all invoices for the Sheriff’s Department are finished • Looking forward to the elevator and radio projects in 2021 • Discussion on Jail Medical Staffing -Mohler will be scheduling a meeting to discuss • Discussion on COVID cruisers -they are currently being outfitted, and our waiting for the van to be completed for pick up
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2:17 p.m.	ADJOURN
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Submitted by: 
Brittany N. Woods, Asst. Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Brian Winegardner


Cory Noonan