

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 20, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/424350253</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 877 309 2073</u> United States: <u>+1 (646) 749-3129</u></p> <p>Access Code: 424-350-253</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Greg Sneary Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE - Kelli Singhaus
	APPROVE AGENDA AS PRESENTED

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL:

1. Approve minutes of the August 13, 2020 general session. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously.

2. Consent Agenda:

a. Resolution #469-20. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee II Wastewater Treatment Capital Fund 5401.

b. Resolution #470-20. Authorize a warrant of transfer from the Board of DD Fund 2018 to the Special Education Part B, IDEA Fund 2469.

c. Resolution #471-20. Supplemental appropriation to the Warrington/Sugar Creek Fund 4304.

d. Resolution #472-20. Supplemental appropriation to the Solid Waste District Fund 8044.

e. Resolution #473-20. Supplemental appropriation to the Menards Ditch Fund 2321.

f. Resolution #474-20. Supplemental appropriation to the Handgun License Fund 2849.

g. Resolution #475-20. Supplemental appropriation to the Capital Improvement Fund 4017.

h. Resolution #476-20. Authorize membership and payment of dues to the Delphos Chamber of Commerce and the Lima Chapter SHRM.

Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #477-20. Renew contract with I Do Windows! LLC to provide window cleaning services for various Allen County Buildings. **Said contract commences August 1, 2020 and expires July 31, 2021. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

	<p>DISCUSSION:</p> <p>A. <u>Sanitary Engineer</u></p> <p>1. Resolution #478-20. Authorize the Sanitary Engineer to post Request for Qualifications (RFQ) for Construction Manager at Risk (CMAR) Services for the Phase II Shawnee II Wastewater Treatment Plant Upgrade Project and approve evaluation committee to review RFQ for CMAR services. Per Brad Niemeyer, in moving forward to bring a Construction Manager at Risk on board, chose this delivery methods to efficiencies of bringing contractor on earlier, possibly save some money and assigning the design team internally. Evaluate and narrow down to hopefully three (3), firms and do a RFP. The evaluation team will consist of Steve Kayatin, Brad Niemeyer and Mike Santaguida. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> <p>B. <u>County Engineer</u></p> <p>1. Resolution #479-20. Accept proposal and enter into contract with Degen Excavating Co., Inc. for the construction of the O.B. Frails Petitioned Ditch #1330. Per Joe Gearing, five (5) bids were received with the low bid being Degen Excavating in the amount of \$891,666.00. . Degen Excavating will be able to perform all the work without having to subcontract. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:05 a.m.</p>	<p>RECESS</p>
<p>10:33 a.m.</p>	<p>Update - Children Services Executive Committee – Jason Stolly, Dr. Jennifer Hughes and Jacque Fox Also present: Kayla Campbell, Allen County Assistant Prosecutor</p> <p>Commissioner Sneary moved to go into Executive Session at 10:35 a.m. to discuss pending legal action/personnel. Motion seconded by Commissioner</p>

	<p><i>Seibert. The roll was called and was approved unanimously. The Children Services Executive Committee provided a Children Services update.</i></p> <p>10:59 a.m. – General Session</p> <p>Commissioner Noonan stated that no action taken.</p>
<p>10:59 a.m.</p>	<p>RECESS</p>
<p>11:03 a.m.</p>	<p>Staff/Update meeting</p> <p>Also present: Kayla Campbell, Assistant Prosecutor</p> <ul style="list-style-type: none"> • Discussion regarding ditches – funding and Drainage Improvement fund • Fund 1010 – Medicaid Tax – Kayla Campbell looking into <p>Brittany Woods –</p> <ul style="list-style-type: none"> • Mike Kindell from CEBCO – can provide Wellness rate for Allen County. Brittany Woods to set up meeting with Melissa Bodey and Hannah Whiston for further discussion • Communication received that Allen County can participate virtually in safety council through Hancock County <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • Jason Patchet would like to discuss Ada Road property during his update today • Jackson Street property – resolution to auction said property scheduled for next week. \$72,000.00 Auditor value of property. Can recoup real estate taxes/liability insurance. Minimum bid set at \$20,000.00 • Provided CORSA claim update
<p>12:04 p.m.</p>	<p>RECESS</p>
<p>12:05 p.m.</p>	<p>Susan Wildermuth – Budget Update</p> <ul style="list-style-type: none"> • General fund discussion – July 2020 – 58.3% - on track. Discussion regarding a few line items within general fund departments. • Discussion regarding contingency transfers. Balance - \$101,000.00

	<ul style="list-style-type: none"> • Discussion regarding transfers/advances • Rent/lease payments. Cole Street farm rent not received • RLF – payments current • Discussion regarding Juvenile Detention facility debt – 2nd half tax reimbursement not yet received. • Provided update on capital - \$1.1 million available <p>Board of Commissioners signed off on July, 2020 monthly/year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.</p> <p>Commissioner Noonan provided update on meeting with the Auditor regarding 2021 budget</p>
12:40 p.m.	RECESS
1:16 p.m.	<p>Phone conference – Putnam County Commissioners re: Final Costs/Cash Assessments – Warrington/Sugar Creek Joint County Ditch #1304 – Amendment #8</p> <p>The Clerk of Board called the roll:</p> <p>Present: Allen County: Greg Sneary, Beth Seibert and Cory Noonan Putnam County: John Schlumbohm, Michael Lammers and Vincent Schroeder Allen County Engineer – Andrea Rode</p> <p>Resolution #435-20. Joint Board of Allen and Putnam County Commissioners certifies final costs and authorizes Notices of Cash Assessments to be issued for the Warrington/Sugar Creek Joint County Ditch #1304 – Amendment #8. (Previously tabled July 30, 2020) Amount to be certified is \$19.161.71. Commissioner Sneary moved for approval. Motion seconded by Commissioner Schlumbohm. The roll was called and the resolution was approved unanimously.</p>
	RECESS
1:30 p.m.	<p>Update – Jason Patchet</p> <p>Also present: Kayla Campbell – Assistant Prosecutor</p> <ul style="list-style-type: none"> • Discussion regarding the Century Link contract for new phone system

	<ul style="list-style-type: none"> • Phone system should be completed by December 28, 2020 • Discussion regarding sale of Ada Road facility • Jail Lock Project started today • Court of Appeals – Frames installed, drywall hung and some painting has been completed • Juvenile Courtroom Project – Walls have been primed and ready to paint. Working on Courtroom furniture • Provided request to Auditor’s office for additional COVID supplies - \$4,646.00
2:07 p.m.	RECESS
2:00 p.m.	Interview – Kurt Neeper – Allen Water District Board <ul style="list-style-type: none"> • Provided overview of Allen Water District Board • Mr. Neeper provided experience and interest to serve on the Board • Stormwater utility set-up while on City Council – understands how to fund a utility/meet the need without over expending
2:27 p.m.	RECESS
3:00 p.m.	Interview – Phyllis Montrose – Metropolitan Housing Authority Board <ul style="list-style-type: none"> • Provided overview of background • Works at WOCAP • Serves on multiple boards/very involved in the community
3:16 p.m.	ADJOURN

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan