

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>October 29, 2019</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:03 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Kelli Singhaus</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved to amend the agenda to include Resolution #820-19A under the consent agenda. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.</i>
	<p><b>ITEMS FOR REVIEW AND APPROVAL:</b></p> <p><b>1. Consent Agenda:</b></p> <p><b>a. Resolution #835-19.</b> Authorize travel expenses.</p> <p><b>b. Resolution #836-19.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Fund 5308.</p> <p><b>c. Resolution #837-19.</b> Declare various vehicles at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.</p> <p><b>d. Resolution #820-19A.</b> Amend Resolution #820-19, supplemental appropriation to the Burgess Group Project Fund 4343.</p> <p><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was</i></p>

*called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #826-19.** Resolution to establish a Ditch Maintenance Fund for the Amanda Township/Conant Ditch #1331. **(Previously tabled October 24, 2019)** **Commissioners noted that resolution was amended to reflect a particular ditch project in which a maintenance fund was established. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #843-19.** Enter into a Modification Agreement No. 1 with Shawnee Development, Ltd. for the Monticello Subdivision-Phase II. **Said agreement extends date for instillation of sidewalks within the requirements of the subdivision regulations. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**DISCUSSION:**

**A. Allen Soil and Water**

- 1. Resolution #838-19.** Accept bid and enter into contract with Turf Concepts LLC for the construction of the Burgess Group Tile Project. **Per Jordan Greeley, this is a drainage improvement project. This will be approximately 1800' with 18" and 15" tile. Two (2) bids were received with Turf Concepts being the low bid. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**B. Department of Job and Family Services**

- 1. Resolution #839-19.** Approve a Memorandum of Understanding between the Allen County Department of Job and Family Services and the Allen County Children Services Board. **Josh Parker stated this MOU is an extension of the kinship care for a period commencing July 1, 2019 thru June 30, 2020. Commissioner Noonan moved for approval. Motion seconded by Commissioner**

***Begg. The roll was called and the resolution was approved unanimously.***

- 2. Resolution 879-18A.** Amend Resolution #879-18, approve a Subrecipient Agreement between the Allen County Department of Job and Family Services and Allen County Children Services. **Per Josh Parker, this is an increase of \$14,535.47 to close out the FFY'19 contract with Children Services. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

**C. Sanitary Engineer**

- 1. Resolution #840-19.** Certify delinquent sewer service charges to the Allen County Auditor's office for collection. **Per Tammy Ammon, this is the certification of delinquent sewer and debt service charges for 2020. The department bills over \$7 million annually with 7%-8% being delinquent. By certifying to taxes, 95% is collected. This is the certification of \$584,654.90. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #841-19.** Certify delinquent debt service charges for projects billed by the City of Lima Utilities Department on behalf of the Allen County Sanitary Engineer to the Allen County Auditor's office for collection. **This is to certify debt service charges for projects billed by the City Lima in the amount of \$4,817.97. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #842-19.** Certify delinquent debt service charges to the Allen County Auditor's office for collection. **This is to certify delinquent debt service charges for multiple improvement projects in the amount of \$27,916.28. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

	<p><b>D. <u>Dinsmore &amp; Shohl LLP</u></b></p> <p><b>1. Resolution #844-19.</b> Resolution approving the issuance of Economic Development Revenue Bonds of the County of Putnam, Ohio; and authorizing certain documents in connection with the issuance of such bonds. <b>Stephanie Scott from Dinsmore &amp; Shohl LLP stated this resolution gives Putnam County authority to issue economic development revenue refunding improvement bonds for an aggregate principle amount not to exceed \$30 million dollars for the benefit of Bluffton University. This authorization is needed because Bluffton University is located in Allen County. On October 24, 2019, a public hearing was held in Putnam County and a bond resolution was passed following the hearing. The project being considered is the construction of a new 33,000 sq. ft. science building, improvements to existing campus buildings, financing of two (2) current outstanding bond obligations. Bonds will be backed solely by the revenues of Bluffton University and no tax dollars will be pledged. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p>
	<b>ANNOUNCEMENTS</b>
<b>9:12 a.m.</b>	<b>RECESS</b>
<b>9:15 a.m.</b>	<p><b>Land Bank meeting</b></p> <p><b>** Refer to Land Bank minutes</b></p>
	<b>RECESS</b>
<b>10:32 a.m.</b>	<p><b>Update/Staff meeting</b>  <b>Commissioner Noonan entered the meeting at 10:36 a.m.</b></p> <p><b>Brittany Klingler -</b></p> <ul style="list-style-type: none"> <li><b>• Blanchard River meeting November 7, 2019 - Commissioner Begg plans to attend</b></li> <li><b>• Primrose - Chili Cook-Off - November 15, 2019</b></li> <li><b>• Working on budget - Crafts and Wellness. Allen County will receive \$11,064.00 for 2020 plus administrative monies. Discussion regarding Crafts Scholarship Loan. Kelli Singhaus to set up</b></li> </ul>

	<p><b>meeting with Judge Randy Basinger</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding resolution to offset wellness cost – use of self-insured health insurance fund – Kelli Singhaus to check with County Auditor</b></li> <li>• <b>Discussion regarding timeline of wellness program</b></li> </ul> <p><b>Susan Wildermuth –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided quote from E. Lee Construction for gutters at Court of Appeals. Replacement of gutters east of main entrance \$3,220.00</b></li> <li>• <b>Provided BWC update</b></li> </ul> <p><b>Kelli Singhaus –</b></p> <ul style="list-style-type: none"> <li>• <b>Received final determination from the State for pump station located on Shawnee Country Club parcel. Shawnee Country Club needs to file exemption on pump station as parcel is not in county’s name. Brad Niemeyer is working with Shawnee Country Club on getting this resolved</b></li> <li>• <b>Audit – advances need resolved. Will reach out to Auditor’s office</b></li> <li>• <b>Special/emergency meeting of October 16, 2019 – Resolution #814-19 states on the resolution that Commissioner Sneary was not present and should have stated Commissioner Begg. Upon voting, the resolution is correctly stated.</b></li> </ul> <p><b>Jay Begg –</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion regarding Water District meeting on Thursday</b></li> <li>• <b>Solid Waste designation – 2 year term</b></li> <li>• <b>Discussion regarding correspondence received from Liberty Retirement as to the nursing home beds. Will discuss further with Prosecutor’s office</b></li> <li>• <b>Discussion regarding Commissioner award</b></li> </ul> <p><b>Cory Noonan –</b></p> <ul style="list-style-type: none"> <li>• <b>Personnel policy – sick time conversion – check with Brion Rhodes</b></li> </ul>
11:21 a.m.	<b>RECESS</b>
11:23 a.m.	<p><b>Budget Review with Susan Wildermuth – Finance Director</b></p> <ul style="list-style-type: none"> <li>• <b>Review of general fund – end of September, 2019</b></li> <li>• <b>Discussion regarding contingency</b></li> </ul>

- Discussion regarding transfers/advances
- Juvenile Detention Project update
- Discussion regarding Capital fund
- Discussion regarding RLF
- Overview of rent/lease payments
- Introduction to 2020 budget

11:46 a.m.

ADJOURN

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary  
Greg Sneary

Jay Begg  
Jay Begg

Cory Noonan  
Cory Noonan