

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

204 N. Main Street

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION |
|------------------|---|
| DATE | November 26, 2019 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
| | PRESENT: Greg Sneary Cory Noonan |
| TIME: | GENERAL SESSION – RECORDED |
| 8:30 a.m. | Budget Hearing – EMA/911 <ul style="list-style-type: none"> • Discussion regarding 2020 budget requests • Building Capital – estimated \$165,000.00 to upgrade – will get EOC (Emergency Operation Center) • Discussion regarding Hazard Mitigation Plan |
| 8:55 a.m. | RECESS |
| 9:03 a.m. | AGENDA MEETING |
| | PLEDGE – Debbie Helzer |
| | APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i> |
| | ITEMS FOR REVIEW AND APPROVAL: 1. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #890-19. Authorize travel expenses. b. Resolution #891-19. Intradepartmental transfers. c. Resolution #892-19. Supplemental appropriation to the IV-E Juvenile Court Fund 2869. |

d. Resolution #893-19. Supplemental appropriation to the Capital Improvement Fund 4017.

e. Resolution #894-19. Supplemental appropriation to the Special Projects – Common Pleas Fund 2701.

f. Resolution #882-19A. Rescind Resolution #882-19, supplemental appropriation to the Board of DD Fund 2018.

g. Resolution #897-19. Authorize membership and payment of membership dues to the Lima-Allen County Chamber of Commerce for Allen County Department of Job and Family Services/Ohio Means Jobs.

h. Resolution #898-19. Declare various personal property at the Allen County Department of Job and Family Services unsuitable for county use and authorize sale of same by internet auction.

Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. Resolution #895-19. Authorize Clerk of Board to post notice and advertise to receive bids for the City of Delphos Street Reconstruction Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***

2. Resolution #896-19. Authorize Clerk of Board to post notice and advertise to receive bids for the Village of Lafayette Mailbox Access Project. ***Bid opening is January 9, 2020 at 11:00 a.m. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. Resolution #805-19A. Amend Resolution #805-19, resolution to designate the official representative and alternate for the purpose of voting at the meetings of the County Risk Sharing Authority. ***This is to appoint Commissioner Sneary as a voting member for CORSA. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***

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| | <p>4. Resolution #630-19B. Amend Resolution #630-19A, enter into an agreement for services with Attorney Jerry Pitts. This is an extension of a contract for legal services of the Public Defender’s office. <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #899-19. Accept Request for Proposal and authorize a contract with E. Lee Construction for the construction of a garage at the Allen County Dog Warden’s office. Two (2) proposals were received with the low bid being E. Lee Construction in the amount of \$71,390.00. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> |
| | <p>DISCUSSION:</p> |
| | <p>ANNOUNCEMENTS</p> <p>Debbie Helzer and Ada Mason spoke in regards to concerns with the lack of Humane Agents in Lima/Allen County. There is a need of Humane Agents for neglect/cruelty cases of animals. Addressed tethering issues.</p> |
| <p>9:29 a.m.</p> | <p>RECESS</p> |
| <p>9:33 a.m.</p> | <p>Update/Staff meeting</p> <p>Kayla Campbell – Assistant Prosecutor –</p> <ul style="list-style-type: none"> • Discussion regarding Assignment Assumption Agreement – Allen Water District. Discussed resolution to apply to Common Pleas Court for membership. Need to have further discussion regarding assignment and board membership • Discussion regarding bed lease. Ms. Campbell spoke with Ohio Department of Health. County has three (3) options: 1) Relocate to contiguous county – entity must apply CON – 30 beds maximum 2) Relocate to underbedded county - entity must apply CON – no limit 3) surrender beds to Ohio Department of Health. Ms. Campbell to reach out to Ohio Department of health about process/needs?? |

- Discussion regarding sidewalk issues. Kelli Singhaus to set up meeting with County Engineer and Thom Mazur for further discussion

Brittany Klingler entered meeting at 10:04 a.m.

Brittany Klingler –

- On-site health evaluations scheduled for March 16-19, 2020
- Reached out to Doug Foust and Tori Sinclair re: CEBCO wellness rates
- Working on Crafts and Wellness budget
- Updating fleet/fixed asset list

Susan Wildermuth –

- Working on 2020 budget – reviewing revenue

Commissioner Noonan provided overview of budget hearings from November 25, 2019. Discussion regarding ditch petition projects/assessments.

Kelli Singhaus –

- 5th floor office space – Savings Building. Contacted Bob Meredith and quoted \$10.43 sq. ft. They are requesting new carpet/paint for the office space. Jason Patchet estimated the cost would be \$3,000.00. Commissioner Noonan to discuss further with Jason Patchet.
- Adopt-A-Family – packages need to be delivered to Children Services by December 11, 2019
- ODOT property – Lima City Schools – need waiver signed. Commissioner Noonan to contact Jill Ackerman.
- Provided update on CORSA claims.
- Children Services Board – re-appointment of Christine Provaznik – Commissioners okay to proceed with re-appointment
- Discussion regarding Treasurer request to apply for unclaimed funds from the State of Ohio on behalf of Allen County departments

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| 10:31 a.m. | RECESS |
| 10:45 a.m. | Board of DD Quarterly Meeting @ Board of DD Administration Building <ul style="list-style-type: none"> • Refer to Board of DD minutes |

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| | RECESS |
| 11:47 a.m. | Budget Hearing – Fairgrounds – Bob Fricke <ul style="list-style-type: none"> • Overview of projects that are completed, in the process or planning • Expo Building – capital campaign – 2 year project • Discussion regarding capital budget/state budget |
| 12:34 p.m. | RECESS |
| 12:54 p.m. | Budget Hearing - Museum <ul style="list-style-type: none"> • General discussion regarding 2020 budget requests • Capital budget – HVAC upgrades |
| 1:09 p.m. | RECESS |
| 1:13 p.m. | Update – Steve Kayatin <ul style="list-style-type: none"> • County/Water District discussion – process Assignment/Assumption Agreement (Kayla Campbell – Asst. Prosecutor also present) • Water and sewer extension to Randall Bearings - \$230,000 project – run lines on all properties. Randall Bearings providing \$20,000.00 towards projects – need to fund \$210,000 • General update/overview of projects • RR Plan – asked Commissioners to consider |
| 2:07 p.m. | ADJOURN |
| | |

Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan