## MINUTES BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session beginning at 9:00 a.m. and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION  |
|-------------|--|
| DATE        | September 19, 2017   |
| LOCATION    | COMMISSIONER'S MEETING ROOM  |
|             | Present: Jay Begg<br>Cory Noonan   |
| TIME:       |  |
|             | GENERAL SESSION - RECORDED   |
| 9:55 a.m.   | Update/Staff meeting   |
|             | Susan Wildermuth –   |
|             | <ul> <li>Provided website update</li> <li>Budget worksheets are being received and hearing being set up</li> <li>Working on agenda, pay-ins, insurance</li> <li>Cory Noonan –</li> <li>Discussion regarding marriage license fee – Crossroads and Samaritan House. Kelli Singhaus to set up meeting with Samaritan House re: marriage license fees</li> </ul>  |
|             | Kelli Singhaus –   |
|             | <ul> <li>Reminder to complete Computer Basics Training and provided update as to status of completion</li> <li>October 4, 2017 is the HR Training Course @ Sanitary Engineer's which is part of the Incentive Program through CORSA</li> <li>Resolution to appoint voting representatives through CCAO as it relates to energy program – Representative will be Greg Sneary and Alternate</li> </ul> |

|            | will be Cory Noonan.   |
|------------|--|
|            | Jay Begg   |
|            | <ul> <li>Provided update on CEBCO meeting – went well with elected officials</li> <li>HSA discussion</li> <li>Discussed reserve dollars – write letter to Rhon Eddy-Stienecker/resolution</li> </ul>   |
| 10:24 a.m. | RECESS   |
| 11:15 a.m. | Allen Water District Board re: Fiscal Agent<br>In attendance – Dr. Berry, Paul Redick, Merle Miller,<br>Rhonda Eddy-Stienecker, Rachael Gilroy and Steve<br>Kayatin  |
|            | <ul> <li>Discussed Allen Water District Boards request for Allen County to be fiscal agent. Paul Redick provided overview of same. Request to begin January 1, 2018.</li> </ul>  |
| 11:45 a.m. | RECESS   |
| 12:00 p.m. | Kelli Singhaus and Susan Wildermuth re: Office Reorganization  • General discussion regarding reorganization/office duties due to resignation of Jessica Rodgers   |
| 12:25 p.m. | RECESS   |
| 12:30 p.m. | Bid Opening – Renner Ditch #1323   |
|            | Fenson Contracting LLC \$ 59,375.00  |
|            | RECESS   |
| 1:09 p.m.  | <ul> <li>Update - Steve Barker</li> <li>Customer service update</li> <li>Income maintenance update</li> <li>Provided update on Medicaid applications</li> <li>General office update</li> <li>A lot of interest on RFP - office space</li> <li>Provided update on Job Center - can expand. Staff person working with schools.</li> <li>Discussed Makerfest</li> </ul> |

|           | <ul> <li>Provided policy on vacation conversion time. Need to discuss further.</li> <li>General discussion regarding Mr. Barker's retirement date</li> </ul>  |
|-----------|---|
| 2:11 p.m. | RECESS  |
| 2:16 p.m. | <ul> <li>Dr. Beasley, Valerie Beasley, Jamie Sizemore re: Transition of Coroner's office</li> <li>Dr. Beasley retiring effective January 1, 2018</li> <li>Discussed an administrative position. Discussed needs and hours per week. Requested job description</li> <li>Discussed Investigator/Deputy - salary. Need to discuss further.</li> <li>Discussed budget.</li> <li>Jamie Sizemore - discussion of cold storage.</li> </ul> |
| 3:05 p.m. | ADJOURN   |
|           | Submitted by: Kelli A. Singhaus, Olerk  Approved by: Board of Allen County Commissioners  |
|           | Jay Begg Cory Woonan  |
|           |   |