

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>August 13, 2020</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Joining the meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/619499773">https://global.gotomeeting.com/join/619499773</a></p> <p><b>You can also dial in using your phone.</b>            United States (Toll Free): 1 866 899 4679            United States: +1 (312) 757-3117</p> <p><b>Access Code:</b> 619-499-773</p> <p><b>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</b></p>
	<p><b>PRESENT: Beth Seibert</b>  <b>Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Beth Seibert</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Noonan moved to amend the agenda to remove the 2:00 p.m. meeting with the Children Services Executive Board as it will be rescheduled at a</i></p>

*later date. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the August 6, 2020 general session. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.**
- 2. Consent Agenda:**
  - a. Resolution #455-20.** Intradepartmental transfers.
  - b. Resolution #456-20.** Supplemental appropriation to the Capital Improvement Fund 4017.
  - c. Resolution #457-20.** Supplemental appropriation to the \$25 CP Fund 2701.
  - d. Resolution #458-20.** Supplemental appropriation to the Child Care Fund 8816.
  - e. Resolution #459-20.** Supplemental appropriation to the Solid Waste District Fund 8044.
  - f. Resolution #460-20.** Declare various personal property at the Allen County Sanitary Engineer unsuitable for county use and authorize sale of same by internet auction. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.**

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority – Ohio Division of Liquor Control – D3 and D6 Permit – Old Barn Out Back, Inc. – Request a Hearing / Do Not Request a Hearing. Commissioner Noonan moved to Not Request a Hearing. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.**
- 2. Resolution #461-20.** Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Employee Benefits Consortium of Ohio (CEBCO). **Commissioner Noonan shall serve as the official representative and Commissioner Seibert shall serve as the alternate representative. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

3. **Resolution #462-20.** Approve presentation of duty weapon to Lieutenant Kevin Litsey upon his retirement. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
4. **Resolution #463-20.** Enter into a one (1) year lease agreement with Tom Ahl Chrysler for the lease of six (6) vehicles. **Said lease will be paid from the Drug Law Enforcement Grant. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
5. **Resolution #468-20.** Approve Memorandum of Understanding between the City of Lima and Allen County, Ohio, as it relates to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2020 Local Solicitation. **Said grant is in the amount of \$25,264.00, in which Allen County will receive \$10,990.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Sanitary Engineer**

1. **Resolution #464-20.** Enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership with respect to the Gomer Sanitary Sewer System. **This agreement is an amount not to exceed \$20,000.00. Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
2. **Resolution #465-20.** Accept Amendment No. 1, modifying the Wastewater Treatment Agreement by and between the Board of Allen County Commissioners and the City of Delphos to expand the service area for future development. **This expansion is located on the east side of Delphos. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

	<p><b>B. <u>County Engineer</u></b></p> <p><b>1. Resolution #466-20.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for the Countywide Guardrail Improvements Project. <b>Per Dave Louth, this project is funded through a State Safety grant in an amount not to exceed \$300,000.00, utilizing \$0.00 local funds. Bid opening is scheduled September 8, 2020 at 10:00 a.m. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>C. <u>Allen County Regional Airport Authority</u></b></p> <p><b>1. Resolution #467-20.</b> Board of Allen County Commissioners enter into a grant agreement with the Lima-Allen County Airport and the U.S. Department of Transportation Federal Aviation Administration (FAA). <b>This is for a Rehabilitation Apron Project and to install miscellaneous NAVAID – RW 28 end PAPI in the amount of \$249,992.00. This project will utilize 100% federal funds. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></p>
	ANNOUNCEMENTS
	RECESS
9:30 a.m.	<p><b>Interview – Mike Leis – Allen Water District Board</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Noonan and Commissioner Seibert provided overview/expectations of the Allen Water District Board. Board of Allen County Commissioners have 4 appointments. Board consists of 9 members.</b></li> <li>• <b>Review of resume/experience of Mr. Leis. Discussion of any conflict of interest</b></li> <li>• <b>Discussion of rates/balancing for customers</b></li> <li>• <b>Would like to complete appointments by August 27, 2020. Next Allen Water District Board meeting is mid September</b></li> </ul>
9:59 a.m.	RECESS

