

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 25, 2018
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Greg Sneary Jay Begg
TIME:	GENERAL SESSION - RECORDED
9:06 a.m.	AGENDA MEETING
	PLEDGE – Stacy Cook
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Sneary moved to amend the agenda to include Resolutions #612-18 and #613-18 under the Consent Agenda. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL:</p> <ol style="list-style-type: none"> 1. Approve minutes of the January 23, 2018 general session. 2. Approve minutes of the January 25, 2018 general session. <p><i>Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved unanimously.</i></p> <ol style="list-style-type: none"> 3. Consent Agenda Items: <ol style="list-style-type: none"> a. Resolution #596-18. Approve travel expenses. b. Resolution #597-18. Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.

- c. Resolution #598-18.** Supplemental appropriation to the Gomer Sewer Fund 4560.
- d. Resolution #599-18.** Supplemental appropriation to the General Fund 1001.
- e. Resolution #600-18.** Supplemental appropriation to the Mental Health Fund 8009.
- f. Resolution #601-18.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.
- g. Resolution #612-18.** Authorize the Allen County Department of Job and Family Services to be a sponsor for Makerfest 2018.
- h. Resolution #613-18.** Supplemental appropriation to the Building and Expansion Fund 4017.

Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #602-18.** Re-appoint Jason Stolly to the Allen County Children Services Board.
Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.
- 2. Resolution #603-18.** Renew lease agreement with Lima Properties for office space located at the City Loan Building. **This is for a period commencing May 1, 2018 through December 31, 2018 in an amount not to exceed \$16,038.00.**
Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.
- 3. Resolution #604-18.** Renew lease agreement with Lima Properties for office space located at the City Loan Building. **This is a five (5) year lease with a five (5) year renewal option. Said lease commences January 1, 2019.** ***Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #605-18.** Authorize issuance of payment to the Village of Elida from the Motor Vehicle Permissive Tax Fund. **Said payment is in the amount of \$10,243.00.** ***Commissioner Sneary moved for approval. Motion seconded by***

Commissioner Begg. The roll was called and the resolution was approved unanimously.

5. Resolution #606-18. Accept proposal from Ahelio Tech for the Pathfinder Cyber Security Project for the Allen County Board of Elections. **Said proposal is in the amount of \$5,000.00. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

6. Resolution #607-18. Resolution authorizing the approval of the minutes from the Tax Incentive Review Council and amendments to the following Enterprise Zone Agreements based on the recommendations of the Tax Incentive Review Council. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

7. Resolution #608-18. Renew proposal by the Allen County Recorder to supplemental the equipment needs of the department. **This is the collection of a \$1.00 filing/recording fee to be deposited into the general fund. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**

8. Resolution #609-18. Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue I funds for the County Roads Resurfacing-19 Project. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**

DISCUSSION:

A. County Engineer

1. Resolution #610-18. Certify final costs and authorize notices of cash assessments to be issued for the Renner Petitioned Ditch #1323. **Nathan Davis, Assistant Drainage Engineer, introduced Joe Gearing as the new Drainage Engineer. This project is located of SR 65, north of Brower Road. The final costs came in \$19.00 under the engineer's estimate. Said certification is in the amount of \$104,733.49. Commissioner Begg moved for approval. Motion seconded by**

	<p>Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> <p>2. Resolution #611-18. Certify final costs and authorize notices of cash assessments to be issued for the Edgecomb Petitioned Ditch #1324. Per Nathan Davis, Assistant Drainage Engineer, this project is located near Beaverdam. The final costs came in approximately \$11,000.00 under the engineer's estimate. Said certification is in the amount of \$198,735.00. Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</p>
	ANNOUNCEMENTS
9:13 a.m.	RECESS
9:42 a.m.	<p>Update/Staff meeting</p> <p>Brittany Klingler –</p> <ul style="list-style-type: none"> • Lunch and Learn – Sanitary Engineer • Flu Shots – Wednesday and Thursday starting October 4, 2018 • CEBCO meeting on Friday • Working on Coroner budget • Title searches for County Engineer/Sheriff's Office • Preparing for open enrollment/wellness • Jay Begg stated that Sheriff Union interested in participating in Wellness Program <p>Susan Wildermuth –</p> <ul style="list-style-type: none"> • Meeting with Sheriff at 11:00 am regarding budget – salary line items • Working on budget <p>Kelli Singhaus –</p> <ul style="list-style-type: none"> • Discussion regarding reimbursement of jury duty pay. • Discussion regarding county employee working the polls during election. Employee needs to use vacation/personal leave • Discussion regarding use of On-Base vs: Excel for journal entries. Follow-up with IT • Clock Tower reception • WORTH Center appointment • Waiver form – Downtown Lima

Jay Begg –

- **Discussion regarding ODOT property. Spoke with Brion Rhodes – will do share of maintenance and is interested in garage. Sheriff's Office – turn office into WCOCTF.**
- **Discussion on county acquiring property**

Commissioner Sneary moved to go into Executive Session at 10:18 a.m. to discuss salary compensation of an employee. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously. Discussion regarding salary compensation.

10:30 a.m. – General Session

No action taken.

10:30 a.m.

ADJOURN

Submitted by: *Kelli A. Singhaus*
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan