

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>July 16, 2020</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. Meetings will be broadcast on Facebook Live on the "Allen County Board of Commissioners" page. During scheduled public meetings, Allen County residents may contact the board by:</b></p> <p><b>Joining the meeting from your computer, tablet or smartphone.</b>  <a href="https://global.gotomeeting.com/join/902000093">https://global.gotomeeting.com/join/902000093</a></p> <p><b>You can also dial in using your phone.</b>            United States (Toll Free): 1 877 309 2073            United States: +1 (646) 749-3129</p> <p><b>Access Code:</b> 902-000-093</p>
	<p><b>PRESENT: Beth Seibert Cory Noonan</b></p>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Brittany Klingler</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><i>Commissioner Noonan moved to amend the agenda to change the time of the Staff/Update meeting to</i></p>

**10:00 a.m. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.**

**ITEMS FOR REVIEW AND APPROVAL:**

- 1. Approve minutes of the July 7, 2020 special session.**
- 2. Approve minutes of the July 9, 2020 general session.**
- 3. Approve minutes of July 14, 2020 general session.**

**Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.**

**4. Consent Agenda:**

- a. Resolution #400-20.** Intradepartmental transfers.
- b. Resolution #401-20.** Supplemental appropriation to the Capital Improvement Fund 4017.
- c. Resolution #402-20.** Supplemental appropriation to the OEMG Fund 2856.
- d. Resolution #403-20.** Supplemental appropriation to the Airport Project Fund 1040.
- e. Resolution #404-20.** Supplemental appropriation to the Clerk Title Administration Fund 2402.
- f. Resolution #405-20.** Supplemental appropriation to the Civic Center Fund 2872.
- g. Resolution #406-20.** Supplemental appropriation to the Solid Waste New Building Fund 8053.

**Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.**

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #407-20.** Authorize the Allen County Department of Job and Family Services and the Allen County Child Support Enforcement Agency to renew contract with Medical Mutual of Ohio. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #408-20.** Accept bid and enter into contract with Bluffton Paving, Inc. for the County and Township Roads Resurfacing-20 Program. **Two (2) bids were received with the low bid being Bluffton Paving, Inc. in an amount not to exceed \$1,225,796.70. Commissioner Noonan moved for**

	<i>approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i>
	<b>DISCUSSION:</b>
	<b>ANNOUNCEMENTS</b>  Commissioner Seibert stated that this evening, Sam Bly and Lloyd Smith will be honored at the Ag Hall of Fame dinner at the Chamber.
<b>9:04 a.m.</b>	<b>RECESS</b>
<b>9:32 a.m.</b>	<p><b>Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on EMA facility</b></li> <li>• <b>Juvenile Court Update – behind schedule</b></li> <li>• <b>Civic Center – flow issues with air handlers – Convention side of building – sludge in the lines causing lines to clog – organic matter from water supply – may need to drain all water out</b></li> <li>• <b>Generators are services twice a year by Ohio CAT – issue with Courthouse generator leaking – replace water pump – Cost \$2,282.92</b></li> <li>• <b>Discussion regarding All Phase light bulb sale – originally \$8.95/each – on sale for \$5.15 each plus an AEP rebate of \$5.00. Ordered 12,000 4 ft. bulbs - \$1,800.00</b></li> <li>• <b>COVID – Child Support – possible work from home – looking into answering calls from home through phone system – Jason Patchet reached out to Century Link regarding IP phone system – need to become member of National Cooperative Purchase Alliance – looking into a way to create phone system to make COVID ready – estimated cost \$202,000.00. Telemeeting scheduled for 10:30 a.m. this morning to discuss further.</b></li> <li>• <b>Beth Seibert provided overview of webinar with SpyGlass – audit of telecommunication invoices – place on hold until update is provided regarding IP phone system</b></li> <li>• <b>Commissioner Noonan stated that he had spoke with Jason Patchet regarding relocation of Courthouse entrance. Jason Patchet to report back.</b></li> <li>• <b>Commissioner Noonan discussed Civic Center – stage lift inspection costs - \$25,000.00. Inspector has indicated a diversion box could be installed to prevent having to do every six (6) years.</b></li> </ul>