<b>10:16 a.m.</b>	<p><b>Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Court of Appeals - Door frames have arrived and being installed. Estimated move – October.</b></li> <li>• <b>Fire inspection at new Juvenile Detention facility</b></li> <li>• <b>Courtroom renovation at Juvenile Court. Last of mud on drywall. Painting to begin tomorrow or first of next week</b></li> <li>• <b>EMA – flooring almost complete</b></li> <li>• <b>Juvenile Court funding for courtroom renovation – need additional \$3,200.00 to complete.</b></li> <li>• <b>Civic Center fire pump test/sprinkler test and Jail fire test – completed</b></li> </ul>
<b>10:33 a.m.</b>	<b>RECESS</b>
<b>11:03 a.m.</b>	<p><b>Bid Opening – Sale of Ada Road property</b></p> <ul style="list-style-type: none"> <li>• <b>No bids received</b></li> </ul>
<b>11:04 a.m.</b>	<b>RECESS</b>
<b>11:17 a.m.</b>	<p><b>Staff/Update meeting</b></p> <p><b>Brittany Klingler –</b></p> <ul style="list-style-type: none"> <li>• <b>Wellness year ends tomorrow</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>General fund audited. Five (5) ditches with advances. Working on recouping monies</b></li> <li>• <b>Provided updated spreadsheet for ditch projects – collection. Discussion regarding funding for Warrington/Sugar Creek Joint County Project. County Engineer to provide journal entry correction. Susan Wildermuth to work with Prosecutor/Auditor’s office in creation of a general improvement drainage fund/agreement.</b></li> </ul> <p><b>Kelli Singhaus –</b></p> <ul style="list-style-type: none"> <li>• <b>Review of Treasurer Investment Inventory/Monthly Reconciliation – July, 2020</b></li> <li>• <b>Discussion regarding work hours – teleworking</b></li> </ul>
<b>12:34 p.m.</b>	<b>RECESS</b>

<p>1:00 p.m.</p>	<p><b>Ali Redmond – CORSA and Webb Insurance re: CORSA Stewardship Report</b>  <b>Also present: John Brownlee, Tom Sarno and Carol Linser</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an 2019/2020 overview</b> <ul style="list-style-type: none"> <li>- <b>Annualized Total Program Cost</b></li> <li>- <b>10 years in review</b></li> <li>- <b>Coverage Enhancements – 2010-2020</b></li> <li>- <b>Allen County Return of Member Equity</b></li> <li>- <b>Risk Member Services utilized</b></li> </ul> </li> </ul>
<p>1:23 p.m.</p>	<p><b>RECESS</b></p>
<p>2:00 p.m.</p>	<p><b>Update – Children Services Executive Board - CANCELLED</b></p>
	<p><b>ADJOURN</b></p>
	<p>Submitted by: <u><i>Kelli A. Singhaus</i></u>  <b>Kelli A. Singhaus, Clerk</b></p> <p>Approved by: <b>Board of Allen County Commissioners</b></p> <p><u><i>Greg Sneary</i></u>  <b>Greg Sneary</b></p> <p><u><i>Beth Seibert</i></u>  <b>Beth Seibert</b></p> <p><u><i>Cory Noonan</i></u>  <b>Cory Noonan</b></p>



