

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	March 12, 2020
<b>LOCATION</b>	COMMISSIONER'S MEETING ROOM
	<b>Present: Greg Sneary Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:02 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE – Berlin Caroll</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved to amend the agenda to include Res #166-20 for the County Engineer Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <b>1. Approve minutes of the March 9, 2020 special session.</b> <b>2. Approve minutes of the March 10, 2020 general session.</b>  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously.</i>  <b>3. Consent Agenda:</b> <b>a. Resolution #134-20.</b> Approve travel expenses. <b>b. Resolution #135-20.</b> Intradepartmental transfers.

- c. Resolution #136-20.** Authorize warrant of transfer from the Solid Waste fund 8044 to the OH EPA – Ballistic Separator fund 8052.
- d. Resolution #137-20.** Supplemental appropriation to the OH EPA – Ballistic Separator fund 8052.
- e. Resolution #138-20.** Authorize warrant of advance to the Gomer Sewer Improvement fund 4560 from the Sanitary Engineering Department Surplus fund 5035.
- f. Resolution #139-20.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus fund 5035 to the Replacement & Improvement Capital fund 5435.
- g. Resolution #140-20.** Authorize a warrant of transfer from the VMCCC fund 4019 to the CPH Lighting fund 4016.
- h. Resolution #141-20.** Supplemental appropriation to the CPH Lite fund 4016.
- i. Resolution #142-20.** Supplemental appropriation to the Burgess Group fund 4343.
- j. Resolution #143-20.** Supplemental appropriation to the Flatfork Creek Ditch fund 4224.
- k. Resolution #144-20.** Supplemental appropriation to the Gaskill fund 4229.
- l. Resolution #145-20.** Supplemental appropriation to the Lammers Ditch fund 4235.
- m. Resolution #146-20.** Supplemental appropriation to the Merle Miller Ditch fund 4246.
- n. Resolution #147-20.** Supplemental appropriation to the Pike Run Ditch fund 4150.
- o. Resolution #148-20.** Supplemental appropriation to the S & G Ditch fund 4276.
- p. Resolution #149-20.** Supplemental appropriation to the Fairwood Estates Ditch fund 4274.
- q. Resolution #150-20.** Supplemental appropriation to the Home PI fund 2411.
- r. Resolution #151-20.** Supplemental appropriation to the WCOCTF Grant fund 2854.
- s. Resolution #152-20.** Supplemental appropriation to the Capital Improvement fund 4017.
- t. Resolution #153-20.** Supplemental appropriation to the DS Future Projects fund 3999.
- u. Resolution #154-20.** Authorize a warrant of transfer from the DS Future Projects fund 3999 to the New JDC Capital fund 4021.
- v. Resolution #155-20.** Supplemental appropriation to the New JDC Capital fund 4021.
- w. Resolution #156-20.** Supplemental appropriation to the Mental Health Recovery Services fund 8009.
- x. Resolution #157-20.** Approval for Then & Now Purchase Orders for various departments.

	<p><b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan The roll was called and the resolutions were approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <ol style="list-style-type: none"> <li>1. <b>Resolution #158-20.</b> Approval to establish a new fund for the Solid Waste District titled the Solid Waste New Building Fund. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></b></li> <li>2. <b>Resolution #159-20.</b> Enter into an agreement with Great Lakes Community Action Partnership for technical assistance with the preparation and administration of the FY'2020 Allocation CDBG Program <b>Said contract not to exceed \$12,000 with additional technical assistance as needed not to exceed \$105.00 per hour. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></li> <li>3. <b>Resolution #160-20.</b> Resolution authorizing the renewal of the Lawyers Professional Liability Insurance with NDAA Insurance Services. <b>Total premium cost is \$15,886.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></li> <li>4. <b>Resolution #161-20.</b> Resolution setting the Final Hearing on the proposed Napoleon Rd Drainage Improvement Petitioned Ditch #1337 and authorizing the Clerk of the Board to advertise the same. <b><i>Commissioner Sneary moved to table the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was tabled.</i></b></li> </ol>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>Department of Job and Family Services</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Resolution #162-20.</b> Resolution authorizing the execution of an agreement of sublease between the Board of Commissioners and Andrea Henning Law, LLC. <b>Sublease beginning April 1, 2020 through March 31, 2022 paid in monthly installments of \$1,080.19. Commissioner Noonan</b></li> </ol>

*moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.*

**2. Resolution #745-19A.** Amendment to Resolution 745-19 authorizing a contract extension between Allen County Job and Family Services and K & P Medical Transport. **Increasing the contract in the amount of \$14,000.00 bringing the total to \$20,000.00. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**B. Sanitary Engineering Department**

**1. Resolution #163-20.** Adoption of the Allen County Sanitary Engineering Department's Sewer Billing Adjustment Policy and Procedure. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**2. Resolution #164-20.** Declare disposal of unneeded equipment and authorizes the sale of a 2006 Sterling/Vactor Combination Sewer Cleaner to Wood County Engineers. **Selling to Wood County Engineers in the amount of \$90,000.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**


**C. Board of DD**


**1. Resolution #165-20.** Resolution authorizing the Clerk of the Board to post notice and advertise to receive bids for the Office Renovations Project. **Advertising in the Delphos Herald and contracting authorities internet website on March 14<sup>th</sup> and March 21<sup>st</sup>. Bids will be received until 11:00 a.m. on April 14, 2020. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**D. County Engineer**

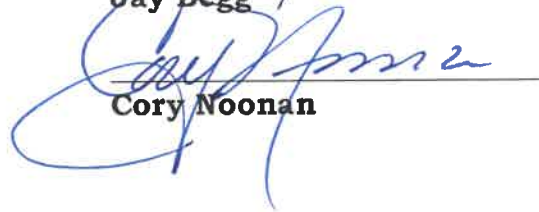
**1. Resolution #166-20.** Resolution authorizing the Engineer's office to enter into contract with LJB, Inc. of Mianisburg, Ohio to perform the surveying and engineering for the realignment of Wapak Road at the intersection with Elida Road/SR 309. **Commissioner**

	<p><i>Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p><b>ANNOUNCEMENTS</b></p> <p><b>Keith Cheney, Executive Chairman- Allen County Republican Party, reported notification was received that Commissioner Jay Begg will not be returning to office therefore the office will be vacated at 11:59 p.m., March 17, 2020.</b></p> <p><b>The O.R.C. sets forth the timetable upon the vacancy of the Office that no less than five days nor more than forty-five days the office must be filled. The Allen County Republican Party will meet within that timetable to appoint a person to fulfill the remainder of Commissioner Begg’s term of office.</b></p>
<p><b>9:16 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:40 a.m.</b></p>	<p><b>Update – Jason Patchet and Dana Sterling Discussion – Building Improvements and Capital Projects</b></p> <ul style="list-style-type: none"> <li>• <b>General discussion regarding office space/building for Public Defender</b></li> </ul> <p><b>Jason Patchet –</b></p> <ul style="list-style-type: none"> <li>• <b>Requesting funds for Northwest Ohio Security access controls</b></li> <li>• <b>Update RE new EMA facility</b></li> <li>• <b>FBI/Sheriff space update</b></li> <li>• <b>COVID-19 virus discussion</b></li> </ul>
<p><b>10:50 a.m.</b></p>	<p><b>ADJOURN</b></p>

Submitted by:   
**Susan Wildermuth, Asst. Clerk**

Approved by: **Board of Allen County Commissioners**  
  
**Greg Sheary**

  
**Jay Begg**

  
**Cory Noonan**