

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 17, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Joining the meeting from your computer, tablet or smartphone.</b></p> <p><b><a href="https://global.gotomeeting.com/join/471338213">https://global.gotomeeting.com/join/471338213</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): 1 877 309 2073</b>  <b>United States: +1 (646) 749-3129</b></p> <p><b>Access Code: 471-338-213</b></p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<b>Present: Beth Seibert</b> <b>Cory Noonan</b>
TIME:	GENERAL SESSION - RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE - Beth Seibert
	APPROVE AGENDA AS PRESENTED

*Commissioner Noonan moved to amend the agenda to include Resolution #564-20A. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the November 10, 2020 general session. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.**
- 2. Approve minutes of the November 12, 2020 general session. Commissioner Noonan moved to table the minutes. Motion seconded by Commissioner Seibert. The roll was called and the minutes were tabled.**
- 3. Consent Agenda:**
  - a. Resolution #687-20.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Replacement and Improvement Capital Fund 5435.
  - b. Resolution #688-20.** Authorize a warrant of advance from the Board of DD Fund 2018 to the Special Ed – Part B IDEA FY'21 Fund 2469.

*Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #689-20.** Authorize issuance of payment to the Village of Elida from the Motor Vehicle Permissive Tax Fund. **This payment is in the amount of \$19,043.54 for chip/seal work as part of their 2020 Road Program. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #690-20.** Authorize the release of a mortgage for a Community Housing Improvement Program property, Spencerville, Ohio. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

	<p><b>3. Resolution #691-20.</b> Appoint Pamela Vickers to the Allen Water District Board of Trustees. <b>Ms. Vickers was interviewed by the Board of Commissioners last week. Ms. Vickers brings to the Board many credentials and enthusiasm to the Board. Said term shall commence immediately and expire April 30, 2023. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>4. Resolution #692-20.</b> Approve an agreement between the Allen County Sheriff and the Fraternal Order of Police, Ohio Labor Council, Inc. – Blue Unit. <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p> <p><b>5. Resolution #693-20.</b> Approve an agreement between the Allen County Sheriff and the Fraternal Order of Police, Ohio Labor Council, Inc. – Gold Unit. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>6. Resolution #564-20A.</b> Amend Resolution #564-20, authorize the Allen County Health Insurance rates for 2021. <b>Said amendment reflects a revision in the calculations to the health insurance rates for Children Services. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>
	<b>DISCUSSION:</b>
	<b>ANNOUNCEMENTS</b>
<b>9:06 a.m.</b>	<b>RECESS</b>
<b>9:34 a.m.</b>	<p><b>Update/Budget Hearing - Jason Patchet</b>  <b>Also present: Becky Moorman</b></p> <ul style="list-style-type: none"> <li>• <b>Issues with boiler at Civic Center – Part has been ordered and will be fixed asap</b></li> <li>• <b>Conducted preventive maintenance on rooftop units. Issue with Unit 2 at Children Services – induction issue – cracked heat exchange –</b></li> </ul>