**INVESTMENT INVENTORY FOR ALLEN COUNTY BOC  
AS OF JULY 2020**

Prepared by: Evalyn Shaffner, Allen County Treasurer

<u>COUNTY BONDS &amp; CDAR</u>		<u>PORTFOLIO %</u>	<u>GENERAL FUND INTEREST POSTED</u>	
14	First Federal 2,063,877.21			0.48
15	Engineer Bond 393,000.00		1,505.29	#01 Chase Bank
16	Juvie Det Ctr Bond 3,081,000.00			#02 Chase Bank
17	Ditch Improv Bd 1,338,390.62			#03 Chase Bank
19	Drainage Imp Bd -		(99.69)	#04 Chase Bank - Sweep
	<u>6,876,267.83</u>	6%	1,282.08	#05 Star Ohio Pooling
			15,234.58	#06 Raymond James
			11,555.12	#11 Star Ohio
			3,554.00	#14 First Federal Bank
				#15 County Engineer Bond
		15%	55,735.63	#16 Juvie Det Center Bond
			-	#17 Ditch Improv ABC
			1.62	#18 First Federal Bank
			-	#19 Drainage Imp Bond
				#21 Star Ohio Plus
			-	#25 Chase Bank
			<u>88,769.11</u>	Total Interest Posted
<u>INVESTMENTS</u>				
04	Chase-Sweep 150,462.05			
06	Raymond James 16,937,273.48			
	<u>17,087,735.53</u>			
<u>SAVINGS</u>				
01	Chase Bank 41,104,500.48			
02	Chase Bank -			
18	First Federal 63,452.38			
25	Chase Bank 136,684.07			
	<u>41,304,636.93</u>	37%		
<u>STAR</u>				
05	General-Pooled 9,748,720.04		543,541.43	YTD G/F INTEREST POSTED
11	General 29,844,845.03		466,666.67	2020 BUDGET (YTD)
21	Plus -		76,874.76	YTD OVER / (UNDER)
	<u>39,593,565.07</u>	35%		
<u>MAIN DEPOSITORY</u>				
03	Chase Bank 7,862,685.20	7%		
<b>TOTAL</b> <u>112,724,890.56</u>		<b>100%</b>		

\$800,000 Revised 2020 Interest Projection

FOR THE MONTH ENDED:

July-20

**Chase Bank # 03 ( Account # 13001003 )**

7,982,636.95 BALANCE FROM CHIEF DEPUTY

- 1001 | 00100010 510001 Interest

O/S ITEMS ON SPREADSHEET

O/S CHASE CREDITS (DEPOSITS AND ADDITIONS)

172,202.70	07/31/20	DEPOSIT CHECKS IN LEDGER 8/3/20
1,773.00	07/31/20	DEPOSIT CASH IN LEDGER 8/3/20
40.00	O/S	5/3 BANKCARD

O/S CHASE DEBITS (DEDUCTIONS)

(WIRE BATCHES, NSF'S, ETC)

(209,717.21)	07/31/20	WARRANT BATCH 6643 ON SPREADSHEET 8/3/20
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Electronic Withdrawals:

(---)

(83,253.19)	06/30/20	DOUBLE PMT TO CENTURY LINK 5/8/20 & 6/17/20
(997.05)	07/10/20	NSF CRAIG CAMPBELL-REMOVING AFTER SETTLEMENT

\$ 7,862,685.20 CHIEF DEPUTY'S ADJUSTED BALANCE

\$ 7,862,685.20 BANK BALANCE

\$ - VARIANCE



Month Ended **July-20**

Bank # 01 Chase Bank  
Account # 1564557898

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My Balance **\$ 40,043,246.94**  
Current Interest **1,505.29**  
Sub Total **40,044,752.23**

Chase Bk Int Rate **0.05%**  
# Days in Month **31**

	<i>Amount</i>	<i>Date Posted @ Chase Bank</i>	<i>Date on Spreadsheet</i>	
O/S Items	40,016.25	07/31/20	8/3/2020	MRDD
	791,548.00	07/13/20	O/S	WORTH CTR
	71,514.00	07/13/20	O/S	ADULT PROBATION
	56,670.00	07/28/20	O/S	ADULT PROBATION
	100,000.00	07/31/20	O/S	CHILD SUPPORT

Total O/S **1,059,748.25**

My Adj Balance **\$ 41,104,500.48**

Bank Balance **\$ 41,104,500.48**

Variance **\$ -**

FUND NUMBER	FUND NAME	INTEREST	CHARGE CODE	ORG	OBJ
1001 I	General	\$ 1,505.29	1001 I	00100010	510001