

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 30, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/823981181</p> <p>You can also dial in using your phone. United States (Toll Free): 1 866 899 4679 United States: +1 (646) 749-3117</p> <p>Access Code: 823-981-181</p> <p>** Meetings will NOT be broadcast on Facebook Live on the "Allen County Board of Commissioners" page.</p>
	<p>PRESENT: Greg Sneary Beth Seibert Cory Noonan via Gotomeeting.com</p>
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	<p>AGENDA MEETING</p> <p><i>Commissioner Noonan moved to amend the agenda to correct item h. under the Consent Agenda as Resolution #435-20 should be listed as #428-20. Motion seconded by. Commissioner Seibert. The roll was called and approved unanimously.</i></p>

	PLEDGE
	APPROVE AGENDA AS PRESENTED
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the July 23, 2020 general session. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously. 2. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #422-20. Approve travel expenses. b. Resolution #423-20. Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection Capital Fund 5405 and the Shawnee II WWTP CIP Fund 5401. c. Resolution #424-20. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Village of Cairo Debt Service Fund 9996. d. Resolution #425-20. Supplemental appropriation to the Airport Sewer Project Fund 4512. e. Resolution #426-20. Supplemental appropriation to the OEMG Fund 2856. f. Resolution #427-20. Supplemental appropriation to the Highway Escrow Fund 4701. g. Resolution #434-20. Supplemental appropriation to the McClain Road Fund 4541. h. Resolution #435-20. Declare county property located at Allen County Children Services obsolete and unsuitable for county use and authorize discard of same pursuant to 307.12(J) ORC. <p>Commissioner Sneary moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ol style="list-style-type: none"> 1. Resolution #429-20. Confirm submission of the 2021 Tax Budget. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

2. **Resolution #430-20.** Resolution approving the application and award of an Ohio Bureau of Workers' Compensation Trench Safety Grant for safety equipment required for sewer maintenance. **Said grant is in the amount of \$12,000.00. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

3. **Resolution #431-20.** Authorize the Allen County Sanitary Engineer to post Request for Qualifications in the Lima News for Design-Build Services for the Administrative Building Siding Project. **Request for Qualifications are to be submitted by August 17, 2020 at 10:30 a.m. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

4. **Resolution #436-20.** Accept bid and enter into contract with Underground Utilities, Inc. for the Gateway 5 Industrial Park Sewer and Waterline Improvements. **Five (5) bids were received with the low bid being Underground Utilities, Inc. in the amount of 412,415.85. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

5. **Resolution #161-20.** Resolution fixing the date, time and place of final hearing, acknowledging receipt of Engineer's Reports, Estimated Assessments and Watershed Map for the Napoleon Road Petition Ditch Project #1337. **(Previously tabled March 12, 2020) The final hearing shall be on August 27, 2020 at 1:30 p.m. via Gotomeeting.com. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Department of Job and Family Services

1. **Resolution #432-20.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services and the Allen County Children Services Board. **Per Josh**

	<p>Parker, this is the 2nd year for the Kinship Caregiver Grant for placing children in a family's home. This provides up to \$5,000.00 per child to the family to assist with the purchase of clothing, furniture, daycare services, etc. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>2. Resoluton #433-20. Authorize the renewal of the Gallagher Software License with Inspired Technologies, Inc. Per Josh Parker, this is the camera licensing for the security system throughout the entire building. Annual cost is not to exceed \$1,284.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
	ANNOUNCEMENTS
9:08 a.m.	RECESS
9:30 a.m.	<p>Update – Jason Patchet</p> <ul style="list-style-type: none"> • Project Update <ul style="list-style-type: none"> - Juvenile Courtroom – all walls lined OSB/framed. Preparing drywall-electrical. - EMA – Working on electrical. Flooring in next week. - County Engineer – repair to AC unit – waiting on supplies - Ada Road property – showed to 2 groups yesterday - Jail – Fire inspection – went well. Next week – Fire pump test - I DO Windows – contract renewal – few price changes – reviewing options <p>Commissioner Seibert asked about painting at Juvenile Court. Painting is 1-1/2 weeks away.</p> <ul style="list-style-type: none"> • New phone system – phone conference on Friday with vendor • Discussion regarding Public Defender – office space options
9:42 a.m.	RECESS