	<p><b>Proposal from All-Temp for the repair is \$2,687.00. Work with Susan Wildermuth to get funds in place to pay for same</b></p> <ul style="list-style-type: none"> <li>• <b>Issue with elevator controls at the Jail – elevator upgrades need to remain on capital list</b></li> <li>• <b>Provided update on Court of Appeals lower level project</b></li> <li>• <b>Discussion regarding part-time person share with Sanitary Engineer 80/20 split</b></li> <li>• <b>Discussion regarding N. West Street property</b></li> <li>• <b>Blodgett Building discussion – lease of sign shop</b></li> <li>• <b>Capital discussion. Jail camera upgrade - \$85,000 plus; Civic Center roof; 6<sup>th</sup> floor Savings Building bathroom; Common Pleas Court – hallway carpeting; Court of Appeals – 2 offices – carpeting; Ct of Appeals building – HVAC unit</b></li> </ul>
<p><b>11:01 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:00 a.m.</b></p>	<p><b>Allen County Airport Authority Board re: FAA Grant</b></p> <ul style="list-style-type: none"> <li>• <b>Cindy Pyles presented FAA Capital Improvement Plan – 2022 thru 2023 which equates to over \$1,000,000.00. Grant monies shall be used, if awarded, to reconstruct runway 10/28 lighting, reconstruct taxiway lighting, seal apron pavement surface and seal runway pavement surface. State and local match requirement. Airport agreed to pay local match if grant awarded</b></li> </ul> <p><b>Resolution #694-20.</b> Authorize the Allen County Regional Airport Authority to submit pre-grant application to the Federal Aviation Administration (FAA). <i><b>Commissioner Noonan moved to approve the resolution with the notation that the Allen County Regional Airport Authority will be responsible for paying the local match in the amount of \$104,239.38. Commissioner Seibert seconded the motion. The roll was called and the resolution was approved unanimously.</b></i></p>
<p><b>11:23 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:30 a.m.</b></p>	<p><b>Major Todd Mohler re: Dispatch Contract – Shawnee Township</b>  <b>Also Present: Dan Howard</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding dispatch request from Shawnee Township</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Provided costs associated with fire dispatch as well as costs associated with police and fire dispatch</b></li> <li>• <b>Major Mohler will provide information/costs to Shawnee Township</b></li> </ul>
<b>11:44 a.m.</b>	<b>RECESS</b>
<b>1:07 p.m.</b>	<b>Update – Steve Kayatin</b> <ul style="list-style-type: none"> <li>• <b>Phase 2 SECAP WWTP</b></li> <li>• <b>Gomer funding update</b></li> <li>• <b>EOLM Landfill update</b></li> <li>• <b>Gateway 5 update</b></li> <li>• <b>Sludge discussion</b></li> <li>• <b>Restaurant COVID billing/credit – working on draft</b></li> <li>• <b>Village of Elida update – providing options</b></li> <li>• <b>Discussion regarding Village of Cairo refinancing</b></li> <li>• <b>Discussion regarding Sunkist Development</b></li> </ul>
<b>1:46 p.m.</b>	<b>RECESS</b>
<b>1:49 p.m.</b>	<b>Budget Hearing – Clerk of Court</b> <ul style="list-style-type: none"> <li>• <b>Discussion regarding 2021 budget.</b></li> <li>• <b>Discussion regarding Child Support cases. Requested an additional full-time employee</b></li> </ul>
<b>2:12 p.m.</b>	<b>RECESS</b>
<b>3:10 p.m.</b>	<b>Staff/Update meeting</b>  <b>Brittany Klingler –</b> <ul style="list-style-type: none"> <li>• <b>Completed November 12, 2020 minutes</b></li> <li>• <b>Working on vehicle inventory for CORSA renewal. Requested a list of employees who take vehicles home</b></li> <li>• <b>Planning on preparing next agenda</b></li> </ul> <b>Kelli Singhaus –</b> <ul style="list-style-type: none"> <li>• <b>Communication received from CCAO – temporary remote public meetings expire December 1, 2020. Need to reach out to House and Senate to request extension</b></li> <li>• <b>Discussed agenda dates for end of year</b></li> <li>• <b>CCAO Winter Conference – Sunshine Law Training</b></li> </ul>

- **Provided update on CORSA Claim**
- **Received correspondence from Village of Cairo – interest in refinancing – Sanitary Engineer is communicating with the Village of Cairo**
- **Discussion regarding personnel policy. Will forward to elected officials and departments under Commissioner’s authority for review**
- **Discussion regarding Adopt a Family.**

**3:36 p.m.**

**ADJOURN**

**Submitted by:** *Kelli A. Singhaus*  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

*Beth Seibert*  
**Beth Seibert**

*Cory Noonan*  
**Cory Noonan**