

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 6, 2018
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg Cory Noonan
TIME:	GENERAL SESSION - RECORDED
8:05 a.m.	Budget Hearing - Coroner <ul style="list-style-type: none"> • Discussion regarding 2019 budget requests • Discussion regarding Investigator - Overtime • Salary Discussion - Call outs
8:27 a.m.	RECESS
9:03 a.m.	AGENDA MEETING
	PLEDGE - Collin White
	APPROVE AGENDA AS PRESENTED <i>Commissioner Sneary moved to amend the agenda to cancel the 9:30 a.m. meeting with Building and Grounds and schedule a 9:30 a.m. meeting for budget review. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL: <ol style="list-style-type: none"> 1. Approve minutes of the October 16, 2018 general session. 2. Approve minutes of the October 18, 2018 general session.

3. **Approve minutes of the October 23, 2018 general session.**
4. **Approve minutes of the October 25, 2018 general session.**
5. **Approve minutes of the October 30, 2018 general session.**
6. **Approve minutes of the November 1, 2018 general session.**

Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

7. Consent Agenda Items:

- a. **Resolution #768-18.** Approve travel expenses.
- b. **Resolution #769-18.** Intradepartmental transfers.
- c. **Resolution #770-18.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- d. **Resolution #771-18.** Authorize a warrant to advance funds to the Early Lutz Fund 4400 from the Sanitary Engineering Department Surplus Fund 5035.
- e. **Resolution #772-18.** Supplemental appropriation to the Revolving Loan Fund 2410.
- f. **Resolution #773-18.** Approval of "Then and Now" purchase orders.
- g. **Resolution #774-18.** Authorize the Allen County Department of Job and Family Services to issue payment of 2019 membership dues to the Allen County Family Children and First Council.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #775-18.** Approve Change Order #1 with Materials Testing, Inc. for construction materials testing and inspection for the Allen County Juvenile Detention Facility Project. **This change order is an increase in the amount of \$14,000.00 for a new contract amount not to exceed \$69,000.00.** ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION:</p> <p>A. <u>Allen Soil and Water</u></p> <p>1. Resolution #776-18. Acknowledge receipt of plans, specifications, cost estimates, a watershed area benefitted by the project, preliminary report, along with a schedule of damages and authorize to proceed with construction of the Burgess Drainage Group Project and authorize the Allen Soil and Water District to prepare a schedule of estimated assessments. Per Bryant Kesler, this project is located in Perry Township by Perry Schools. There are about 30 landowners in the watershed. The existing tile is clay and will replace with smooth wall plastic tile. The engineer's estimate for the project is \$91,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>B. <u>County Engineer</u></p> <p>1. Resolution #777-18. Authorize the Clerk of Board to post notice and advertise to receive bids for the Amanda Township-Conant Petition Ditch #1331. Per Nathan Davis, the engineer's estimate for the project is approximately \$15,000.00. Bid opening is scheduled for December 21, 2018 at 11:00 a.m. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:07 a.m.</p>	<p>RECESS</p>
<p>9:54 a.m.</p>	<p>Budget Review</p> <ul style="list-style-type: none"> • General discussion of 2019 draft budget • Discussion regarding rainy day fund <p>Commissioner Begg moved to go into Executive Session at 10:18 a.m. to discuss employee compensation. Motion seconded by Commissioner Sneary. The roll was called and approved unanimously. There was discussion regarding Commissioner employee compensation.</p> <p>10:36 a.m. – General Session</p>

	<p>Commissioner Noonan stated that after conversation with the Dog Warden's office with the assistance provided by our staff, they will be able to provide \$10,000.00 to offset salary lines within the Commissioner's office. Commissioner Noonan moved to increase Brittany Klingler \$1.50/hour, Susan Wildermuth \$1.50/hour and Kelli Singhaus \$2.00/hour effective first of the year. Included with the motion, all three shall receive an additional \$150.00 bonus in addition to the county bonus. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously.</p>
10:39 a.m.	RECESS
10:42 a.m.	<p>Melissa Bodey – CEBCO Quarterly Update</p> <ul style="list-style-type: none"> • Update/Overview – 3rd quarter
10:59 a.m.	RECESS
11:05 a.m.	<p>Larry Vandemark, Thom Mazur, Brion Rhodes and Lisa Bradley re: American Township Subdivision Issue</p> <ul style="list-style-type: none"> • Kenyon Heights – American Township. Request for vacation of an easement. Discussion regarding expiration of overall development plan. Discussion regarding zoning changes that need made as well as public improvements. • Lisa Bradley – Assistant Prosecutor to draft letter
11:43 a.m.	RECESS
12:59 p.m.	<p>Update – Tom Berger</p> <ul style="list-style-type: none"> • Vehicle update • National Defense Advance Academy – first class • HAZMAT Team – Type 1 qualified • Bomb Team recertified • AED's – working with Lima Memorial Hospital – total of 5 • February – hosting a Mobilize Faith Based Meeting • 911 Upgrade – looking to phase • Hume Road Garage – storage of equipment – attempted break-in
1:16 p.m.	RECESS
1:51 p.m.	<p>Lisa Merkle and Vicki Tarr re: Union Contract</p> <p>Commissioner Sneary moved at 1:52 p.m. to go into</p>

Executive Session to discuss employee compensation. Motion seconded by Commissioner Begg. The roll was called and approved unanimously.

2:28 p.m. - General Session

No Action Taken

2:28 p.m.

ADJOURN

Submitted by: *Kelli A. Singhaus*
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan