

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 25, 2020
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** DUE TO COVID-19 Social Distancing, the Commissioner's office will be closed for in-person meetings until further notice. Meetings will be broadcast on Facebook Live on the "Allen County Board of Commissioners" page. During scheduled public meetings, Allen County residents may contact the board by:</p> <p>Joining the meeting from your computer, tablet or smartphone. https://global.gotomeeting.com/join/270639317</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 877 568 4106</u> United States: <u>+1 (646) 749-3129</u></p> <p>Access Code: 270-639-317</p>
	<p>Present: Greg Sneary Beth Seibert Cory Noonan</p>
TIME:	GENERAL SESSION - RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE - Beth Seibert
	APPROVE AGENDA AS PRESENTED
	<p><i>Commissioner Noonan moved to amend the agenda to include Resolution #379-20. Commissioner Seibert</i></p>

seconded the motion and upon the roll being called, the vote was unanimous.

ITEMS FOR REVIEW AND APPROVAL:

1. Approve minutes of the June 18, 2020 general session. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

2. Consent Agenda:

a. Resolution #346-20. Approve travel expenses.

b. Resolution #347-20. Intradepartmental transfers.

c. Resolution #348-20. Authorize a warrant of transfer from the General Fund 1001 to the OB Frails Ditch Fund 4330.

d. Resolution #349-20. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee I & I Capital Fund 5408.

e. Resolution #350-20. Supplemental appropriation to the Spencerville Ditch Fund 4138.

f. Resolution #351-20. Supplemental appropriation to the Vincent Laretta Ditch Fund 4149.

g. Resolution #352-20. Authorize warrants of transfers from various ditch funds to various funds.

h. Resolution #353-20. Supplemental appropriation to the Bellinger Ditch Fund 2188.

i. Resolution #354-20. Supplemental appropriation to the American Village Ditch 1301 Fund 2301.

j. Resolution #355-20. Supplemental appropriation to the JRIG Grant Fund 2819.

k. Resolution #356-20. Supplemental appropriation to the Capital Fund 4017.

l. Resolution #357-20. Approve use of credit cards for the 3rd quarter of 2020.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #358-20. Authorize the extension of a lease agreement with the Mental Health and Recovery Services Board for the lease of office space for the Allen County Juvenile Court Community Control Department. **Said lease was in the amount**

of \$3,890.00 per month for a period commencing July 1, 2020 and ending June 30, 2021.

Commissioner Sneary moved for approval.

Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

2. **Resolution #359-20.** Renew a lease agreement with the Allen County Educational Service Center for property located at 1920 Slabtown Road, Lima, Ohio. **Said lease is in the amount of \$9,000.00 per month commencing January 1, 2020 and ending December 31, 2020.** *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*
3. **Resolution #360-20.** Accept additional administrative funds from the Ohio Family and Children First Council for County Family and Children First Council Operational Capacity Building Funds SFY'2021. **This is additional funds in the amount of \$1,818.00.** *Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.*
4. **Resolution #361-20.** Set date for the 2021 Tax Budget Hearing. **Said hearing is scheduled for July 9, 2020 at 9:15 a.m.** *Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*
5. **Resolution #362-20.** Certify collection assessments for maintenance on various ditches to the Allen County Auditor. **This is the collection of maintenance on various ditches to be placed on the 2020 real estate taxes to be collected in 2021.** *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*
6. **Resolution #363-20.** Authorize the Allen County Child Support Enforcement Agency to renew a contract with Basinger Process Service, LLC. **Said contract commences July 1, 2020 and expired June 30, 2021 in an amount not to exceed \$35,100.00.** *Commissioner Seibert moved for*

approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.

7. Resolution #364-20. Authorize the Allen County Child Support Enforcement Agency to renew a contract with Martin Investigations & Security Services, Inc. . **Said contract commences July 1, 2020 and expired June 30, 2021 in an amount not to exceed \$35,100.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

8. Resolution #375-20. Renew an agreement with Fishel, Downey, Albrecht & Riepenhoff for labor relation services at the Allen County Child Support Enforcement Agency. **Said contract commences July 1, 2020 and expires June 30, 2021. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. Allen Water District

1. Resolution #365-20. Authorize the Board President to submit an application to the Ohio Development Services Agency for CDBG-Residential Public Infrastructure Grant Funding for the Village of Harrod, Allen County, Ohio.

2. Resolution #366-20. Authorize the Board President to submit an application to the Ohio Development Services Agency for CDBG-Residential Public Infrastructure Grant Funding for the Village of Lafayette, Allen County, Ohio.

Per Kimberly Stiles, Allen Water District, these applications are to secure funds for the East Regional Waterline Project. The request is for grant funds in the amount of \$750,000.00 each. The Village of Harrod services approximately 143 households and the Village of Lafayette services approximately 161 households. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.

