

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>January 24, 2019</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:07 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE - Brad Taylor</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  1. Approve the minutes of the January 15, 2019 general session. 2. Approve the minutes of the January 17, 2019 general session.  <i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i>  3. Consent Agenda: a. <b>Resolution #30-19.</b> Approval of travel expenses. b. <b>Resolution #31-19.</b> Intradepartmental transfers. c. <b>Resolution #32-19.</b> Authorize warrant of transfer from the Sanitary Engineering Department Surplus

Fund 5035 to the Capital Replacement & Improvement Fund 5435.

**d. Resolution #33-19.** Supplemental appropriation to the Capital Improvement Fund 4017.

**e. Resolution #34-19.** Supplemental appropriation to the Auditor \$2 Fund 2401.

**f. Resolution #35-19.** Supplemental appropriation to the Abatement Fees Fund 2406.

**g. Resolution #36-19.** Supplemental appropriation to the JDC Capital Fund 4021.

**h. Resolution #37-19.** Supplemental appropriation to the General Fund 1001.

**i. Resolution #38-19.** Supplemental appropriation to the OB Frail Ditch Fund 4330.

**j. Resolution #39-19.** Supplemental appropriation to the Clerk of Title Administration Fund 2402.

**k. Resolution #40-19.** Supplemental appropriation to the DARE Fund 2825.

**l. Resolution #41-19.** Authorize membership and payment of annual dues to various organizations for calendar year 2019.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

**1. Resolution #42-19.** Authorize the renewal of a contract between the Allen County Child Support Enforcement Agency and the Allen County Sheriff's office. ***Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***

**2. Resolution #43-19.** Resolution authorizing and designating an additional 5% of all collections of delinquent real property, personal property and manufactured and mobile home taxes and assessments to be deposited in the Delinquent Tax and Assessment Collection Fund for the use of the Allen County Reutilization Corporation and providing for related matters. ***This shall be effective February 4, 2019 through February 3, 2022. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**3. Resolution #27-19.** Enter into an agreement with Alloway for Wastewater Treatment Plant Operational Analytical Services. ***(Previously tabled January 17, 2019) This agreement is for a period of three (3)***

	<p>years effective January 1, 2019 through December 31, 2021. <b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</b></p> <p><b>4. Resolution #44-19.</b> Enter into a Memorandum of Understanding with the Lima-Allen County Regional Transit Authority. <b>This is an amount not to exceed \$100,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</b></p> <p><b>5. Resolution #45-19.</b> Certify the County Highway System Mileage Report to the Director of the Ohio Department of Transportation. <b>The amount of miles certified is 353.128 miles. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <p><b>6. Resolution #46-19.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for the design/construction of a Pole Barn for the Allen County Department of Job and Family Services. <b>Per Joe Patton, this is the design/construction of a 40' x 60' Pole Barn not to exceed \$100,000.00. This is to assist with the development of the property on Commerce Parkway. This building will be used to store vehicles, equipment, etc. Bid opening is February 14, 2019 at 11:00 a.m. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</b></p>
	<b>DISCUSSION:</b>
	<b>ANNOUNCEMENTS</b>
<b>9:11 a.m.</b>	<b>RECESS</b>
<b>9:30 a.m.</b>	<p><b>Update – Jason Patchet &amp; Dana Sterling</b>  <b>Discussion – Building Improvements and Capital Projects</b>  <b>** Brian McKinney, Lisa Bradley and Kayla Campbell re: Communication Project</b></p> <p><b>Brian McKinney –</b></p> <ul style="list-style-type: none"> <li><b>• Discussion regarding 911 Dispatch Center. Need to look at bidding project or contract through State Co-op Purchasing</b></li> </ul>

- **Looking at bidding recorder separate**
- **Need to look at cost of Tyler Technology Project**
  - **This project could assist with dispatch**
  - **Will take care of Nibers Report**
  - **Need to ensure this product can be moved if centralized dispatch**
- **Working with Dana Sterling and Prosecutor's office to identify projects on State Co-op Purchasing**
- **Tom Berger stated the Console Project would help with the City of Lima**

**Jason Patchet -**

- **Board of Elections (New)**
  - **Provided floor plan of new office area. Approval received by Keith Cheney. Need to talk to Greg Miller - Court of Appeals regarding door - Coroner**
- **Court of Appeals**
  - **Updating the Fire Alarm System - Received quote from Northwest Ohio Security Systems - \$42,041.25 with reoccurring monthly cost of \$77.25 for monitoring**
- **Civic Center**
  - **All Temp Refrigeration will be finishing the fan coil units today and start up. Final programming of controls tomorrow.**
- **ODOT Property**
  - **Brion Rhodes and Jason Patchet will meet with Kirk Slusher's team next Thursday at 1:00 p.m. for transfer of property**
- **Phone Audit**
  - **Ballou Media has provided a quote not to exceed \$11,000.00 for assessing the current phone system and service**

**Greg Sneary-**

- **General overview of .1% sales tax increase for Capital**

**Dana Sterling -**

- **Juvenile Court Detention Facility**
  - **Change Order - currently the specifications for the cellular metal deck ceiling in the intake/holding area is latex paint. Feels it needs to be epoxy paint for durability and life. Detention doors and frames are epoxy but the rest of the complex is latex. To change the ceilings to epoxy is estimated at an increase of \$1,200.00. The doors and frames will be an additional \$800.00.**

10:38 a.m.	RECESS
10:50 a.m.	<p><b>Phone conference with Putnam County Commissioners and Nathan Davis and Joe Gearing – County Engineer’s office re: Joint County Warrington/Sugar Creek Petitioned Ditch #1304 – Amendment #8</b></p> <p><b>Nathan Davis stated that in 2015, a hearing was held, in which it was determined to recess the hearing to further investigate the storm sewer system of Amendment #8. Reconvened final hearing is scheduled for February 28, 2019 at 1:30 p.m. at the Bath Township House.</b></p> <p><b>1. Resolution #47-19.</b> Joint Board of Commissioners of Allen and Putnam County, Ohio set the date, time and place for the reconvened final hearing for the Warrington/Sugar Creek Petitioned Ditch #1304 – Amendment #8. <b><i>Commissioner Sneary moved for approval. Motion seconded by Commissioner Schlumbohn. The roll was called and the resolution was approved unanimously.</i></b></p>
10:52 a.m.	RECESS
11:05 a.m.	<p><b>Amy Harpster and Douglas Ditto re: Lima Building Department Report</b></p> <ul style="list-style-type: none"> <li>• <b>Provided overview of 2018 annual report</b> <ul style="list-style-type: none"> <li>- <b>Overview of services – certification – 8 days minimum plan turn around</b></li> <li>- <b>General discussion</b></li> <li>- <b>Updates to be set up – end of each month</b></li> </ul> </li> </ul>
11:42 a.m.	ADJOURN

Submitted by: Kelli A. Singhaus  
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

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Greg Sneary

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Jay Begg

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Cory Noonan