

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	March 12, 2019
<b>LOCATION</b>	COMMISSIONER'S MEETING ROOM
	<b>PRESENT: Greg Sneary</b> <b>Jay Begg</b>
<b>TIME:</b>	
	<b>GENERAL SESSION - RECORDED</b>
<b>9:37 a.m.</b>	<p><b>Update/Staff meeting</b></p> <p><b>Brittany Klingler -</b></p> <ul style="list-style-type: none"> <li>• Health evaluations are next week</li> <li>• Will be working on updating Board members</li> <li>• Discussion regarding county vehicle use policy for Coroner</li> <li>• Discussed signage on side of truck</li> </ul> <p><b>Susan Wildermuth -</b></p> <ul style="list-style-type: none"> <li>• Discussed request from Mona Losh for additional monies for 6 week training of new employee. Move forward with transfer of monies</li> <li>• Discussed security position for Domestic Relations Court. Move forward with transfer of monies.</li> <li>• Requested transfer for the part-time Jail Psychologist</li> <li>• Discussed request from County Engineer's office for advance of monies for OB Frails Project - \$90,000.00. Move forward with transfer.</li> <li>• Provided a Comp Management summary/overview</li> </ul>

- **Provided overview of General Fund for month end - February 2019. Balanced Munis to budget numbers. Pointed out that under Sheriff - Jail Operations - Unemployment there was a back-pay of a former employee in February. Cost will be approximately \$1,300.00/month moving forward. Will need to transfer/budget monies accordingly. Discussed contingency account - transfers/budgeted transfers. General fund received advance repayment from Bath Deputy fund and advanced monies to Conant Ditch fund. Commissioner Begg stated that they will not need all money set aside in reserve for Board of Elections. Commissioner Sneary added that the Board needs to start preparing for 27<sup>th</sup> pay.**

**Kelli Singhaus -**

- **ODOT Property - Building Addition forms have been completed and sent to Webb Insurance**
- **Board of DD Luncheon on March 20, 2019. Staff and Commissioners to attend. Commissioner Noonan will attend TIRC meeting.**
- **Request for re-appointments to Mental Health Board - Aaron McLaurine and Brooke Featheringham. Will place on agenda for consideration**
- **Review of county credit card request by Solid Waste. Commissioner Sneary to contact Solid Waste regarding request**
- **NW District meeting on March 25, 2019 in Wood County. Commissioner Begg to attend**
- **Provided CORSA claims update**
- **Discussion regarding audit comment regarding policy for federal grants - OEA grant**
- **Discussion regarding Fund 9890 - Self-insurance fund. Provided language from Assistant Prosecutor Lisa Bradley. Monies should be used specifically to cover cost of health care benefits. Discussed fund balance should be used for repayment of advance for health insurance and to offset premium costs.**
- **Review of personnel policy draft - County Auditor comments**

**Jay Begg -**

- **In regards to ODOT property - discussion with State Representative Bob Cupp about moving \$200,000.00 set aside in the capital budget from ODOT to Allen County. Paperwork has been submitted**

- Met with Fairgrounds/Museum/Civic Center Marketing Committee. Since there is no marketing director, CVB has been withholding their half of the amount of money. It has been proposed that a new agreement be drafted to utilize the monies to attract tourism which could mean capital. The proposed agreement would state that CVB contribute a flat 25% of our bed tax money, which is 1.75%, that would be divided between the Fairgrounds and Civic Center - 45%/55%. Civic Center will take care of the Museum.

11:20 a.m.

ADJOURN

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

[Signature]  
Greg Sneary

[Signature]  
Jay Begg

[Signature]  
Cory Noonan