<b>10:14 a.m.</b>	<b>RECESS</b>
<b>10:15 a.m.</b>	<p><b>Update/Staff meeting</b></p> <p><b>Brittany Klingler –</b></p> <ul style="list-style-type: none"> <li>• <b>Safety Council meetings – meetings will be held virtually – not offering BWC discounts – will attend meetings that pertain to county</b></li> <li>• <b>Provided update on health evaluations. Healthworks working with CEBCO to assist with finishing wellness program year. Employees still can go to LabCorp or their family doctor. Completion of wellness program extended to August 14.</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Reached out to Building and Grounds on COVID #'s - \$14,000 supplies and \$30,361.95 labor</b></li> </ul> <p><b>Kelli Singhaus –</b></p> <ul style="list-style-type: none"> <li>• <b>Ada Road property – 5-6 tours scheduled</b></li> <li>• <b>Working with Prosecutor’s office for auction of Jackson Street property</b></li> <li>• <b>Provided update on CORSA claims/near misses</b></li> <li>• <b>WOCAP – need replacement for Commissioner representative</b></li> <li>• <b>CORSA Loss Control Report</b></li> </ul> <p><b>Beth Seibert –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided update on visits to various county departments – will continue visits</b></li> <li>• <b>Discussion regarding board appointments – reaching out/dialogue. Kelli Singhaus to provide link for board application on website along with list of board to which Commissioners appoint</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>General fund discussion – June 2020 – 48.9% expenditures. Overtime lines over 100% - transfers taken care of internally – reimburse through COVID</b></li> <li>• <b>Discussion regarding contingency transfers</b></li> <li>• <b>Discussion regarding transfers/advances</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>RLF – cash balance \$1.3 million – no change. Loan payments are current. Interest income the same. Looking at a couple of projects – Village of Harrod and Village of Lafayette - water distribution in the amount of \$150,000.00 each</b></li> <li>• <b>Rent/lease payments</b></li> <li>• <b>Farm Rent – not received</b></li> <li>• <b>Provided update on capital projects. Discussion regarding Sheriff cruisers. Susan Wildermuth to contact Chief Deputy Winegardner regarding 2020 to 2021 cruisers – cost? Follow-up email to Berlin Carroll regarding IV-d monies</b></li> </ul> <p><b>Board of Commissioners signed off on June, 2020 monthly/year to date budgetary financials that were provided for their review. Budgetary financials on file with Susan Wildermuth.</b></p>
<p><b>11:07 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>1:00 p.m.</b></p>	<p><b>Update – Joe Patton</b></p> <ul style="list-style-type: none"> <li>• <b>Josh Parker provided budgetary report thru June 30, 2020. \$9.2 estimated budget for next fiscal year. WIA seen a 5.6% decrease. PA received four (4) grants which resulted in \$7,000.00 over budget.</b></li> <li>• <b>Discussion regarding relationships with other counties (NW area) as it relates to budgetary dollars that can be traded to maintain programs</b></li> <li>• <b>COVID update</b></li> <li>• <b>Discussed EAP program with Mercy Health for county employees</b></li> <li>• <b>Discussion regarding hiring events to accommodate COVID-19. Currently 700 openings in a ten (10) mile radius. JOBSOhio contract - \$190,000.00 – divided between staff, marketing, etc.</b></li> <li>• <b>Building maintenance – working with Jason Patchet to ensure building meets appropriate standards. Discussion regarding Facility Dude.</b></li> </ul> <p><b>Commissioner Seibert moved at 1:21 p.m. to go into Executive Session to discuss union negotiations. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously. Discussion regarding union negotiations.</b></p>

**General Session – 1:36 p.m.**

**No Action Taken.**

**1:37 p.m.**

**ADJOURN**

**Submitted by:** *Kelli A. Singhaus*  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

*Greg Sneary*  
**Greg Sneary**

*Beth Seibert*  
**Beth Seibert**

*Cory Noonan*  
**Cory Noonan**