

MINUTES

BOARD OF ALLEN COUNTY

COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

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| DESCRIPTION | GENERAL SESSION |
| DATE | January 4, 2018 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
| | PRESENT: Greg Sneary Jay Begg Cory Noonan |
| TIME: | GENERAL SESSION – RECORDED |
| 9:05 a.m. | AGENDA MEETING |
| | PLEDGE – Bill Horvath |
| | APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to amend the agenda to include Resolution #11-18 under Resolutions/ Signatures and also Resolution #859-17 under discussion regarding suspension of an employee at the Sanitary Engineer's office. Motion seconded by Commissioner Begg. The roll was called and the agenda was approved unanimously.</i> |
| | ITEMS FOR REVIEW AND APPROVAL: |
| | RESOLUTIONS/SIGNATURES: 1. Resolution #2-18. Approval of the annual appropriations for the General Fund for calendar year 2018. 2. Resolution #3-18. Approval of the annual appropriations for the Non-General Fund for calendar year 2018. <i>Commissioner Begg moved to table Resolutions #2-18 and #3-18 until a later date. Motion seconded by</i> |

Commissioner Sneary. The roll was called and approved unanimously.

- 3. Resolution #4-18.** Establish Purchase Order Issuance Policy for calendar year 2018. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #5-18.** Authorize the amount of the Then and Now Purchase Order approval for various departments for calendar year 2018. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #6-18.** Approve use of credit cards for the 1st quarter of 2018. **Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #7-18.** Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2018. **Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #8-18.** Accept payment from County Risk Sharing Authority for an accident involving a 2010 Ford Transit Connect at the Allen County Dog Warden's office. **Said payment is in the amount of \$7,440.17 less a \$5,000 deductible for an insured amount of \$2,440.17. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #9-18.** Approve a Master Agreement between the Allen County Board of Developmental Disabilities and Marimor Industries, Inc. **This Master Agreement is effective January 1, 2018 through December 31, 2019. Commissioner Sneary moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #11-18.** Make necessary preliminary appropriations for the Futherance of Justice accounts. **Said appropriation is in the amount \$48,923.00 for the Sheriff's Department and \$66,970.50 for the**

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| | <p>Prosecutor's office. Commissioner Begg moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</p> |
| | <p>DISCUSSION:</p> <p>At 9:09 a.m. Commissioner Noonan motioned to go into Executive Session to discuss the potential suspension of an employee at the Sanitary Engineer's office. Motion seconded by Commissioner Begg. The roll was called and the vote was unanimous. Bill Horvath from the Sanitary Engineer's office in regards to request for suspension of an employee.</p> <p>General Session - 9:38 a.m.</p> <p>Resolution #859-17. Approve a three (3) day suspension of an employee from the Sanitary Engineer's Department. Commissioner Noonan moved to table Resolution #859-17 until a later date. Motion seconded by Commissioner Begg. The roll was called and the vote was unanimous to table the resolution.</p> |
| | <p>ANNOUNCEMENTS</p> |
| 9:39 a.m. | <p>RECESS</p> |
| 9:42 a.m. | <p>Phone conference with Auglaize County Commissioners re: Joint County Arthur Petition Ditch #1329</p> <p>The roll was called with the following present:</p> <p>Allen County: Commissioner Noonan Commissioner Sneary Commissioner Begg</p> <p>Auglaize County: Commissioner Regula Commissioner Spencer</p> <p>Also present: Nathan Davis – Allen County Assistant Drainage Engineer</p> <p>Nathan Davis stated that the hearing is scheduled February 1, 2018 at 1:30 p.m. at the Spencerville Public Library, 2849 Wisher Drive, Spencerville. The Clerk should have forwarded the engineer's reports, estimated assessments, etc. Commissioner Spencer stated that the estimated assessments for said project is \$33,292.86.</p> <p>Resolution #10-18. Resolution fixing time of final hearing and acknowledging receipt of Engineer's Reports, estimated assessments and watershed map for the Joint County</p> |

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| | <p>Arthur Petition Ditch #1329.</p> <p><i>Commissioner Spencer moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.</i></p> |
| <p>9:44 a.m.</p> | <p>RECESS</p> |
| <p>9:55 a.m.</p> | <p>Update – Jason Patchet & Dana Sterling Discussion – Building Improvements and Capital Projects</p> <p>Jason Patchet—</p> <ul style="list-style-type: none"> • Property Updates <ul style="list-style-type: none"> -Walked around Memorial Hall January 3, 2018 – walk went well -Toledo Port Authority -discussion on utility options with efficiencies -Ada Rd- a church group is looking at the facility • Heating Issues <ul style="list-style-type: none"> -The cold weather is challenging the HVAC equipment at the Court House and are having to use two infra-red heaters to help maintain temperatures. This does seem to be helping. -The jail air handlers that are 100% outside air have been partially blocked off for intake air and are still struggling with the units shutting off on low limit. Now using return air to help with the heat. -Civic Center is also struggling to keep up with the cold weather. They have taken all schedules out for now and have also addressed air dampers. -Court of Appeals did have some water flow issues in the broiler room but they have been addressed as well as the space heater in that area. -Monitoring all other spaces closely daily. <p>Update on current and upcoming projects—</p> <ul style="list-style-type: none"> • Coroner’s new office area - new data box has been installed. • Prosecutors Office is having a wall and door installed to create an enclosed office for new attorney • Detectives want a wall built and door installed to make another office as well. There are also 13 phone and several data lines that need relocated. • Judge Reed would like wood paneling and trim installed that matches the current woodwork. This would be placed behind the jury box to eliminate the head stains on the wall. • Plans to repair and paint the Jail lobby. |

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| | <p>Dana Sterling—</p> <ul style="list-style-type: none"> • The roof and gutter project has been on hold for the past 2 weeks due to the severe cold weather. • Provided an update on K2M and Juvenile Detention-Scott Malone will have drawings next week • Discussion on Dog Warden’s office- working with Mark Lecky • Green Lot Discussion -Has some drawings and building sizes to scale to determine if we could do something on the lot. -Contacted NWOSS to check if lot south of ours could be purchased and it can be. <p>Lisa Bradley—</p> <ul style="list-style-type: none"> • Asked her to define capital by the Ohio Revised Code -Must be an estimated life of 5 years |
| 10:30 a.m. | RECESS |
| 12:15 p.m. | <p>Continued Discussion of Sanitary Engineer Employee— Potential Suspension</p> <ul style="list-style-type: none"> • After discussion with the Sanitary Engineer and their Labor Attorney, it was concluded that a three (3) day suspension is the appropriate amount for the actions that occurred <p>Resolution #859-17. Approve a three (3) day suspension of an employee from the Sanitary Engineer’s Department. Commissioner Noonan moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</p> |
| 12:17 p.m. | RECESS |
| 1:06 p.m. | <p>Meet and Greet with Scott Cockerall and Tim Sielschott re: RTA Board</p> <ul style="list-style-type: none"> • General discussion and background of both Scott Cockerell and Tim Sielschott • Schedule to place appointment to the board at the January 30, 2018 agenda meeting |
| 1:43 p.m. | ADJOURN |
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Submitted by: Kelli A. Singhaus
Kelli A. Singhaus, Clerk

Approved by: Board of Allen County Commissioners

Greg Sneary
Greg Sneary

Jay Begg
Jay Begg

Cory Noonan
Cory Noonan