

# MINUTES

## BOARD OF ALLEN COUNTY COMMISSIONERS

204 N. Main Street

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Board of Allen County Commissioners will be in session  
beginning at 9:00 a.m. and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>January 7, 2016</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Greg Sneary Jay Begg Cory Noonan</b>
<b>TIME:</b>	
<b>9:02 a.m.</b>	<b>GENERAL SESSION - RECORDED</b>
	<b>PLEDGE - Jason Patchet</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Sneary moved to amend the agenda to include Resolutions #16-16 and #17-16 under the consent agenda items. Motion seconded by Commissioner Begg. The roll was called and was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL:</b>  <b>1. Consent Agenda Items:</b> <ul style="list-style-type: none"> <li><b>a. Resolution #1-16.</b> Approve travel expenses.</li> <li><b>b. Resolution #2-16.</b> Establish Purchase Order Issuance Policy for calendar year 2016.</li> <li><b>c. Resolution #3-16.</b> Authorize the amount of the Then and Now Purchase Order approval for various departments for calendar year 2016.</li> <li><b>d. Resolution #4-16.</b> Approval of "Then and Now" purchase orders.</li> </ul>

- e. Resolution #5-16.** Declare various personal property at the Allen County Department of Job and Family Services unsuitable for county use and authorize sale of same by internet auction.
- f. Resolution #16-16.** Makes necessary preliminary appropriations for the Furtherance of Justice Accounts.
- g. Resolution #17-16.** Approve a temporary appropriation.

***Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Notice to Legislative Authority – Ohio Division of Liquor Control – La Charreda, 2501 Shawnee Rd., Lima, Ohio – D1, D2 and D3 Permit - Request/Do not request a hearing. Commissioner Noonan moved to not request a hearing. Motion seconded by Commissioner Sneary. The roll was called and was approved unanimously.**
- 2. Resolution #6-16.** Approve temporary appropriations for 2016 payroll expenses. ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #7-16.** Approve various temporary appropriations. ***Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #8-16.** Establish the Allen County Land Reutilization Corporation for the County Treasurer’s office, in accordance with ORC Section 5722.02 and approving initial Articles of Incorporation. ***Per Rachael Gilroy, this is the initial application to the State of Ohio for the Allen County Land Bank. This is an opportunity to bring a lot of funds to Allen County that is desperately needed. This has been a collaborative effort by many. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #9-16.** Approve the promotion of Jason Patchet to the Building and Grounds Superintendent. ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.***

6. **Resolution #10-16.** Appoint Dana Sterling to Capital Projects Manager. ***Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
7. **Resolution #11-16.** Authorize the issuance of payment to the Village of Cairo from the Motor Vehicle Permissive Tax Fund. ***This is in the amount of \$8,909.45. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***
8. **Resolution #12-16.** Grant a Subordination Agreement to TopMark Federal Credit Union for a Community Housing Improvement Program mortgage on a property located in the Village of Lafayette. ***Commissioner Sneary moved for approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.***
9. **Resolution #13-16.** Designate Cory Noonan as Administrative Agent for the Family and Children First Council for SFY'2017. ***Commissioner Begg moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**DISCUSSION:**

**A. Allen County Dog Warden**

1. **Resolution #14-16.** Authorize submission of a grant application to the Ohio PET Fund 2016. ***Per Julie Shellhammer stated the last several years the agency has received \$2,000.00 with community donations matching the grant. Last year 270 dogs were sterilized. 1,265 in-take verses \$1,700 average. 30 dogs were adopted out and 393 dogs returned to their owners. Commissioner Noonan moved for approval. Motion seconded by Commissioner Sneary. The roll was called and the resolution was approved unanimously.***

**B. Allen County Sheriff's Office**

1. **Resolution #15-16.** Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant. ***Per Commissioner Sneary, the grant is in the amount of \$23,000.00 with a cash match of \$7,666.67 for a total grant award of \$30,666.67. Commissioner Sneary moved for***

	<i>approval. Motion seconded by Commissioner Begg. The roll was called and the resolution was approved unanimously.</i>
	<b>ANNOUNCEMENTS</b>
	<b>RECESS</b>
<b>9:31 a.m.</b>	<p><b>Update – Dana Sterling</b></p> <ul style="list-style-type: none"> <li>• <b>Provided updated on the Chiller and Roof Project. Children Services roof is nearly complete. The contractor is finishing the parapet flashings. The new skylights have been installed. Dealing with the north 8 foot parapet wall. Costs have increased. The new chiller curbs have been installed, flashed in and water proofed at the Civic Center. The new chiller has been set and fastened. The chiller piping is complete and insulated and flashed through the roof. The Justice Center chiller curbs have been installed and temporarily flashed in. The new chiller pumps and piping in the penthouse is complete. The piping stands have been fastened to the roof deck and once the chillers are set they can be piped up.</b></li> <li>• <b>Carpet has been installed in Domestic Relations - \$12,763.00</b></li> <li>• <b>Relocated office to the old boiler room</b></li> </ul>
<b>10:15 a.m.</b>	<b>RECESS</b>
<b>10:30 a.m.</b>	<p><b>Phone Conference re: Blanchard River</b></p> <ul style="list-style-type: none"> <li>• <b>Refer to minutes – Hancock County</b></li> </ul>
<b>10:59 a.m.</b>	<b>RECESS</b>
<b>11:10 a.m.</b>	<p><b>Staff Meeting and Meet/Greet Jo McNees</b></p> <ul style="list-style-type: none"> <li>• <b>Meet/greet Jo McNees – County Marketing Director. Provided background of professional career</b></li> </ul> <p><b>Jessica Rodgers –</b></p> <ul style="list-style-type: none"> <li>• <b>Provided healthcare quote update – Obama Care Report</b></li> <li>• <b>Staywell kick-off conference call next week</b></li> <li>• <b>Discussed establishing Health Committee</b></li> </ul>

**Susan Wildermuth -**

- **Discussed Dog Warden budget**
- **Asset inventory due Monday**
- **Capital Budget**
- **Website design**

**Kelli Singhaus -**

- **Discussed providing Munis access to Soil & Water**
- **Capital & 911 tax directive - maintain**
- **Appointment of apiary inspector**
- **Weather Policy/contacts**

**12:20 p.m.**

**ADJOURN**

**Submitted by:** *Kelli A. Singhaus*  
**Kelli A. Singhaus, Clerk**

**Approved by: Board of Allen County Commissioners**

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**Greg Sneary**

*Jay Begg*  
**Jay Begg**

*Cory Noonan*  
**Cory Noonan**