

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 10, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone.</p> <p>https://global.gotomeeting.com/join/570582541</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 570-582-541</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Beth Seibert Brian Winegardner Cory Noonan</p>
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brittany Woods

APPROVE AGENDA AS PRESENTED

With the addition of a Budget Discussion at 10:15 a.m., Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

- 1. Approve minutes of the December 1, 2020 general session.**
- 2. Approve minutes of the December 2 2020 special session.**

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

3. Consent Agenda:

a. Resolution #729-20. Intradepartmental transfers for various departments.

b. Resolution #730-20. Authorize warrant to advance from the Sanitary Engineering Department Surplus Fund 5035 to the Perry School Sewer Improvement Fund 4007.

c. Resolution #731-20. Authorize a warrant of transfer from the General Fund 1001 to the MI Cases Fund 1992.

d. Resolution #732-20. Authorize a warrant of transfer from the Wireless Surcharge Fund 2096 to the 911 Systems Fund 2004.

e. Resolution #733-20. Supplemental appropriation to the Allen Water District Operating Fund 8751.

f. Resolution #734-20. Supplemental appropriation to the Handgun License Fund 2849.

g. Resolution #735-20. Supplemental appropriation to the Mixed Enforcement Fund 2830.

h. Resolution #736-20. Supplemental appropriation to the MI Cases Fund 1992.

i. Resolution #737-20. Supplemental appropriation to the Capital Improvement Fund 4017.

j. Resolution # 738-20. Supplemental appropriation to the McClain Road Fund 4541.

k. Resolution #739-20. Supplemental appropriation to the Springbrook Sewer Fund 5034.

l. Resolution #740-20. Supplemental appropriation to the GIS Fund 2093.

	<p>m. Resolution #741-20. Authorize membership and payment of annual dues to various organizations for calendar year 2021.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #742-20. Renew customer services agreements with Republic Services, Inc. for various county buildings. The renewal of these contracts will end October 31, 2021.</p> <p><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #743-20. Re-appoint Doug Olsson to the Lima-Allen County Regional Transit Authority Board of Trustees. The term for Doug Olsson is October 15, 2020 through October 14, 2023.</p> <p><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>3. Resolution #61-20A. Amend Resolution #61-20, authorize the Sanitary Engineering Department to purchase one (1) 2020 Dodge Durango SUV through Paul Sherry Chrysler Dodge, as per the Ohio STST Purchase program. This amendment allows the Building and Grounds department to purchase a 2012 Ford Escape from the Sanitary Engineer Department, instead of it being used as a trade-in on the 2020 Dodge Durango purchase, in the amount of \$4,500.00.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION:</p> <p>A. <u>Sanitary Engineer</u></p> <p>1. Resolution 163-20A. Amend Resolution #163-20, dated March 12, 2020, adopt the Allen County</p>

	<p>Sanitary Engineering Department’s Sewer Billing Adjustment Policy and Procedure. This amendment is to allow businesses that close are able to have their sewer billing lowered based on the lower usage. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p> <p>2. Resolution #744-20. Adopt a temporary Sanitary Sewer Billing Reduction Policy modifying the sanitary sewer billing of second quarter 2020 for restaurant classifications affected by shut-down due to COVID-19 pandemic. This temporary billing reduction is for businesses classified as restaurants to have their bills modified for the second quarter due to being shut-down due to the COVID-19 pandemic. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Discussion on having a full board again in the office and welcoming Commissioner Winegardner to the table.
<p>9:15 a.m.</p>	<p>RECESS</p>
<p>9:37 a.m.</p>	<p>Staff Update</p> <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Provided an update on the Activate Allen County Executive Board meeting -Informed the Commissioners that there is someone reaching out for backing on a Habitat Humanity project, Activate Allen County did not take any action -Reminder of the Activate Allen County Stakeholders meeting coming up on December 15th • Meeting with Coroner tomorrow morning regarding budget <p>Susan Wildermuth—</p> <ul style="list-style-type: none"> • Provided an update on her conversation with Vicki Tarr about money with Domestic Relations court and the Clerk’s office -Working on creating a line for the reimbursement pass through with the state

	<ul style="list-style-type: none"> • Discussion on ditch projects -Sent invoice for reimbursement on right of way -Discussion on accounts in the red. She is working on Auditor's office with this. • Reminder of an RLF meeting on Monday at 8:30 a.m. Beth and Brian plan to attend. • Working on accounting and fixed assets, as they are due next Friday <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Sent the Investment Inventory to Commissioners for review • Discussion on a CORSA claim-a vehicle at the Worth Center was rear-ended • IT will be working on getting the office calendars synced with Commissioner Winegardner -Also IT is working on setting up Kelli's email for Susan and Brittany to be able to access while she is out on FMLA, and her phone will be transferred to the main line. <p>Beth Seibert—</p> <ul style="list-style-type: none"> • Working with Larry Cress at Wheel House to get bikes for our Adopt-a-Family
10:22 a.m.	RECESS
10:28 a.m.	<p>Budget Update—Susan Wildermuth, Beth Seibert and Brian Winegardner</p> <ul style="list-style-type: none"> • Held general discussion of the budget • Susan is working with Auditor Gilroy on rainy day fund number • Discussion on radio project and camera system for the jail • Provided information on carry-over funding • Discussion on increases to budget lines and how it effects the overall budget year to year
11:02 a.m.	<i>Commissioner Seibert moved to go into Executive Session to discuss Employee Compensation. Motion seconded by Commissioner Winegardner. The roll was called and Executive Session was approved by all.</i>
11:23 a.m.	Back in General Session. No action was taken.
11:25 a.m.	Adjourn

Submitted by: Brittany N Woods
Brittany N. Woods, Asst. Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Brian Winegardner
Brian Winegardner

Cory Noonan
Cory Noonan