B. Department of Job & Family Services

- 1. Resolution #367-20.** Authorize a Subrecipient Agreement between the Allen County Department of Job and Family Services and Big Brothers & Big Sisters of West Central Ohio, Inc. for mentoring services. **Per Josh Parker, this contract is TANF and CFDA funded in an amount not to exceed \$18,002.67. This contract services approximately 10-15 clients. Said contract commences July 1, 2020 and expires June 30, 2020. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

C. Sanitary Engineer

- 1. Resolution #368-20.** Authorize the Board of Allen County Commissioners to submit an application for CDBG-Residential Public Infrastructure Grant Funding from the Ohio Development Services Agency. **Per Steve Kayatin, this is an application request of \$750,000.00. This is for a sanitary sewer collection system within the unincorporated area of Gomer and construct a force main to the existing American II Wastewater Treatment Plant. Currently waiting on permit to install from EPA. This area services approximately 150 households. Total cost of project is \$3.6 million. Hoping to find funding for 60%-70% of project. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #369-20.** Accept one (1) permanent easement from property owners for the Napoleon Road Sanitary Sewer Extension. **This easement is needed for public sewer services for the development of 4-5 lots. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #370-20.** Authorize the Board of Allen County Commissioners to enter into a Sewage Treatment Agreement with the Ohio Department of Rehabilitation for the treatment of sewage from the

Lima Correctional Institute and Oakwood Correctional Facility. **Per Steve Kayatin, this is the third agreement for sewage treatment to the Lima Correctional Institute and Oakwood Correctional Facility. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

D. Board of DD

- 1. Resolution #371-20.** Enter into contract with the Allen County Board of DD to cover provisions of Service Coordination for Part C Children for FY'2021. **Said contract is an amount not to exceed \$361,587.00 for a period commencing July 1, 2020 to June 30, 2020. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #372-20.** Resolution to approve a contract between the Board of Allen County Commissioners and the Allen County Board of DD to provide fiscal services for the Allen County Family and Children First Council. **Said contract commences July 1, 2020 and expires June 30, 2020. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #373-20.** Resolution to approve a Master Lease Agreement between the Board of Allen County Commissioners and the Allen County Educational Services Center. **Said lease is in the amount of \$1,000.00 per month commencing July 1, 2020 thru June 30, 2020. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #374-20.** Approve Change Orders #1-#3 with Westerheide Construction Co. for the Allen County Board of DD Office Renovation Project. **Said change orders resulted in \$0.00 due to contingency allowance. Commissioner**

	<p><i>Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #379-20. Enter into an Early Intervention Service Coordination Grant Agreement with the Ohio Department of Developmental Disabilities. This is for FY'2021 for a period commencing July 1, 2020 through June 30, 2021. Commissioner Seibert moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p> <p>Commissioner Seibert thanked Steve Kayatin for working to capture federal grant dollars to make infrastructure projects affordable. Community needs to be diligent in responding to the US Census. This is an example of how dollars are brought back to this community.</p>
9:24 a.m.	RECESS
9:30 a.m.	<p>Amy Harpster and Doug Ditto re: Allen County Building Department update</p> <ul style="list-style-type: none"> • Provided review of May, 2020 • Review of current projects • Due to COVID - online/virtual - 98% submitted online • No remote video inspections - construction sites open
9:38 a.m.	RECESS
9:45 a.m.	<p>Allen Water District Board, Rex Huffman and Kayla Campbell re: Assignment/Assumption Agreement</p> <ul style="list-style-type: none"> • Atty. Rex Huffman provided an overview of the agreement/conversations • Premise of agreement - infrastructure needs of county customers • Discussion regarding effective date of September 1, 2020 or until board members are appointed • Kimberly Stiles provided overview of fee chart • Discussion regarding transition notification

	<p>1. Resolution #376-20. Board of Allen County Commissioners enters into an Assignment & Assumption Agreement with the Board of Trustees of the Allen Water District, Allen County, Ohio to unite the water management facilities it owns to the Allen Water District. Commissioner Sneary moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
<p>10:14 a.m.</p>	<p>RECESS</p>
<p>10:18 a.m.</p>	<p>Phone Conference w/Putnam and Van Wert Commissioners re: Collection assessments for ditch maintenance</p> <p>The Clerk of the Board called the roll:</p> <p>Allen County: Greg Sneary – Present Beth Seibert – Present Cory Noonan – Present</p> <p>Putnam County: John Schlumbohm – Present Vincent Schroeder – Present Michael Lammers – Present</p> <p>Van Wert County: Stan Owens – Present Thad Lichensteiger – Present Todd Wolfrum - Present</p> <p>1. Resolution #377-20. Joint Board of Allen, Putnam and Van Wert County Commissioners certifies collection assessments for maintenance on the Flat Fork Creek Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. Commissioner Seibert moved for approval. Motion seconded by Commissioner Schlumbohm. The roll was called and the resolution was approved unanimously.</p> <p>2. Resolution #377-20. Joint Board of Allen and Van Wert County Commissioners certifies collection assessments for maintenance various ditches to the Allen and Van Wert County Auditors. Commissioner Sneary moved for approval. Motion seconded by Commissioner Lichensteiger. The roll was called and the resolution was approved unanimously.</p>
<p>10:23 a.m.</p>	<p>RECESS</p>

10:30 a.m.	<p>Update - Jason Patchet and Dana Sterling</p> <ul style="list-style-type: none"> • Dana Sterling reflected on his 31 years as a county employee • Jason Patchet commented on working together with Dana Sterling
10:50 a.m.	RECESS
1:09 p.m.	<p>Amy Hoffman - Palmer Energy re: Solar Project</p> <ul style="list-style-type: none"> • Provided recap of February 27, 2020 meeting regarding solar energy project • Need Letter of Intent by August 1, 2020. • Solar array with CCAO and Ohio Municipal League. Energy hedge of solar element. • Solar in southern ohio. 20%-25% kw usage. 20-25 years at a fixed rate • RFP process. Rate based on how many participants/kw hours • Very low electric market - will go up • Allen County facilities and electric aggregation - all electric .0046 to .0048 with solar • No action taken
1:26 p.m.	ADJOURN
	<p>Submitted by: <u>Kelli A. Singhaus</u> Kelli A. Singhaus, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u>Greg Sneary</u> Greg Sneary</p> <p><u>Beth Seibert</u> Beth Seibert</p> <p><u>Cory Noonan</u> Cory Noonan</p>