<p>10:00 a.m.</p>	<p>Berlin Carroll re: Office Furniture/Courtview</p> <ul style="list-style-type: none"> • Transfer of IV-D docket to Domestic Relations Court. Berlin Carroll met with Judge Derryberry and determined that their office can commit \$62,435.36 (2 base salaries for Deputy Clerk), which is part of the 6% reduction to their 2020 budget • Discussion regarding new website - \$15,700.00 project – Public will have access to documents – Will pay first year maintenance contract. IT will assume cost after. Tyler Technology Project will have a reduction in maintenance/licensing once the Detention Center switches over. • Discussion regarding purchase of office furniture – COVID related – additions/security. Vendor offering 50% reduction – estimated at \$50,000.00 – can pay from surplus funds • Received \$88,000.00 in CARES Act funding – utilizing for ppe, zoom, cleaning supplies, website, etc.
<p>10:42 a.m.</p>	<p>RECESS</p>
<p>10:45 a.m.</p>	<p>Phone Conference with Putnam County Commissioners re: Certify assessments – Warrington/Sugar Creek Petition Ditch #1304 – Amendment #8</p> <p>Commissioner Noonan opened the meeting. The Clerk of the Allen County Board called the roll:</p> <p>Allen County: Commissioner Sneary, Absent; Commissioner Seibert, Present; Commissioner Noonan, Present</p> <p>Putnam County: Commissioner Schlumbohm, Absent; Commissioner Lammers, Present; Commissioner Schroeder, Present</p> <p>Also present: Nathan Davis, Allen County Engineer’s office</p> <p>Nathan Davis stated that Amendment #8 was part of the original project but was tabled when original project was approved. Amendment #8 was approved last year and constructed. Final cost is \$19,161.71 which is approximately \$2,000.00 less than the engineer’s estimate.</p>

	<p>Discussion regarding project and funding. Joint Board requested additional information. Meeting will be scheduled at a later date.</p> <p>Resolution #435-20. Joint Board of Allen and Putnam County Commissioners certifies final costs and authorizes notices of cash assessments to be issued for the Warrington/Sugar Creek Petition Ditch #1304 – Amendment #8. <i>Commissioner Lammers moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled.</i></p>
<p>11:04 a.m.</p>	<p>RECESS</p>
<p>11:05 a.m.</p>	<p>Staff/Update meeting</p> <p>Brittany Klingler –</p> <ul style="list-style-type: none"> • CEBCO annual meeting – attend virtually • Discussion regarding Activate Allen County donation • Safety Council – there will be no virtual meetings • RFP for CEBCO as it relates to wellness. Start date is tentatively scheduled for October 1, 2020 thru August 15, 2021 <p>Susan Wildermuth –</p> <ul style="list-style-type: none"> • Discussion regarding Juvenile Detention/Capital Funds Project debt • Will work with Berlin Carroll on furniture purchase and IV-D <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • Jackson Street property auction – tentatively scheduled for August 20 or 27. Provided information to Prosecutor’s office for real estate taxes/insurance expenses as it relates to said property - \$9,298.30. Hoping to recoup these costs • Ada Road property sale/interest. Discussion regarding sale of additional acreage currently being leased by Soil and Water • Provided rates for water cooler – not at this time • Discussion regarding FFCRA leave • Provided update on CORSA claim

Beth Seibert -

- **Three (3) candidates for the Allen Water District Board - Mike Lies, Kurt Neeper and Bill Horvath. Further discussion with Cory Noonan on timeline**
- **Warrington/Sugar Creek Ditch discussion**

12:19 p.m.

ADJOURN

Submitted by: *Kelli A. Singhaus*
Kelli A. Singhaus, Clerk

Approved by: **Board of Allen County Commissioners**

Greg Sneary
Greg Sneary

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan